SECONDARY SCHOOL/ ACADEMY ADMISSIONS

Information Booklet **2013-2014**

Gloucestershire
COUNTY COUNCIL

APPLYING FOR A SCHOOL PLACE

To apply for a school place for your child for entry from September 2013, you **must read**:

- This booklet
- The School Admission Guidance Booklet (School Admissions for the 2013/2014 academic year). This booklet explains some of the terms used regarding school admission policies.

Copies are available from:

- www.gloucestershire.gov.uk/schooladmissions
- The Admissions and Transfer Team
- Individual schools

Schools information

The school
For all aspects of school life and admission.

Admission number and previous applications
This is the total number of pupils that the school can admit into Year 7. We have also included the total number of pupils in the school so you can gauge its size. You'll see how oversubscribed a school is by how many parents had named a school as one of their four preferences on their application form and how many of these had placed it as their first preference.

Catchment area
All comprehensive schools have a catchment area consisting of parishes, district or county boundaries. Some schools will give priority for admission to those children living within their catchment area. If you live in Gloucestershire and are over 3 miles from your child's catchment school they are also likely to be entitled to school transport provided by the Local Authority.

Admission policy
Set by the admission authority for the school and are applied for new children entering a school. Each school's admission policy is available from **www.gloucestershire.gov.uk/schooladmissions**, the school itself, the school's website, or the Admissions and Transfer Team. See page 90 for details of the Local Authority Admissions Policy.

Oversubscription criteria
If a school receives more preferences than places available, the admission authority will place all children in the order in which they could be considered for a place. This will strictly follow the priority order of their oversubscription criteria. Next to each criteria we have identified how many children were offered a place at the school for that reason in March 2012.

Please read the oversubscription criteria to see how many children were offered places last year, for all of the schools that you are considering as your preferences to assess how likely it is that your application will be successful. We can't guarantee your child will be offered one of their preferred schools, but they will have a stronger chance where they meet higher priorities in the criteria.

Open Days / Evenings
Visit the school and talk to the teachers and Headteacher. This will help you decide which school you would like your child to attend.

ADMISSIONS AND TRANSPORT TEAM

The admissions and Transport Team is divided into five sections:

Admissions and Transfer Team

Who deal with all mainstream schools/academies and children of primary and secondary transfer age, covering applications for school/academy places for admission to reception class at primary schools/academies, year 3 at junior schools/academies and year 7 at secondary schools/ academies.

T: 01452 425407
E: school.admissions@gloucestershire.gov.uk

In-year Admissions Team

Who will advise on applications, appeals and applying for an out of county place to a mainstream school/academy in Gloucestershire outside of the normal year of entry, as dealt with by the Admissions and Transfer Team.

T: 01452 426015
E: inyear.admissions@gloucestershire.gov.uk

Transport and Benefits Team

Who deal with uniform grants, free school meals and applications for mainstream home to school/ academy transport, including those children with a short term medical condition which may affect their home to school/ academy travel.

T: 01452 425390
E: edsupport@gloucestershire.gov.uk

SEN Transport Team

Who deal with applications for home to school/academy transport for children with special educational needs, long term medical conditions or disabilities.

T: 01452 426770
E: transport.entitlementSEN@gloucestershire.gov.uk

Development, Appeals and Policies Team

Who deal with consultations on admissions policies and term dates, managing admission timelines and projects, statistical and data analysis and appeals information gathering and presenting.

T: 01452 425173
E: admissionpolicy@gloucestershire.gov.uk

All five teams work very closely together to ensure that your child has a smooth transition into school/ academy.

Admissions and Transport Team
Shire Hall, Westgate Street,
Gloucester GL1 2TP

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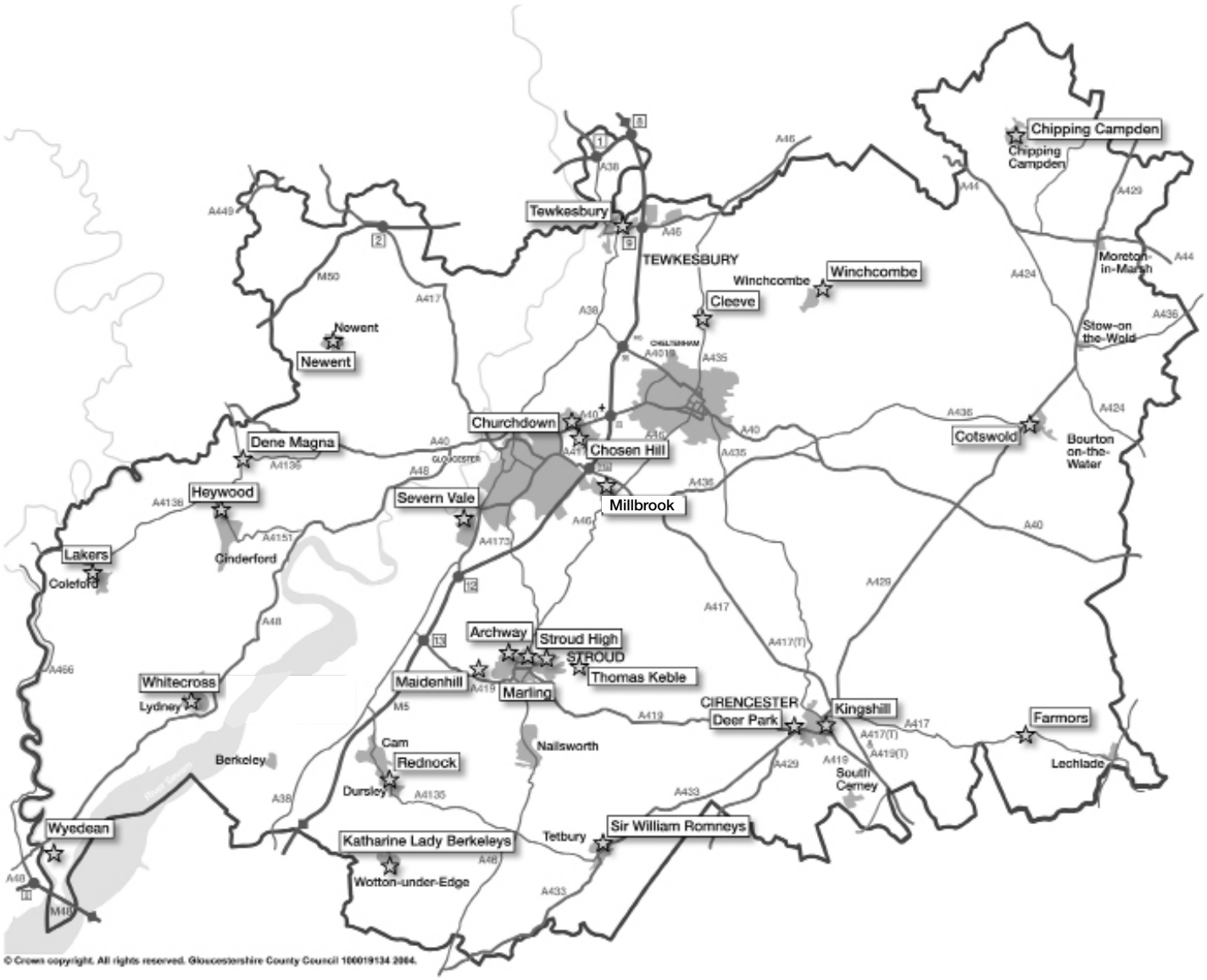
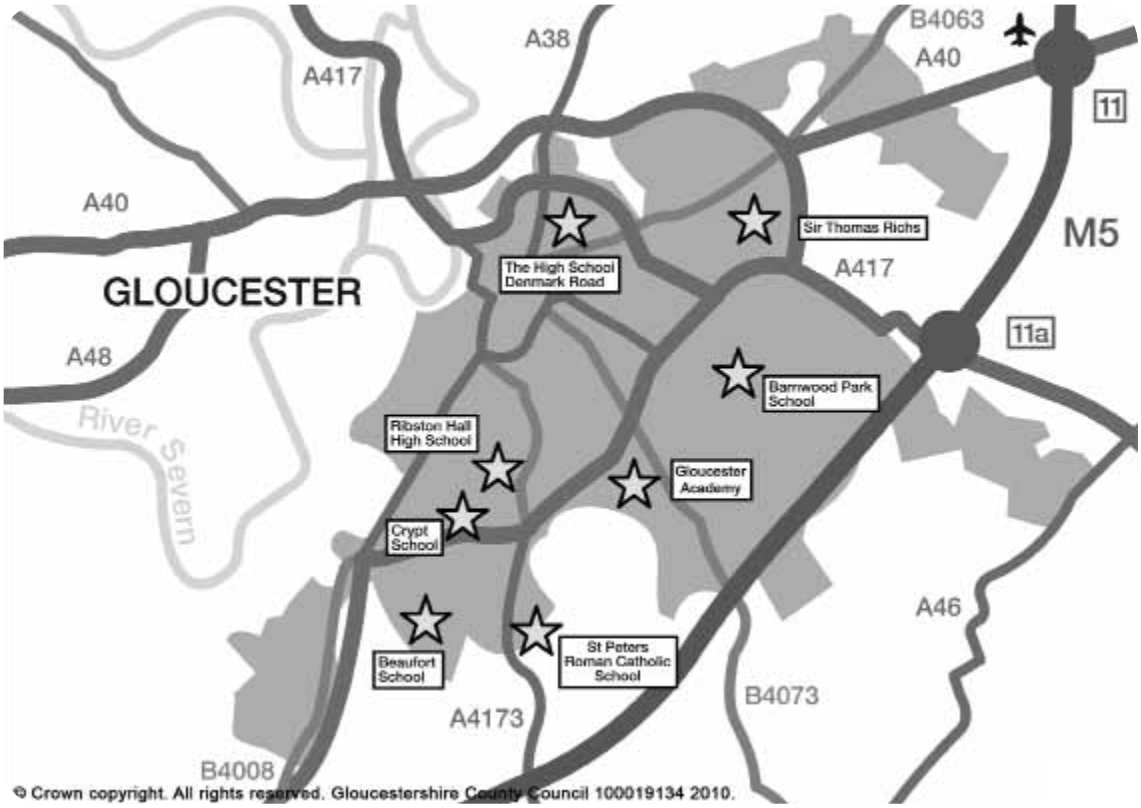
Gloucestershire Secondary Schools



Gloucestershire Schools

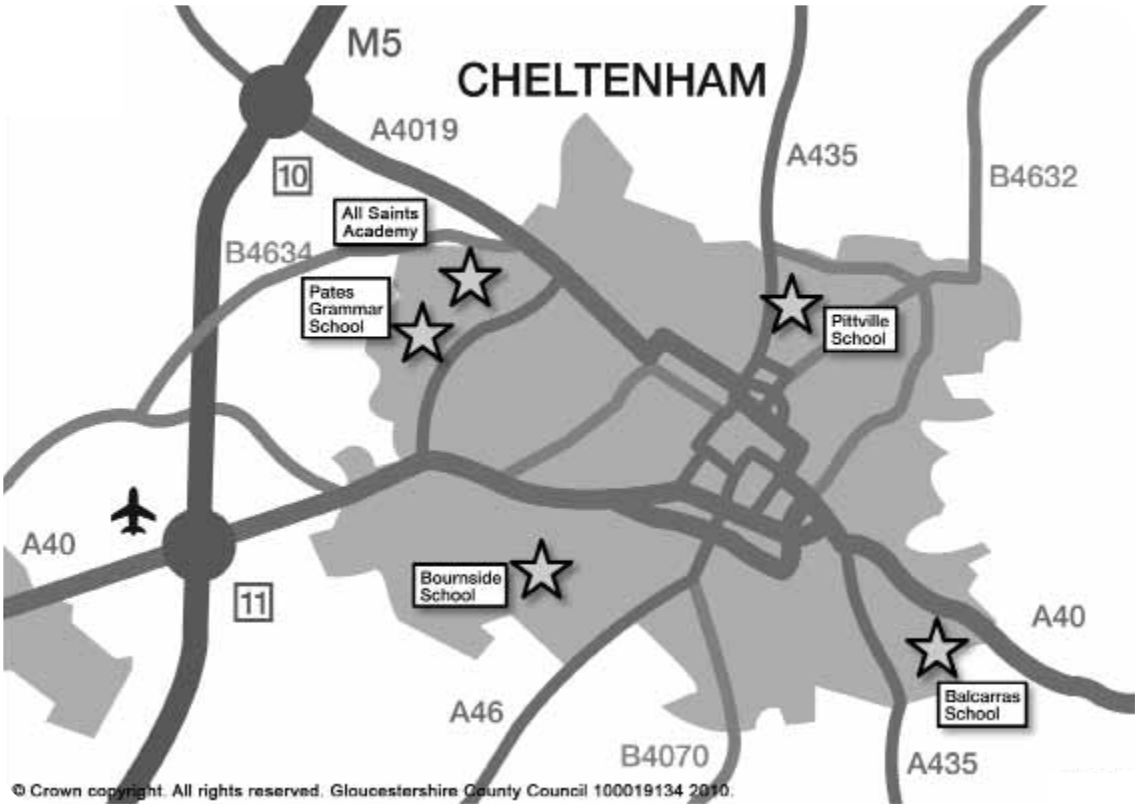
Archway
Chipping Campden
Chosen Hill
Churchdown
Cleeve
The Cotswold
Cirencester Deer Park
Dene Magna
Farmors
Heywood
Katherine Lady Berkeley's
Cirencester Kingshill
Lakers
Maidenhill
Marling
Millbrook
Newent
Rednock
Severn Vale
Sir William Romneys
Stroud High
Tewkesbury
Thomas Keble
Whitecross
Winchcombe
Wyedean

Gloucester City Secondary Schools



Barnwood Park
Beaufort
The Crypt
Gloucester Academy
Ribston Hall
Sir Thomas Rich's
St Peter's Roman Catholic
The High School Denmark Road

Cheltenham Secondary Schools



All Saints Academy
Balcarras
Bournside
Pates Grammar
Pittville

All Saints' Academy

Blaisdon Way, Cheltenham, Gloucestershire, GL51 0WH

Telephone: 01242 711200
Email: admin@asachelt.org
Website: www.asachelt.org

Headteacher: Peter Kingham

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Science and Sport
Age range:	11-19
Published Admission Number:	180
No. of pupils on roll Jan 2012:	833
Total preferences for Sept 2012:	274
No. of 1st preferences for Sept 2012:	164

Catchment Area

All Saints' Academy is a joint Catholic and Church of England Academy, which aims to serve the Roman Catholic and Church of England families of Cheltenham and the local community. Full details regarding admissions are detailed below.

Open Days/Evenings

Arrangements to find out about the Academy are outlined below.

Phase One Open Evening Monday 1st October 2012, 7pm
We warmly invite prospective parents and students to find out about All Saints' Academy. The evening will commence at 7pm with a full programme of student activities and displays. The Principal will speak to parents and prospective students at various times during the evening. There will be every opportunity throughout the evening to talk informally with teachers and students.

Admissions Criteria

The Academy's Published Admissions Number (PAN) for Year 7 is one hundred and eighty (180) students. Applications are welcome from all. Any application for a place at All Saint's Academy made outside the normal year of entry to the academy must be made directly to the academy.

Oversubscription Criteria

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below. After the admission of students with statements of Special Educational Needs where All Saints' Academy, Cheltenham is named on the statement, places will be offered to:

a) Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order
b) Students as per the criteria set out as follows:

Church of England (C of E) – 35% of remaining places. Students qualifying under this criterion will be ranked according to the following:

1. Students who are baptised members of the C of E (see note 3); then
2. Students whose parents or carers are on the Electoral Roll of a C of E Church (see note 3); then

3. Students whose parents or carers are baptised members of the C of E (see note 3); then
4. Students who do not qualify in the criterion above, but who attend any of the 8 C of E Primary/Junior Schools in Cheltenham (see note 5)

Catholic – 35% of remaining places. Students qualifying under this criterion will be ranked according to the following:
1. Students who are baptised Roman Catholics (see note 2); then
2. Students who do not qualify in the criterion above, but who attend St Gregory the Great or St Thomas More Catholic Primary Schools.

Community – 30% of remaining places (there is no faith qualification for this category)
Students qualifying under this criterion will be ranked according to the following:
1. Siblings (see note 1 and 4)
   then
2. Other applicants by distance (see c below).

In the event of oversubscription in any category, admission will be on the basis of closest proximity to the academy. This would be measured in a straight-line distance from the ordnance survey point of the child's home to the Academy's front gates, using the LA's computerised measuring system. In the event of a tie between two or more students when applying criterion, a process of random allocation will be applied. This will be executed by an independent person, and will be witnessed by a second independent person.

Notes and Definitions

Note 1: Children are 'siblings' if they are full, half or adoptive brothers or sisters living in the same household on a permanent basis, or if they are children who do not fall into one of the aforementioned categories, but who are living in the same household on a permanent basis. Children will not be considered siblings where the older child is attending the Academy as a Year 12 or 13 student in the year of entry.

Note 2: 'Catholic' children need their application to be supported by a copy of their Baptismal certificate.

Note 3: 'Church of England' children need their application to be supported by a Certificate of Baptism of their own, or confirmation that the parents/carers are on a C of E Church electoral roll, or a certificate of Baptism for their parents/carers.

Note 4:
a. If Catholic places remain once criterion 2 (column 3) has been applied, these will be offered first to C of E applicants and then if any places remain, to Community applicants using the 'Community' oversubscription criteria.
b. If Anglican places remain once criterion 4 (column 1) has been applied, these will be offered first to Catholic applicants and then if any places remain, to Community applicants using the 'Community' oversubscription criteria.
c. If Community places are undersubscribed and faith places are oversubscribed, 'faith' applicants who have been unable to obtain a place under the C of E or Catholic criteria will be considered alongside other applicants for a community place against the Community oversubscription criteria.

Note 5:
The relevant Anglican Schools are as follows:
1. Christ Church C of E Primary, Cheltenham
2. St Mark's Junior, Cheltenham
3. Leckhampton Primary, Cheltenham
4. St James' Primary, Cheltenham
5. St John's Primary, Cheltenham
6. Holy Trinity Primary, Cheltenham
7. Holy Apostles' Primary, Cheltenham
8. Prestbury St Mary's Junior, Cheltenham

Supplementary Application Form required? Yes (Please contact academy for further information)

Archway School

Paganhill, Stroud, Glos, GL5 4AX

Telephone: 01453 763242
Email: admin@archwayschool.net
Website: www.archwayschool.net

Headteacher: Colin Bedford

Category of School:	Secondary
Status of School:	Community
Specification:	Co-ed
Education:	Comprehensive
Specialist Status:	Technology
Age range:	11-18
Published Admission Number:	215
No. of pupils on roll Jan 2012:	1151
Total preferences for Sept 2012:	333
No. of 1st preferences for Sept 2012:	174

Catchment Area

Cainscross - (Part - Areas East of and including Etheldene Road, Cashes Green Road, Whitehouse Park)
Harescombe - (Part - only Sparrow Farm Cottages)
Kings Stanley - (Part - Selsley Village only)
Painswick, Pitchcombe, Randwick - (excluding the Wordens and areas West)
Rodborough - (excluding Rodborough Lane, Butterow Hill, Bagpath, Bownham Park, Swellshill and areas East)
Whiteshill, Woodchester, Stroud U.D - (Areas North of and including Bowbridge Lane, Highfield Road and Bisley Road).

Open Evening/Mornings

Monday 1st October 2012 7.00pm – 9.00pm: Presentations at 7.00pm and 7.30pm
The school is open from 7.00pm. Parents and Year 6 students will be able to tour the school and meet with staff and students. Guides will be available. During the evening, the Head Teacher and senior staff will give presentations about the school. Refreshments will be available. Please use the Maypole entrance and parking areas.

Wednesday 3rd and Thursday 4th October 2012
Parents and Year 6 students are invited to tour the school in the company of our student guides. You are invited to arrive between 9.20am and 9.45am or between 11.20am and 11.45am to facilitate the guided tours which last for about 45 minutes. Refreshments will be available. Please use the Maypole entrance and parking areas. If a morning visit is not convenient, please contact the school for an alternative appointment.

Admissions Policy and Oversubscription Criteria

Where applications for admission exceed the number of places available (both in the normal round of admissions and for in-year admissions), the following criteria will be applied, in the order set out below, to decide which children to admit:

1. A ‘looked after child’ or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order5. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

2. Children living in the priority catchment area normally served by the school, who will have siblings attending the school at the time the applicant child is admitted.
3. Children living in the priority catchment area normally served by the school.
4. Children who live outside the priority catchment area normally served by the school, who will have siblings attending the school at the time the applicant child is admitted.
5. Other children with the strongest geographical claim, measured in a straight line from the ordnance survey address point of the child"s home address (including flats) to the ordnance survey address point of the school, using the Local Authority"s computerised measuring system, with those living closer to the school receiving the higher priority.

   Where any particular category at points 1-4 above is oversubscribed, criterion 5 (strongest geographical claim based on straight line distance) will be used to determine which child is offered a place.

   In the event of a tie between two or more children when applying criterion 5 (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Local Authority. This will be in the form of a manual process which is overseen by an independent person from the Legal Services & Monitoring Team. Where twins or children from multiple births are part of a random allocation process they will be considered as one applicant.

In-Year Admissions
Any application for a place at Archway School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Balcarras School

East End Road, Charlton Kings, Cheltenham, GL53 8QF

Telephone: 01242 515881
Email: admin@balcarras.gloucs.sch.uk
Website: www.balcarras.gloucs.sch.uk

Headteacher: Mr Chris Healy

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-ed
Education:	Comprehensive
Specialist Status:	Technology College and Training School
Age range:	11-18
Published Admission Number:	189
No. of pupils on roll Jan 2012:	1333
Total preferences for Sept 2012:	518
No. of 1st preferences for Sept 2012:	225

Catchment Area

A map of the catchment area is available to view at the school, and on the school website.

Open Days/Evenings

Thursday 27th September 2012 7.00pm – 9.00pm
The School will be open from 7.00pm to 9.00pm when parents and children will be invited to visit all areas, view displays of work and talk to staff and pupils. Mr Healy, the Headteacher will address parents at 7.00pm and 8.00pm. Members of the School Management Team will be on hand throughout the evening to deal with queries.

Monday 24th September to Thursday 27th September 2012, 9.30am
Parents are most welcome to come to the school at 9.30am during the week beginning 24th September, from Monday to Thursday, when a member of the Senior Management Team will be pleased to show them around the premises and to answer questions. Copies of the School Prospectus will be available at the Open Evening and in the mornings, or before those times on request.

Admissions Criteria

Where applications for admission in Year 7 exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Numbers of children admitted in 2012 in brackets.**

1. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order. **(0)**

2. Children living in the school's priority catchment area who have a sibling attending the school where the sibling is or has been a member of Years 7–11 and who will continue to be on the school roll when the applicant's child is admitted. This criterion does not apply if the sibling has only attended Years 12-13 **(68)**

3. Children of full or part time salaried members of staff who have been employed at Balcarras for two years or more at the time of the application for admission, or of a member of staff recruited to fill a vacant post for which there is a demonstrable skill shortage. **(0)**

4. Children living in the priority catchment area served by the school with the strongest geographical claim, measured in a straight line from the Ordinance Survey address point of the child's home address (including flats) to the Ordinance Survey address point of the school, using the local authority's computerised measuring system, with those living closer to the school receiving the higher priority. **(106)**

5. Children who live outside the priority catchment area served by the school, who have a sibling attending the school where the sibling is or has been a member of Years 7–11 and who will continue to be on the school roll when the applicant's child is admitted. This criterion does not apply if the sibling has only attended Years 12-13 **(12)**

6. Other children with the strongest geographical claim measured in a straight line from the Ordinance Survey address point of the child's home address (including flats) to the Ordinance Survey address point of the school, using the local authority's computerised measuring system, with those living closer to the school receiving the higher priority. **(3)**

In the event of the oversubscription of any of the criteria, where there are two or more children living the same distance from the school, then a 'names in a hat' process will be undertaken by the Admissions Authority, with the first name drawn being successful.

Note 1. A sibling is a brother or sister, half-brother or sister, adopted brother or sister, step-brother or sister, or the child of the parent's/carer's partner, and in every case, the child must be living in the same family unit at the same address.

Note 2. Where any particular category at points 1 to 4 is oversubscribed, criterion 6 (strongest geographical claim based on straight line distance) will be used to determine which child will be offered a place.

Note 3. Full or part time salaried members of staff does not include staff employed on an ad-hoc or casual basis, eg examination invigilators, supply staff etc.

Note 4. A waiting list will be maintained until the end of the first term in the academic year of admission. All children on the waiting list will be ranked using the above criteria.

Note 5. Transport to or from the school is only provided from the local Cotswold villages. For details please contact the school office.

Note 6. Any application for a place at Balcarras School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Barnwood Park Arts College

St. Lawrence Road, Barnwood, Gloucester, GL4 3QU

Telephone: 01452 530389
Email: admin@barnwood-park.gloucs.sch.uk
Website: www.barnwood-park.gloucs.sch.uk

Headteacher: Miss Gill Pyatt

Category of School:	Secondary
Status of School:	Foundation
Specification:	Girls
Education:	Comprehensive
Specialist Status:	Arts College
Age range:	11-16
Published Admission Number:	150
No. of pupils on roll Jan 2012:	731
Total preferences for Sept 2012:	270
No. of 1st preferences for Sept 2012:	109

Catchment Area

Gloucester City – If your council tax is payable to Gloucester City Council, you are within the Gloucester City catchment area. A map of the catchment area is available to view at the school / on the school's website.

Open Days/Evenings

Monday 17th September 2012
Guided Tours at 9.30am, 11.00am and 2.00pm
Evening 7.00pm – 9.00pm

Admissions Policy

1. Barnwood Park Arts College is a foundation school admitting girls from all levels of ability. The County Council deals with admissions into Year 7 of Barnwood Park Arts College. Any application for a school place made outside the normal year of entry to the school must be made directly to the School. The standard admission number for Year 7 is 150 pupils. Guidance on admissions procedures is contained in the booklet published by, and available from Gloucestershire County Council, Shire Hall, Gloucester. Advice on the admissions procedure is available from the School Admissions Team, telephone number (01452) 425407.
2. The parents of all new pupils will receive a current copy of the School Prospectus, including the School Code of Behaviour. New entrants and their parents will receive, agree to, and sign the Home School Agreement, which will also be signed by the Headteacher on behalf of the School. In such ways, Governors and Staff hope to encourage co-operation between the home and school in achieving good standards of work and behaviour from pupils. It is expected that pupils will give of their best and parents will support them in their efforts.
3. Parents of pupils interested in joining the school are able to visit the school for a tour of the premises, if possible during school hours. An Open Day will be arranged each year for prospective Y7 pupils and their parents to view the school; alternative appointments will be offered to any unable to attend the specific day.
4. Complaints about discrimination against pupils seeking admission to the school will be dealt with initially by the Headteacher, and then by a panel of three governors plus a lay person. The advice of the LA and if necessary its ruling will be sought.
5. The school does not operate any daily transport to or from school.

6. If the school is oversubscribed, a waiting list will be held for (at least) the first school term (ie until December). The waiting list will be prioritised according to the school's oversubscription criteria.
7. The school operates an appeals system in the event of oversubscription. Parents will be required to complete an appeals form and will then be invited to attend a hearing held by an independent appeals panel.
8. The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedence over any child on the waiting list.
9. The school is required to admit a child with a statement of Special Educational Needs that names the school, even if the school is full.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets.**

1. Children with a Statement of Special Educational Needs **(2)**
2. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order **(1)**
3. Children who live in the priority catchment area normally served by the school who have siblings attending the school and who will continue to do so when the younger child is admitted. **(21)**
4. Children for whom only this particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from a doctor. This must demonstrate that there is a very specific connection between the medical need and this school. **(0)**
5. Children who live in the priority catchment area with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to a central point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority). **(126)**
6. Children who live outside the priority catchment area normally served by the school who will have siblings attending the school when the younger child is admitted). **(0)**
7. Children who live outside the priority catchment area with the strongest geographical claim, measured in a straight line from the ordinance survey point child's home address (including flats) to a central point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.
   - Barnwood Park Arts College defines siblings as a sister, half sister, adopted sister, step sister or the child of the parent/carer's partner. In every case the child must be living in the same family unit at the same address.
   - The school catchment area is defined by the Gloucester City boundary.
   - There is a map available at the school for those parents who wish to access it.
   - A map showing the point in the school where measurement will take place is available from the school.
8. In the event of oversubscription in any of the above criteria, places will be allocated to children with the strongest geographical claim, measured in a straight line from the f ordinance survey point of the child's home address (including flats) to a central point of the school using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

* If two or more children live the same distance away, random allocation will apply. This will be a lottery with a name selected by an independent person.

Supplementary Application Form required? No.

Beaufort Community School

Holmleigh Park, Tuffley, Gloucester GL4 0RT

Telephone: 01452 301381
Email: office@beaufort.gloucs.sch.uk
Website: www.beaufortcs.com

Headteacher: Mr David Bishop

Category of School:	Secondary
Status of School:	Foundation
Specification:	Co-ed
Education:	Comprehensive
Specialist Status:	Technology
Age range:	11-18
Published Admission Number:	203
No. of pupils on roll Jan 2012:	1209
Total preferences for Sept 2012:	391
No. of 1st preferences for Sept 2012:	148

Catchment Area

Gloucester City - See map 2. If your council tax is payable to Gloucester City Council, you are within the Gloucester City catchment area. A definitive map is also available at the school for parents to consult.

Open Days/Evenings

Thursday 27th September 2012, 6.30pm to 8.30pm
We warmly welcome prospective parents and pupils to join us between 6.30pm and 8.30pm for our Open Evening. There will be an introductory address by the Headteacher, Mr David Bishop, at 6.30pm and 7.15pm in the Main Hall. Parents and children will be able to tour the school to meet members of staff, pupils and parents.

Thursday 27th September 2012 and Friday 28th September 2012 – Open Mornings
You are welcome to visit us on a normal working day on Thursday 27th September 2012 or Friday 28th September 2012. The Headteacher will be available to meet parents and show them round the school at 9.15am on each morning. If you would like to visit at any other time please telephone for an appointment.

Admissions Policy

Appeals against Non-Admission
Appeal Papers and Guidelines for their use are available from the school. An Independent Panel will be established in accordance with the Government regulations for Foundation Schools to hear parents' appeals. **Closing date for appeals will be Friday 24th May 2013.**

Waiting Lists
If the school is oversubscribed, a waiting list will be held for the first school term (ie until December 2013). The waiting list will be prioritised according to the school's oversubscription criteria.

The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets.**

Children with a Statement of Special Educational Needs **(6)**

Priority 1 Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order. **(0)**

Priority 2 Children with a sibling who will still be on roll at the school, including the Sixth Form, when the child starts. For this purpose, sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child must be living in the same family unit at the same address. **(55)**

Priority 3 Children for whom only this particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from a doctor. This must demonstrate that there is a very specific connection between the medical need and this school. **(0)**

Priority 4 Children living in the priority catchment area normally served by the school with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to a central point of the school, using the local authority's computerised measuring system, with those living close to the school receiving the higher priority. **(133)**

Priority 5 Children living outside the priority catchment area with the strongest geographical claim, measured in a straight line in the same manner to Priority 4. **(9)**

NB In the event of a tie places will be offered to each pupil.

In-Year Admissions
Any application for a place at Beaufort School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Cheltenham Bournside School and Sixth Form Centre

Warden Hill Road, Cheltenham, GL51 3EF

Telephone: 01242 235555
Email: admissions@bournside.gloucs.sch.uk
Website: www.bournside.gloucs.sch.uk

Headteacher: Mr A G Foulds

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-ed
Education:	Comprehensive
Age range:	11-18
Published Admission Number:	270
No. of pupils on roll Jan 2012:	1694
Total preferences for Sept 2012:	603
No. of 1st preferences for Sept 2012:	226

Catchment Area

A map of the priority catchment area is available to view in the school reception area.

Open Days/Evenings

Thursday 4th October 2012, 6pm to 8.30pm

Admissions Policy

Pupils will be admitted at age 11 (Year 7) on a non-selective basis.

Waiting Lists
If the school is oversubscribed, a waiting list will be held for the first school term (until the December break). The waiting list will be prioritised according to the school's oversubscription criteria.

The school is required to admit a child with a statement of Special Educational Needs that names the school, even if the school is full as long as the school can meet the needs of the child. From time to time the School is directed by the Local Authority, according to agreed fair access protocols, to allocate places over the number of places available. These children will take precedence over any children on the waiting list.

Appeals
Parents whose application for a place at the school has been unsuccessful have the right of appeal to an independent Appeal Panel. Appeals, which should be in writing, should be sent to the school for the attention of the Clerk to the Governors.

Appeals will be conducted in accordance with the Code of Practice for School Admissions Appeals. Parents, whose appeals have been unsuccessful, may only apply for a further appeal in the same academic year if there has been a significant or material change in their circumstances.

Oversubscription Criteria

Where applications for admission into Year 7 exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets.**

Statemented students (1)

1. Children in public care (Looked After Children) or children who have previously been in care but immediately after being in care became subject to an adoption, residence or special guardianship order. **(0)**

2. Children living in the school's priority catchment area who have a sibling attending the school where the sibling is or has been a member of years 7, 8, 9 , 10 or 11 and who will continue to be on the school roll when the applicant child is admitted. This criterion does not apply if the sibling has only attended years 12/13. **(63)**

3. Children living in the school's priority catchment area with the strongest geographical claim, measured in a straight line from the Ordinance Survey Address Point of the child's home address (including flats) to a central point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. **(117)**

4. Children who live outside the school's priority catchment area who have a sibling attending the school where the sibling is or has been a member of years 7, 8, 9, 10 or 11 and who will continue to be on the school roll when the applicant child is admitted. This criterion does not apply if the sibling has only attended years 12/13. **(13)**

5. Other children with the strongest geographical claim, measured in a straight line from the Ordinance Survey Address Point of the child's home address (including flats) to a central point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. **(50)**

A looked after child is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by the local authority in the exercise of their social services function.

Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child should be living with the same family unit at the same address.

In the event of oversubscription in Criteria 1, 2, 3, or 4, higher priority will be given to children with the strongest geographical claim as described in Criteria 3 and 5. In the event of a tie between two or more children when applying this criterion a process of random allocation will be followed.
In-Year Admissions Any application for a place at Cheltenham Bournside School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Chipping Campden School

Cider Mill Lane, Chipping Campden, GL56 6HU

Telephone: 01386 840216 or 01386 848738
Email: ec@chippingcampden.gloucs.sch.uk
Website: www.chippingcampden.gloucs.sch.uk

Headteacher: Mr J Sanderson

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-ed
Education:	Comprehensive
Specialist Status:	Technology and Languages
Age range:	11-18
Published Admission Number:	200
No. of pupils on roll Jan 2012:	1128
Total preferences for Sept 2012:	265
No. of 1st preferences for Sept 2012:	167

Catchment Area

Aston-sub-Edge, Batsford, Blockley, Bourton-on-the-Hill, Chipping Campden, Condicote, Ebrington, Evenlode, Longborough, Mickleton, Moreton-in-Marsh, Saintbury, Sezincote, Snowshill, Todenham, Weston-sub-Edge and Willersey.

The parishes of Adlestrop, Bledington, Broadwell and Oddington are covered by the catchment area of both Chipping Campden School and Cotswold School. A map of the catchment area is available from the school – please telephone and request a prospectus.

Open Days/Evenings

Thursday 27th September 2012 (6:30 p.m. to 8:30 p.m.)
Any parents who would particularly like to visit the school during a normal working day are welcome to do so. Please contact the school to arrange a suitable time. Parents might also like to visit the school's website for further information: **www.chippingcampden.gloucs.sch.uk**

Admissions Policy

Appeals
In the event of oversubscription, and a place not being offered, an appeal may be submitted to an independent appeals panel. By the end of April 2013, all those on the waiting list will receive a form to submit to this panel and when all appeals have been received by the deadline (date to be set but likely to be the first week in May), a second letter will be sent giving exact date and time of appeal hearing.

Waiting List
If the school is oversubscribed, a waiting list will be held for at least a year. The waiting list will be prioritised according to the school's oversubscription criteria. The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedence over any child on the waiting list.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: Number of children admitted in 2012 in brackets.

Statemented students **(5)**

1. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order. **(0)**

2. Children living in the priority catchment area normally served by the school whose sibling is attending the school and who will continue to do so when the younger child is admitted. **(58)**

A sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister or the child of the parent/carer's partner and, in every case, the child must be living in the same family unit at the same address.

3. Children for whom only this particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a medical statement from the doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of this school. **(0)**

4. Children living in the priority catchment area normally served by the school, with the strongest geographical claim, measured in a direct line (see 6 below). The catchment area is detailed above. **(63)**

5. Children who live outside the priority catchment area normally served by the school, whose sibling is attending the school and who will continue to do so when the younger child is admitted. **(17)**

6. Children who live outside the priority catchment area normally served by the school, with the strongest geographical claim, measured in a direct line. See below. **(55)**

In the event of over subscription in any of the above criteria then the Ordinance Survey address point for the child's property to the right hand door of the school's front entrance using the Local Authority's computerised measuring system, with those living closest to the school receiving the higher priority.

Over-subscription for those fulfilling the admissions criteria (i.e. sibling or living in catchment area): In the event of over-subscription, in any category, places will be awarded to those with the strongest geographical claim (as described above) – this will be used as a tie-break. Where two or more applications are received from children living the same distance away for one final place, the school will make the final selection by lottery.

In-Year Admission: Any application for a place at Chipping Campden School made outside the normal year of entry to the school must be made directly to the school.

Supplementary Application Form required? No.

Chosen Hill School

Brookfield Road, Churchdown, Glos. GL3 2PL

Telephone: 01452 713488
Email: pb@chosen-hill.gloucs.sch.uk
Website: www.chosen-hill.gloucs.sch.uk

Headteacher: Mrs Sue Turner

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-ed
Education:	Comprehensive
Specialist Status:	Technology, Modern Foreign Languages
Age range:	11-18
Published Admission Number:	228
No. of pupils on roll Jan 2012:	1417
Total preferences for Sept 2012:	748
No. of 1st preferences for Sept 2012:	269

Catchment Area

Churchdown and parts of the surrounding area including The Reddings, Badgeworth, Shurdington, Leckhampton, Up-Hatherley i.e. those parts formerly included in Tewkesbury Borough but incorporated into Cheltenham Borough in 1990.

Open Days/Evenings

Wednesday 19th September 2012 Open Day:
HT presentation/school tours at 8.45am and 10.45am. (Open Day enables prospective parents to see the 'working' school.

Thursday 20th September 2012 Open Evening:
HT presentation/school tours at 6pm and 7pm. (Open Evening is an opportunity to meet all staff with all classrooms open and student guides to offer tours of the school to family groups).

The Policy of the Governing Body with regard to admissions is:

1. To admit pupils at age 11 without reference to ability or aptitude. Exceptionally able pupils will be considered for admission at 10+ if their application is fully supported by their Primary School's Headteacher.

2. To ensure, where applications for admission exceed the number of places available, that the following criteria will be applied in the order set out below to decide which children to admit:
   N.B. The school is required to admit a child with a Statement of Special Educational Needs that names the school, where the resources and facilities meet their particular needs.

   (i) Children or young people who are looked after by a Local Authority. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

   (ii) Children living in the catchment area served by the School. This includes Churchdown and parts of the surrounding area including The Reddings, Badgeworth, Shurdington, Leckhampton, Up-Hatherley i.e. those parts formerly included in Tewkesbury Borough but incorporated into

Cheltenham Borough in 1990. A map of the catchment area is available from the school. N.B You must give your permanent home address. The address of a business, relative, friend, childminder, temporary address or address to which you hope to move is not eligible. Any misrepresentation is potentially fraud and can lead to the withdrawal of a place

(iii) Children who will have siblings (including those in the 6th form) attending the school at the time of their admission. ('Sibling refers to brother or sister, half-brother or sister, adopted brother or sister, step-brother or sister, or the child of the parent/carer's partner, and in every case, the child should be living in the same family unit at the same address'). A parent is any person who has parental responsibility or care of the child. Family members include only parents and siblings.

(iv) Children of current members of staff on either a minimum of a .5 contract with the school and/or where the member of staff has been employed by the school for two or more years at the time at which the application for admission to the school is made.

3. In the event of over-subscription in any of the above criterion, places will be allocated to children with the strongest geographical claim, measured in a straight line from the ordnance survey address point of the child's home address (including flats) to the ordnance survey address point of the school (Main School Hall), using the LA's computerised measuring system, with those living closer to the school receiving the higher priority. In the event of a tie-break of over-subscription criteria, e.g. exact distance from home address to school in more than one case, places will be offered to both applicants. To establish independent arrangements for Appeals against non-admission ensuring a fair admission system that promotes social equity.

4. **Waiting Lists:** If the school is over-subscribed, a waiting list will be held for the first two school terms (i.e. until end of December). The waiting list will be prioritised according to the school's over-subscription criteria. The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedence over any child on the waiting list.

5. **Transport:** Chosen Hill School has no contractual arrangement with any bus company to provide a bus service for students. Bus and Coach companies provide a service as part of their service to the public and further details are available from the school. For Bus Pass entitlement queries please contact Shire Hall directly.

6. **In-Year Admissions:** Any applications for Chosen Hill School made outside the normal year of entry must be made directly to the school. In accordance with its statutory duty, the Governing Body will be responsible for offering school places to children at Chosen Hill School. The Governing Body will work in consultation with the Local Authority with regard to the In-Year Coordinated Admission Scheme 2013-2014.

Admission to 6th Form:

Entitlement for Yr. 11 students who meet the admission criteria plus 60 external candidates.
The intake into Year 12 will be based upon applicants' ability to meet the entry requirements published annually in the Sixth Form Handbook for their chosen course of study. Meetings will be held to provide all students with information and advice on course options and entry requirements. Details of individual course requirements are available from the Learning Leaders responsible for Year 12 and Year 13. See also separate Sixth Form Admission Policy. December 2011.

Supplementary Application Form required? No.

Churchdown School

Winston Road, Churchdown, Glos GL3 2RB

Telephone: 01452 713340
Email: school@churchdownschool.com
Website: www.churchdown.gloucs.sch.uk

Headteacher: Mr SA Packer

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-ed
Education:	Comprehensive
Specialist Status:	Visual Arts
Age range:	11-18
Published Admission Number:	230
No. of pupils on roll Jan 2012:	1295
Total preferences for Sept 2012:	480
No. of 1st preferences for Sept 2012:	142

Open Days/Evenings

Open Evening: Tuesday 18th September 2012 from 5.30pm
An introduction to the school for Parents from the Head at 6.00pm, 7.00pm and 8.00pm.

Open Days: Tuesday 25th and Wednesday 26th September 2012
There are two sessions on each day. The first at 9.15am to 10.30am.The second at 11.30am to 12.45pm. Parents need to contact the school to book the session they wish to attend.

Admissions Policy

Pupils will be admitted without reference to ability.

Appeals against Non-Admission
Appeal Papers and Guidelines for their use are available from the school. An Independent Panel will be established in accordance with the Government regulations for Foundation Schools to hear parents' appeals.

Waiting Lists
If the school is oversubscribed a waiting list will be held for the first term (until December 2013). The waiting list will be prioritised according to the school's oversubscription criteria.

The school operates the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedence over any child on the waiting list.

The school is required to admit a child with a statement of special educational need if that statement names the school. This applies even if the school is full.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets:**

Priority 1
Looked after children (1) and children who were looked after, but ceased to be so because they were adopted (2) or became subject to a residence order (3) or special guardianship order (4).**(0)**

Priority 2
Children with a sibling who will still be on roll at the school when the child starts (Sibling is defined as a brother or sister, half brother or half sister, adopted brother or adopted sister, step brother or step sister or the child of the parent / carer's partner and, in every case, the child must be living in the same family unit at the same address) **(59)**

Priority 3
Children with the strongest geographical claim, measured in a straight line from the Ordnance Survey Point of the child's home address (including flats) to the front gate of the school, using the local authority's computerised measuring system, with those living closer to the school receiving the higher priority. **(143)**

In the event of over subscription in any of the above criteria, places will be allocated to children with the strongest geographical claim, measured in a straight line from the Ordnance Survey Point of the child's home address (including flats) to the front gate of the school, using the local authority's computerised measuring system, with those living closer to the school receiving the higher priority.

In the event of a tie between two or more children when applying the above tie-break (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Body.

Any application for a place at Churchdown School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Cirencester Deer Park School

Stroud Road, Cirencester, Gloucestershire. GL7 1XB

Telephone: 01285 653447
Email: enquiries@deerparkschool.net
Website: www.deerparkschool.net

Headteacher: Ms C Henson

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Technology, Arts and Applied Learning
Age range:	11-16
Published Admission Number:	209
No. of pupils on roll Jan 2012:	999
Total preferences for Sept 2012:	506
No. of 1st preferences for Sept 2012:	226

Catchment Area

The town of Cirencester (excluding the estates bounded by London Road and the town by-pass), and the parishes of Coates, Sapperton, Siddington, Kemble, Poole Keynes, Somerford Keynes. A simple map of the catchment area is available on the website and on request.

Open Days/Evenings

Monday 17 September 2012, Open Morning 9.15am – 11.15am
Tuesday 18 September 2012, Open Morning 9.15am – 11.15am
Headteacher, Chiquita Henson, and her team look forward to welcoming parents and prospective pupils to Cirencester Deer Park School's Open Mornings. While the school will be operating as normal, there will be opportunities for you to tour the school in the company of existing pupils who will not only act as guides but will also reflect on their experiences and learning at the school. You will see the school in action and will be encouraged to participate in activities and engage in further discussion with staff and pupils. You are invited to stay for refreshments where members of the school's leadership and pastoral teams will be available to answer any questions you may have.

Wednesday 26 September 2012, Open Evening 6.30pm – 8.30pm
Cirencester Deer Park School's Open Evening provides a further or alternative opportunity for prospective pupils and their parents to visit the school together. During the evening you will be invited to tour the school, sample lessons and participate in extra-curricular activities. You will be able to talk to the school's current pupils and engage in discussions with subject staff.

At 7.45pm Headteacher, Chiquita Henson, and her team, including current pupils, will present their vision for learning at the school and share Deer Park's 'outstanding' commitment to offering "more than a visible curriculum". Refreshments will be provided by "The Friends of Cirencester Deer Park School" in the school's atrium.

Admissions Policy

In the event of oversubscription in any of the criteria, places will be allocated to children with the strongest geographical claim, measured in a straight line from the Ordinance Survey Address Point of the child's home address (including flats) to Reception at the School, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

If necessary, if two or more children live at a precise equitable distance from the School, a further tie-break of random allocation based on names being drawn in a lottery at a specified time by our admissions team will be applied, although we will endeavour to treat twins and children from multiple births jointly.

If the school is oversubscribed a formal appeals procedure exists. Parents are invited to lodge an appeal in writing, addressed to the School, and their case will be heard by an independent Appeals Panel. In the case of first Admission, Appeals for places in Year 7 in September are usually heard in May. Following these appeals, parents are notified of the outcome by the Clerk of the Appeals' panel. A waiting list will be held until 31 December. The waiting list will be prioritised according to the school's oversubscription criteria above.

Applications for children for whom only this particular School is appropriate due to an exceptional medical condition will only be considered if they are supported by a written statement from the child's doctor and this must demonstrate that there is a very specific connection between the medical need and the facilities or resources at Deer Park.

The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

In-Year Admissions Any application for a place at Cirencester Deer Park School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets.**

Pupils with a Statement naming Cirencester Deer Park School will be offered a place prior to the oversubscription criteria being used to fill additional places at the School and, in the case of in-year admissions, even if the School is full. **(2)**

Looked After Children as defined by Section 22 of The Children Act 1989. **(1)**

Children living in the existing catchment area of the school via the town of Cirencester (excluding the estates bounded by London Road and the town by-pass) and the parishes of Coates and Sapperton to the west, and parishes of Siddington, Kemble, Poole Keynes, Somerford Keynes to the south. A simple map of the catchment area is available on the website and on request. **(78)**

Children who have siblings attending the school and who will continue to do so at the time of their admission. We use the Local Authority's standard definition of 'sibling': 'a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child must be living in the same family unit at the same address.' **(60)**

Other children: proximity of the child's home to the school, with those living nearer being accorded priority. **(68)**

Supplementary Application Form required? No.

Cirencester Kingshill School

Kingshill Lane, Cirencester, Gloucestershire, GL7 1HS

Telephone: 01285 651511
Email: office@cirencesterkingshill.gloucs.sch.uk
Website: www.ckhsnet.net

Headteacher: Miss C S Oates

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Sports, Science and Leading Edge Partnership Programme
Age range:	11-16
Published Admission Number:	182
No. of pupils on roll Jan 2012:	845
Total preferences for Sept 2012:	333
No. of 1st preferences for Sept 2012:	145

Catchment Area

Brimpsfield, Barnsley, Elkstone, Ampney Crucis, Syde, Ampney St. Mary, Ampney St. Peter, Winstone, Duntisbourne Abbots, Driffield, Duntisbourne Rouse, Preston, Daglingworth, Siddington, Colesbourne, Kemble, Baunton, South Cerney, Rendcomb, North Cerney, Somerford Keynes, Poole Keynes, Bagendon, Coberley, Cowley, Kingshill and Beeches area of Cirencester. A map of the catchment area is available from the school.

Open Days/Evenings

Open Mornings – Tuesday 3rd, Wednesday 4th and Friday 5th July at 9.15a.m
Open Evening – Thursday 20th September 2012. Presentation by Headteacher at 6.45p.m.
Open Mornings – Thursday 27th and Friday 28th September 2012 at 9.15a.m

Admissions Policy

Pupils will be admitted at age 11 without reference to ability or aptitude.

In-Year Admissions: Any application for a place at Cirencester Kingshill School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets.**

Children with a Statement of Special Educational Needs naming the school. **(4)**

1. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order. **(0)**

2. Children living in the priority catchment area normally served by the school, who will have siblings attending the school when the younger child is admitted. A sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child must be living in the same family unit at the same address. **(36)**

3. Children living in the priority catchment area normally served by the school, with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to the main entrance hall of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. The existing "catchment" and "choice" areas of the school are listed above. A map of the catchment area is available from the school. **(58)**

4. Children who live outside the priority catchment area normally served by the school, who will have siblings attending the school when the younger child is admitted. A sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child must be living in the same family unit at the same address. **(27)**

5. Children for whom only this particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from the child's doctor at the time of submitting the application. This must demonstrate that there is a very specific connection between medical need and the facilities or resources of this school. The final decision to accept a child under this category will be made by the governors' admission subcommittee through consultation with an independent medical practitioner. **(0)**

6. Other children with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to the main entrance hall of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. **(39)**

Where any particular category at points 1 – 5 above is oversubscribed, criterion 6 (strongest geographical claim based on straight line distance) will be used to determine which child is offered a place.

In the event of a tie between two or more children when applying criterion 6 (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the school.

If the school is oversubscribed, a waiting list will be held for the first school term, until the December holiday.

Supplementary Application Form required? No.

Cleeve School

Two Hedges Road, Bishops Cleeve, Cheltenham GL52 8AE

Telephone: 01242 672546
Email: office@cleeveschool.net
Website: www.cleeveschool.net

Headteacher: Mr R Broadbridge

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Leadership, Language and Technology
Age range:	11-18
Published Admission Number:	245
No. of pupils on roll Jan 2012:	1582
Total preferences for Sept 2012:	406
No. of 1st preferences for Sept 2012:	254

Catchment Area

Parishes of Bishops Cleeve, Elmstone Hardwicke, Gotherington, Oxenton, Prestbury, Southam, Stoke Orchard, Swindon Village, Uckington and Woodmancote.

Open Days/Evenings

Wednesday 26th September 2012, 7.00 pm – 9.00 pm
Prospective students and parents are warmly invited to visit the school from 7 pm onwards. There will be an opportunity to tour the school and take part in the activities arranged by the subject departments. During the evening, parents and children are invited to attend one of the short talks with the Headteacher and Senior Staff in the Main Hall. The first talk will commence at 7 pm sharp and will be repeated at 8 pm. We will be pleased to show parents around the school by appointment during the week commencing 1st October 2012.

Admissions Policy: Entry to Year 7 - Oversubscription Criteria

Children who have a statement of special educational needs that names the school and children in public care will be admitted to the school irrespective of whether they sit the banding tests (see notes below).

Cleeve School operates a fair banding system to allocate places. The places within each band are allocated according to catchment area and distance, as follows. The test that will be used is the NFER's Cognitive Abilities Test Level C. Children will be placed in one of 7 bands and each band will have an equal number of places allocated to it. Where a band is oversubscribed, places will be allocated in the following priority order:

1. Priority for 'Looked After Children' according to their definition in the 2012 Admissions Code as explained below (in additional note a).

2. Children in the school's catchment area according to their geographical distance from the school, with priority to those living closest to the school.

3. Up to 10% of places according to aptitude for languages, as demonstrated by the school's Language Aptitude Test, allocated in test score order.

4. Other applicants according to their geographical distance from the school, with priority to those living closest to the school.

Where there are still places available in a band they will be filled evenly by children falling into the next nearest bands.

Applications from children who do not sit school's chosen Fair Banding Test will not be considered for places until after applications from children who have sat the banding test. It is therefore unlikely that applications in the initial admissions round from children who do not sit the banding test will be successful, although children being considered for vacancies that subsequently occur will not be required to sit the banding test. Children in public care will always have priority for admission, whether or not they have sat the banding test.

Additional Notes:

a) A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

b) The admission number for Cleeve School for 2013 is 245.

c) Geographical distance is measured in a straight line from the Ordnance Survey address point of the child's home address (including flats) to the main entrance gate of the school (top car park) using the Local Authority's computerised measuring system.

d) The school's catchment area consists of the parishes of Bishops Cleeve, Elmstone Hardwicke, Gotherington, Oxenton, Prestbury, Southam, Stoke Orchard, Swindon Village, Uckington and Woodmancote.

e) Application forms and guidance notes for our admission tests are available for download from our website or to collect from main reception and are also available from the Local Authority. The closing date for application forms is Monday 8th October 2012. Tests will be held in school on two Saturdays in November- on Saturday 3rd November and Saturday 17th November 2012. You will be asked to attend on both days if you are choosing to sit the Fair Banding Test and Language Aptitude Test; guidance notes are also available from our website.

f) Priority for admission in to Year 7 is given to those students sitting the Fair Banding Test and assigned a band. Applications from children who do not sit the Fair Banding Test will not be considered for places until after applications from children who have sat the banding test. In practice this means there is little chance of gaining a place if a pupil does not sit the Fair Banding Test. Special arrangements are made for children with a Statement of Special Educational Needs and those in public care (see below).

g) The Fair banding test is a multiple choice style test based on non-verbal reasoning. The test takes about an hour which includes 30 minutes of testing, plus explanations. The Fair Banding Test is not a pass or fail test. Scores are used to place students in bands and are not used beyond the banding process or for setting upon entry to the school.

h) Children with a Statement of Special Educational Needs and Looked After Children do not need to sit the Fair Banding Test to be allocated a place at Cleeve School. However it is important that the school knows the position of that child within the bands and we work closely with parents to enable the child to sit the Fair Banding Test for this purpose.

i) In addition to the Fair Banding Test you can also choose for your child to sit the Language Aptitude Test. This must be done by the registration deadline- 8th October 2012. Please note that a child living in the catchment has higher priority than a child living outside the catchment regardless of language aptitude score. Therefore, if you live in the catchment area there is no advantage to your child sitting the Language Aptitude Test.

j) After allocation of places to students in catchment, up to 10% of spaces in each of the 7 bands will be allocated to those **outside** the catchment area in order of test score in the Language Aptitude Test. This means that there will be up to 3 spaces in each and every band for applicants with the highest language aptitude scores in that band. These will be the first applicants **outside** catchment to be admitted. The remaining places will go to those outside catchment in order of increasing distance. This means that up to 21 Language Aptitude places are available which are **not dependent** on home address or how far the child's home is from Cleeve School.

k) The Language Aptitude Test consists of two separate tests that will take place over two Saturdays. The written and listening elements of the Language Aptitude Test take 40 minutes, with an additional 20 minutes needed for explanations. The oral test will take approximately 20 minutes, 5 minutes for the test and 15 minutes for the students to remain in a waiting area.

l) If a child is not able to attend on the dates of the tests, the school will hold a further opportunity to complete the test if the child is registered by the deadline.

m) If two or more children in the same band have the same home to school distance, places will be allocated by a process of random allocation. If two or more children in the same band reach the same score in the Language Aptitude Test, the oral test score will take priority. If two or more children in the same band have the same scores in both sections of the Language Aptitude Test, places will be allocated by a process of random allocation.

n) Where places remain available in a band after all criteria have been applied, they will be filled evenly by children falling into the band above and below starting with the higher band first. Gaps in Band 1 will be filled from Band 2; those in Band 7 will be filled from Band 6.

o) If the school is still oversubscribed after the reallocation process, a waiting list will be held until the end of the Autumn Term. The waiting list will be prioritised by:

1. (Looked after children see additional note a);

2. Children in the school's catchment areas according to their geographical distance from the school, with priority to those living closest to the school; 3. other applicants according to their geographical distance from the school, with priority to those living closest to the school. Banding will cease to operate for the waiting list at this point and no new applicants will be asked to sit the Fair Banding Test or Language Aptitude Test.

p) Parents wishing to appeal for a place at Cleeve School after the reallocation process should write to Chair of Governors, Cleeve School, Two Hedges Road, Bishops Cleeve, Cheltenham, GL52 8AE. Appeals should be received by May 31st to ensure that the appeal can be heard in June. Further information on the appeals procedure can be found in the Local Authority admissions prospectus.

Fair Access Protocols:
In accordance with the requirements of the School Admission Code, the school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list. The school undertakes an Equality Impact Assessment for Admissions.

In-Year Admissions:
In-year applications are all those made outside the normal round of admissions for children of compulsory school age i.e. those applications made during the academic year for a school place in Year 7 through to Year 11. In-year applications for 2013 – 14 and beyond will no longer be dealt with by the Local Authority. To apply for a place at Cleeve School, parents/carers should, therefore, contact the school directly in the first instance. The school, however, will liaise closely with the Local Authority providing information in relation to current vacancies in the school.

Supplementary Application Form required? Yes
Available from: School website, school reception, Local Authority
Date to be Returned: 8 October 2012
Return to: School reception.

The Cotswold School

The Avenue, Bourton on the Water, Cheltenham, Glos, GL54 2BD

Telephone: 01451 820554 or 820938
Email: admin@mail.cotswold.gloucs.sch.uk
Website: www.cotswold.gloucs.sch.uk

Headteacher: Mr W Morgan

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Languages, Science (and Mathematics), Leadership
Age range:	11-18
Published Admission Number:	187
No. of pupils on roll Jan 2012:	1222
Total preferences for Sept 2012:	298
No. of 1st preferences for Sept 2012:	203

Priority Catchment Area

Andoversford, Barrington, Bourton on the Water, Chedworth, Clapton, Cold Aston, Coln St Dennis, Compton Abdale, Cutsdean, Donnington, Dowdeswell, Farmington, Great Rissington, Guiting Power, Hampnett, Hawling, Hazleton, Icomb, Little Rissington, Lower Slaughter, Maugersbury, Naunton, Northleach with Eastington, Notgrove, Sevenhampton, Sherborne, Shipton, Stow on the Wold, Swell, Temple Guiting, Turkdean, Upper Rissington, Upper Slaughter, Westcote, Whittington, Windrush, Withington, Wyck Rissington, Yanworth.

Choice area with Chipping Campden :Adelstrop, Bledington, Broadwell, Oddington.
Choice area with Farmor's : Aldsworth.

Open Days/Evenings

Wednesday 3rd October 2012 9.15 am – 1.00 pm (Open working session) and 6.00 pm – 8.00 pm
(To see around the school and meet the teachers)

Admissions Policy

Pupils will be admitted at age 11 without reference to ability or aptitude. The number of intended admissions for the year commencing 1 September 2012 will be 187.

Exceptionally able pupils will be considered for admission at age 10+ if their application is supported by the Local Authority and the Primary School Headteacher.

For admission to Year 7, parents should submit an online application, stating their preferred schools, to the Local Authority of which they are resident, no later than the date and time stated by that Local Authority. For Gloucestershire, this form can be found at **www.gloucestershire.gov.uk/schooladmissions**

Enquiries concerning admissions and appeals arrangements should be addressed to the school. The appeals procedure involves completing and returning an appeal form. The outcome of the appeal will be decided by an Independent Appeal Panel following a meeting to which you will be invited.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets.**

Children with a Statement of Special Educational Needs **(4)**

1. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order **(0)**

2. Children who will have siblings[1] attending the school (including the sixth form but only when the 6th form sibling has been attending the school for at least 3 years) when the younger child is admitted. **(81)**

3. Children living in the priority catchment area normally served by the school (see above). A map showing this priority catchment area is available at the school for those parents who wish to access it. **(78)**

4. Other children with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to the central point of the school, using the local authority's computerised system with those living closer to the school receiving the higher priority. **(24)**

Where any particular category at points 1 to 3 above is oversubscribed, criterion 4 (strongest geographical claim based on straight line distance) will be used to determine which child is offered a place.

In the event of a tie between two or more children when applying criterion 4. (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Admissions Authority.

If the school is oversubscribed, a waiting list will be held for (at least) the first school term (i.e. until the end of the December term). The waiting list will be prioritised according to the school's oversubscription criteria. The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

School transport is provided. For information on cost, availability and transport routes please contact the Local Authority Transport team.

[1] Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child should be living in the same family unit at the same address.

In-Year Admissions
Any application for a place at The Cotswold School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

The Crypt School

Podsmead, Gloucester, Glos, GL2 5AE

Telephone: 01452 530291
Email: office@thecryptschool.org.uk
Website: www.cryptschool.org

Headteacher: Mr J Standen

Category of School:	Secondary
Status of School:	Academy
Specification:	Boys
Education:	Grammar
Specialist Status:	Science and Languages
Age range:	11-18
Published Admission Number:	112
No. of pupils on roll Jan 2012:	785
Total preferences for Sept 2012:	427
No. of 1st preferences for Sept 2012:	195

Open Days/Evenings

Wednesday 19th September 2012
10.00 a.m. – 12.30 p.m. – Guided Tours
2.30 p.m. – 3.15 p.m. – Guided Tours
5.30 p.m. – 8.00 p.m. – Open Evening

Admissions Policy

The Crypt School is an Academy and the Governing Body is the admissions authority. As such the school is responsible for determining its admissions arrangements, and will be administering its own admission test for entry in September 2012. Registration Forms for our test are available from the School Office. Under the DfE School Admissions Code, the Local Authority is required to co-ordinate admissions for all maintained schools in their area, and the Local Authority allocates places to all schools.

Closing date to register for the Entrance Test: 12 noon – **Friday, 28th September, 2012**
The test will be held on: Saturday, **6th October, 2012**
Offer of places made by **the Local Authority at the beginning of March 2013**
Appeals: **April onwards**

Late registrations will only be accepted by the Governors' Admissions Committee in exceptional circumstances. Boys who attain the required standards in the prescribed criteria will be eligible to be considered for admission to the school. Meeting the academic requirements for entry to the school is not in itself a guarantee of an offer of a place.

Oversubscription Criteria

Admissions criteria for entry into year 7 in September 2013
The highest scoring 112 eligible pupils in the chronological cohort will automatically be accepted for admission. In the event of oversubscription, where there are a number of pupils with an equal qualifying score around the 112th place, the following criteria shall be used to determine those who shall be offered places. Criteria will be applied in the order below: **Number of boys admitted in 2012 in brackets.**

1. Boys whose parents are members of staff provided that they have been employed for a minimum of two years and / or are recruited to fill a vacant post for which there is a demonstrable skills shortage **(0)**
2. All other boys **(0)**

Ordering within the Same Criteria: measured in a straight line from the ordnance survey point of the child's home address (including flats) to the Main Entrance of the School Building, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

In the event that two children have the same score and live the exact same distance away from the school, or in the event of a tie between two or more children when applying the strongest geographical claim based on straight line distance, a process of random allocation will be followed by the Governing Body witnessed by an independent person.

Applicants with Special Educational Needs or Disabilities
The school admits students with SEN and disabilities who can meet the entry requirements determined by this policy, whenever those special needs and disabilities can be reasonably accommodated. The applicants may be with or without statements. Any student who meets the entry requirements and who has a statement of special educational needs that names the school will be made an unconditional offer. They must be able to be taught in mainstream classes and able to follow a grammar school curriculum, including the National Curriculum. The school is committed to Equality of Opportunity.

When registering for selective testing, parents are asked to specify any special educational needs or disabilities which might require reasonable adjustments to the testing process, in accordance with the Gloucestershire Grammar Testing procedure available from the County Council's website. The school will then consult with appropriate professionals to determine the most appropriate adjustments to make (if any) to ensure that testing arrangements are accessible.

Gifted and Talented Students
The school will consider application for early admission to Year 7 of an exceptionally gifted and talented candidate provided it is supported by a recommendation from the child's current Headteacher. He must meet the entry criteria. In the interests of fairness, the parents must agree that if the child is unsuccessful, he will not be able to take the entrance test in the following (normal) year of entry.

Waiting Lists
Where a year group is oversubscribed, and after the oversubscription criteria have been applied, remaining candidates will be placed on a waiting list, in the same order as the published oversubscription criteria. Waiting lists will be kept for one year. The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list. (Para 3.21 of new code).

Appeals
A decision by the school to refuse a place carries with it a right of appeal. Appeals against non selection will be held in accordance with the mandatory School Admissions Code of Practice regulations that are in force at the time. The School remains responsible for the Formal Appeals process. Appeals against non-selection are heard by an independent appeals committee.

Transport
Transport from Cheltenham is available, contact details and prices are available from The Crypt School Office. Local service buses run by Stagecoach are available from most areas of Gloucester City. Students travelling in from the Forest of Dean should contact Grindles for information on routes and prices.

Supplementary Application Form required? Yes, a Grammar Registration Form. Registration can be made on line via the school website
Available from: The Crypt School website **www.cryptschool.org**
Date to be returned: 12 noon on Friday, 28th September
Return to: Online, or to the school at which the test will be taken

* See End of Publication for Forms and Information

Dene Magna School

Mitcheldean, Glos, GL17 0DU

Telephone: 01594 542370
Email: reception@denemagna.gloucs.sch.uk
Website: www.denemagna.gloucs.sch.uk

Headteacher: Mr S Brady

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-ed
Education:	Comprehensive
Specialist Status:	Technology, Leading Edge, Training School
Age range:	11-16
Published Admission Number:	150
No. of pupils on roll Jan 2012:	741
Total preferences for Sept 2012:	264
No. of 1st preferences for Sept 2012:	166

Catchment Area

Blaisdon, Drybrook, Longhope (south west of Yarleton Lane & Sterrys Lane), Mitcheldean, Ruardean, Westbury On Severn. A map showing the catchment area is available and can be viewed at the school by request.

Open Days/Evenings

Thursday 20th September 2012 9.00 am – 1.00 pm and 7.00 pm to 9.00 pm

Admissions Policy

Students will normally be admitted at age eleven without reference to ability or aptitude.

Admission Appeals
In the event of a child being denied admission, the parents/carers have the right of appeal in accordance with the School Admission Appeals Code of Practice. Appellants wishing to appeal should submit their written appeal to the admission authority (Academy Trust).

Appeals for places on transfer for on-time applications must be heard by 6 July or the next working day if the 6 July falls on a weekend. Late application appeals should be heard at the same time, if feasible, but must be heard within thirty school days of the appeal being lodged.

Appellants must be allowed at least 10 school days from the date of notification that their application was unsuccessful, to prepare and submit their written appeal. In-year appeals must be held within thirty school days of the appeal being lodged. Appellants must be given written notice of the date of the appeal at least ten school days in advance of the hearing. All appeals will be heard by an Independent Appeal Panel with an independent clerk.

Twins and Children from Multiple Births:
Applications from twins and children from multiple births will be considered as individual applications. However, the admissions authority (Academy Trust) acknowledges the difficulties for families if children cannot attend the same school, for example, if one child can be offered a place, but not the other and therefore will aim to accommodate both/all children at one school where there is capacity to do so.

Waiting Lists:
The school operates waiting lists for all year groups. The waiting lists are operated in accordance with the oversubscription criteria. Once placed on a waiting list a parent/carer can enquire as to their position on the waiting list by contacting the school. From time to time, the school will update the waiting list by contacting parents/carers who must confirm their wish to remain on the waiting list. The lists for Year 7, 8, 9 & 10 will continue into the next academic year.

If the school is oversubscribed, a waiting list will be held for (at least) the first school term (ie until the end of the December term). The waiting list will be prioritised according to the school's oversubscription criteria. The school has signed up to the In-Year Fair Access Protocols, which is managed by the Local Authority. Should a vulnerable child within these protocols require a place at the school, they will take precedence over any child on the waiting list.

Transport:
Transport may be available. To check eligibility, parents are advised to visit **www.gloucestershire.gov.uk/educationtransport** Some transport is arranged for students who live outside of the catchment area or within the 3 mile distance from the school. These services are subject to change, therefore exact details of these services and the cost are available directly from the school.

Supplementary Forms:
The school does not require any supplementary forms with regard to admissions to the school. It does, however, require applications for in-year admission, in catchment places, to the school to produce documentary evidence of permanent residency.

In-Year Admissions
Any application for a place at Dene Magna School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit. **Number of children admitted in 2012 in brackets.**

Children with a Statement of Special Educational Needs **(9)**

1. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order **(4)**

2. Any student residing within the priority (catchment) area of the school, provided that the parents have submitted an application (see note).

   The priority area comprises the parishes of Blaisdon, Drybrook, Longhope (south west of Yartleton Lane & Sterrys Lane), Mitcheldean, Ruardean and Westbury-on-Severn. In the event of oversubscription on this criterion, places would be allocated on the basis of proximity as described in criterion 4. **(67)**

3. Any student who will have a brother or sister (siblings) attending Dene Magna at the start of the next academic year (September 2012). In the event of oversubscription on this criterion, places would be allocated on the basis of proximity as described in criterion 4. **(47)**

4. Any student whose parent is a member of staff where:

   a. The member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or

   b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

5. Any remaining places would be allocated on the basis of proximity of the child's home to Dene Magna, with those living nearer being accorded the highest priority. The distance will be measured by direct or straight line using the Local Authority's computerised measuring system on behalf of Dene Magna School (Admissions' Authority). This distance will be measured from the Ordnance Survey Point of the child's home (including flats) to the designated central point of the school (the hinged area to the doors to the main entrance hall), using the Local Authority's computerised measuring system. **(23)**

Notes:

- Siblings are defined as children sharing a parent, and living in the same household.
- Any application received after the closing date, as published by the Local Authority, will be considered after all the other on-time applications received.
- A child with a statement of Special Educational Needs, who names Dene Magna in the statement, is required to be admitted to the school.
- In the event of the oversubscription of any of the criterion (2,3,4), where there are two or more children living the same distance from the school, then a 'names in a hat' process will be undertaken by the Admissions' Authority, with the first name drawn being successful.
- A map showing the catchment area is available and can be viewed at the school by request.
- In the event of a child being denied admission, the parents/carers have the right of appeal in accordance with the School Admission Appeals Code of Practice. Appellants wishing to appeal should submit their written appeal to the admission authority (Academy Trust). Appeals for on-time applications must be heard by 6 July or the next working day if this falls on a weekend. Late application appeals should be heard at the same time, if feasible, but must be heard within thirty school days of the appeal being lodged. In-year appeals must be held within thirty school days of the appeal being lodged. All appeals will be heard by an Independent Appeal Panel.

Supplementary Application Form required? No.

Farmor's School

The Park, Leafield Road, Fairford, Glos. GL7 4JQ

Telephone: 01285 712302
Email: a.stokes@farmors.gloucs.sch.uk
Website: www.farmors.gloucs.sch.uk
Twitter: @farmorsschool
Facebook: www.tinyurl.com/coabx2f

Headteacher: Mrs A Stokes

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-ed
Education:	Comprehensive
Specialist Status:	Business and Enterprise and Science
Age range:	11-18
Published Admission Number:	150
No. of pupils on roll Jan 2012:	1035
Total preferences for Sept 2012:	246
No. of 1st preferences for Sept 2012:	136

Catchment Area

Bibury, Coln St.Aldwyn, Down Ampney, Eastleach, Fairford, Hatherop, Kempsford, Lechlade, Meysey Hampton, Poulton, Quenington, Southrop, Winson.
Choice area with Cotswold - Aldsworth, including the villages of Ablington, Arlington, Claydon, Dunfield, Ready Token, Sunhill.

Open Days/Evenings

Thursday 27th September 2012, 5.00pm to 7.30pm
Friday 28th September Tours 9.10am and 10.15am

Admissions Policy (Academy status)

In-Year Admissions
Any application for a place at Farmors School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

1. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order.

2. Children living in the priority catchment area normally served by the school, who will have siblings attending the school at the time the applicant child is admitted.

3. Children for whom only one particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from the child's doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of the school concerned.

4. Children living in the priority catchment area normally served by the school.

5. Children who live outside the priority catchment area normally served by the school, who will have siblings attending the school at the time the applicant child is admitted.

6. Other children with the strongest geographical claim, measured in a straight line from ordinance survey point of the child's home address (including flats) to the central point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

Supplementary Application Form required? No.

Forest E-ACT Academy

Causeway Road, Cinderford, Gloucestershire. GL14

Telephone: 01594 822257
Email: admin@foreste-actacademy.org.uk
Website: www.foreste-actacademy.org.uk

Principal: Mrs Tanya Prosser

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-ed
Specialist Status:	Mathematics & Sports
Age range:	11-16
Published Admission Number:	90
No. of pupils on roll Jan 2012:	324

Catchment Area

Forest of Dean.

Open Days/Evenings

Tuesday 11th September 2012, 9.00 – 13.00 & 14.00 – 15.00 School at Work
18.45 Open Evening with displays, performances by students, tour of the school and presentations by the Principal, Mrs Tanya Prosser

Admissions Policy
Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

1. Children with a Statement of Special Educational Needs.

2. Where the child is 'Looked After'. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order (1). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22 (1) of the Children Act 1989).

3. Children who will have siblings attending the school at the time the applicant child is admitted. For this purpose, sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child must be living in the same family unit at the same address, at the time of application.

4. Children with the strongest geographical claim, measured in a straight line from the ordnance survey address point of the child's home address (including flats) to the ordnance survey address point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

5. Where any particular category at points 1-2 above is oversubscribed, criterion 3 (strongest geographical claim based on straight line distance) will be used to determine which child is offered a place.

6. In the event of a tie between two or more children when applying criterion 3 (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by Governors. This will be in the form of a manual process which is overseen by an independent person. Where twins or children from multiple births are part of a random allocation process they will be considered as one applicant.

7. (1) An adoption order is an order under section 46 of the Adoption and Children Act 2002. A 'residence order' is as an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

Appeals
If your application for a school place is unsuccessful, you will be advised of the appeal process with the outcome of the application.

The School Admissions Appeals Code requires normal admission round appeals to be heard within the following timescales:

For applications made in the normal admissions round, appeals must be heard within 40 school days of the deadline for lodging appeals.

For late applications, appeals should be heard within 40 school days from the deadline for lodging appeals, or within 30 school days of the appeal being lodged.

For in year applications, appeals must be heard within 30 days of the appeal being lodged.

Appeals will be heard by an Independent Appeal Panel with an independent clerk.

Waiting Lists
The Academy operates waiting lists for all year groups. The waiting lists are operated in accordance with the oversubscription criteria. Once placed on a waiting list a parent/carer can enquire as to their position on the waiting list by contacting the Academy. From time to time, the Academy will update the waiting list by contacting parents/carers who must confirm their wish to remain on the waiting list. The lists for Year 7, 8, 9 & 10 will continue into the next academic year.

If the Academy is oversubscribed, a waiting list will be held until December 2012. The waiting list will be prioritised according to the school's oversubscription criteria. The school has signed up to the In-Year Fair Access Protocols, which is managed by the Local Authority. Should a vulnerable child within these protocols require a place at the school, they will take precedence over any child on the waiting list.

Supplementary Application Form required? No.

Gloucester Academy

Cotteswold Road, Gloucester, GL4 6RN

Telephone: 01452 428800
Email: info@gloucesteracademy.com
Website: www.gloucesteracademy.com

Headteacher: Mr. John Reilly

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Digital Technology and Computing, with Vocational Education
Age range:	11-18
Published Admission Number:	210
No. of pupils on roll Jan 2012:	791
Total preferences for Sept 2012:	218
No. of 1st preferences for Sept 2012:	108

Catchment Area

If you pay your Council Tax to Gloucester City Council, you live within the Gloucester City Catchment area.

Open Days/Evenings

Tuesday 26th, Wednesday 27th and Thursday 28th June, from 9:15am – 10:25am by appointment
Monday 24th September 2012, 5:30pm – 7:30pm Open Evening. Head teacher presentation at 6:30pm.
Tuesday 25th & Wednesday 26th September, 9:15am – 10:45am by appointment.

Admission Policy and Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit. **Number of children admitted in 2012 in brackets.**

NB: The Academy is required to admit a child with a Statement of Special Education Needs where the Academy is named on the statement.

1. Children in public care **(1)**
2. Children for whom only the Academy is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from the child's doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of the Academy **(0)**
3. Children who have siblings (by which is meant full, step-, half- and adopted siblings living in the same household) at Gloucester Academy at the point of admission **(30)**
4. Children of current members of staff
5. Admission of pupils on the basis of proximity to the Academy using straight line measurement from the Academy to the child's home. **(163)**

In the event of oversubscription in any of the above criteria the strongest geographical claim based on straight line distance will be used to determine which child is offered a place.
In the event of a tie between two or more children when applying the strongest geographical claim based on straight line distance, a process of random allocation will be followed.

In-Year Admissions: Any application for a place at Gloucester Academy made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

The High School for Girls

Denmark Road, Gloucester, GL1 3JN

Telephone: 01452 543335
Email: office@hsfg.org
Website: www.hsfg.gloucs.sch.uk

Headteacher: Mrs E Sawicka

Category of School:	Secondary
Status of School:	Academy
Specification:	Girls
Education:	Grammar
Specialist Status:	Language and Science
Age range:	11-18
Published Admission Number:	116
No. of pupils on roll Jan 2012:	879
Total preferences for Sept 2012:	318
No. of 1st preferences for Sept 2012:	140

Open Days/Evenings

Tuesday 25th September 2012, 9.00am – 12.00noon and again at 5.15pm - 8.30pm
We warmly invite all parents/carers and their daughters to experience the school during a normal working morning. Our Sixth Form students will give you a tour of the school, during which you will see lessons in progress, have opportunities to talk to members of staff and see examples of students' work. Prospectuses will be available. Refreshments will be served.

5.15pm-8.30pm
We extend a warm welcome to families to attend an Open evening between 5.15pm and 8.30pm. There will be talks by the Headteacher, Mrs Ewa Sawicka at 5.30pm, 6.30pm and 7.30pm in the main hall, guided tours of the school by students, demonstrations and activities in the subject departments. Refreshments will be served by the PTA.

Wednesday, 26th September 2012 2.00pm - 3.20pm
Thursday, 27th September 2012, 2.00pm – 3.00pm
These sessions are only for the benefit of those parents/carers who are unable to attend Open day/Open evening. There will be guided tours of the school during the working afternoon and the Headteacher will be available to answer questions. Parents/carers wishing to attend one of these sessions must telephone to make an appointment.

Admissions Policy

On 1st April 2011, the High School for Girls became an academy and as such the Governing Body of the school are now the admissions authority responsible for all admissions to the school.

Admission to Grammar Schools is based on a child's ability, so children are required to sit the grammar school admission test. The published admission number for entry into Year 7 is **116**. To be considered for a place at the school, any girl must reach a combined score of at least 210 in the grammar school entry test. Parents/carers who wish for their daughter to sit the test at the High School for Girls must complete the Gloucestershire Grammar Test Registration Form and return it to the school no later than 12 noon on **Friday, 29th September 2012**. Late testing, for those children whose forms are received after this date will not take place until school places are allocated on 1st March.

Any girl applying for a place in-year must have her ability assessed to ensure that she meets the standard required of this school. Further information on the assessment process for in-year admissions can be found at **http://www.hsfg.gloucs.sch.uk/Prospectus.html**

Children with Special Educational Needs
Governing bodies are required by Section 324 of the Education Act 1996 to admit a child with a Statement that names that particular school, in the case of the High School, if they have passed the relevant selection test. Children who have a Statement of Special Educational Needs naming a school will be allocated a place even if that school is full.

Waiting Lists
Where the High School for Girls is oversubscribed during the main admission round and the child has passed the test for entry to the school (i.e., where all children eligible for a place at a particular school have not been allocated one), a waiting list will be held until the end of the December term. The waiting list will be prioritised according to the school's oversubscription criteria, regardless of the date the application was made, and should any places become available at the school, they will be offered to the child at the top of the waiting list.

Appeals
Parents/carers have a legal right to appeal when an application for a place is unsuccessful, whether their daughter has achieved the pass mark or not. However, there do need to be very good reasons for appealing. The necessary forms and information can be obtained from the Head's PA, Mrs Brisbane, from school.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

1. Girls in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order who reach a standardised score of 210 when marks in the two tests are added together.

2. Other girls who reach a standardised score of 210 when marks in the two tests are added together.

3. If the school is oversubscribed, priority will be given to girls scoring higher in the assessment procedure.

In the event of a tie between two or more girls when applying criterion 3 (i.e. girls obtaining the same score) where there are not enough places available to offer all girls a place at the school, a process of random allocation will be followed by the admissions authority. This will be in the form of a manual process which will be overseen by an independent person.

Supplementary Application Form required? Yes – A Grammar Registration Form
Available from: The Admissions & Transfer Team or High School for Girls
Date to be returned: 12 noon on **Friday, 28th September 2012**
Return to: High School for Girls, Denmark Road, Gloucester, GL1 3JN

* See End of Publication for Forms

Katharine Lady Berkeley's School

Kingswood Road, Wotton under Edge, Glos, GL12 8RB

Telephone: 01453 842227
Email: admin@klbschool.org.uk
Website: www.klbschool.org.uk

Headteacher: Mr A Harris

Category of School:	Secondary
Status of School:	(Pending application for conversion to Academy status)
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Languages and Training School
Age range:	11-18
Published Admission Number:	248
No. of pupils on roll Jan 2012:	1507
Total preferences for Sept 2012:	227
No. of 1st preferences for Sept 2012:	358

Catchment Area

Wotton-under-Edge, North Nibley, Ozleworth, Kingscote, Alderley, Hillesley and Tresham, Hawkesbury, Kingswood, Wickwar, Charfield, Cromhall, Tortworth, Stinchcombe, Alkington, Ham and Stone, Berkeley, Falfield, Hinton and Hamfallow.
A map of the catchment area is available to view at the school.

Open Days/Evenings

Thursday 20 September 2012 from 6.00pm

Admissions Policy

Applications for pupils to join Katharine Lady Berkeley's School at the beginning of Year 7 should be received by the home Local Authority (normally Gloucestershire or South Gloucestershire) by the national closing date which is 31 October [(1)].

The admission number for pupils starting Year 7 in September 2013 is 248. If there are more applications than this number, the following criteria will be used in this order:

1. Children in Public Care (Looked After Children)

2. Pupils who have siblings [(2)] who will be registered at the school on the first day of the term in September when the applicant would start in Year 7.

3. Pupils living in the parishes [(3)] of Wotton-under-Edge, North Nibley, Ozleworth, Kingscote, Alderley, Hillesley and Tresham, Hawkesbury, Kingswood, Wickwar, Charfield, Cromhall, Tortworth, Falfield, Stinchcombe, Alkington, Ham and Stone, Berkeley, Hinton and Hamfallow.

4. Applications which do not fall into the above criteria will be selected according to the proximity [(4)] of the pupil's home address to the school.

Where any particular category at criteria 1-3 is oversubscribed, criterion 4 (strongest geographical claim based on straight line distance) will be used to determine which child will be offered a place.

In the event of a tie between two or more children when applying criterion 4 (strongest geographical claim based on straight line distance), where there are not enough places available to offer all such children a place at the school, a process of random allocation will be followed by the Governing Body.

Where the number of applications exceeds the published admissions number, pupils who are not offered places initially will have the opportunity to place their application on a waiting list. The waiting list will be maintained for at least one term in the academic year of admission, i.e. until 31 December in Year 7 following the normal point of admission at the start of September.

If a place in the year group becomes vacant, pupils on the waiting list will be offered places in the order defined by the above over-subscription criteria. Priority is not given based on the date that the application for admission is received. Therefore, for example, if a child moves to a location near to the school after the normal admissions process has been completed and they have a higher priority based on the above criteria, they will be ranked above those with lower priority already on the list.

If a place is offered to a pupil after the start of Year 7, between 1 September and 31 December, under the provisions of the previous paragraph, a courtesy call will be made to the Headteacher of the school from which the child will be moving to inform them that a place will be offered and to confirm the reasons for this offer being made.

(1) Applications submitted after the closing date should be sent to the relevant local authority.

(2) We define siblings as children who share at least one parent and are living together in the same household on a permanent basis. Section 576 of the 1995 Education Act defines 'parent' to include:

- all natural parents, whether they are married or not;
- and any person who, although not a natural parent, has parental responsibility for a child or young person; and
- any person who, although not a natural parent, has care of a child or young person

(3) The parish boundaries used are those for civil parishes as shown on Ordnance Survey maps. Copies of maps showing these areas are available, on request, from the school.

(4) Proximity to the school will be measured by a straight line from the school to the pupil's home using the Ordnance Survey Address Point data.

Supplementary Application Form required? No.

Lakers School

Five Acres, Coleford, Glos, GL16 7QW

Telephone: 01594 832263
Email: admin@lakers.gloucs.sch.uk
Website: www.lakers.gloucs.sch.uk

Headteacher: Mrs A Elliott

Category of School:	Secondary
Status of School:	Foundation
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Business and Enterprise College
Age range:	11-16
Published Admission Number:	172
No. of pupils on roll Jan 2012:	672
Total preferences for Sept 2012:	170
No. of 1st preferences for Sept 2012:	104

Open Mornings and Evening

Open Mornings – 17, 18, 19 & 20 September, 9.15 – 10.30 am
This is an opportunity to see the school on a normal working day, you do not need to make an appointment, just come along at the above time.

Open Evening – Tuesday 18 September 2012, 6.00pm – 8.30pm
Lakers School extends a warm welcome to year 6 students and their parents who are considering joining the school in September 2013. We anticipate a large number of parents arriving for the evening and there will be introductory talks by Mrs Elliott, the Headteacher at 6.00pm and 7.30pm. You will see for yourself the special blend of challenge and support offered for all students within the Lakers community. There will be an opportunity to tour the school, meet members of staff and see students at work. Refreshments will be available throughout the evening.

If the times given above don't work for you, please contact us to make an appointment for another day during the week.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets.**

Lakers School, in the spirit of inclusion and comprehensive education, seeks to serve all children within its close community. Students will be admitted at age 11 without reference to ability or aptitude. Preference will be given to:

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order5. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). **(0)**

2. Children who have a sibling attending the school and who will continue to do so when the younger child is admitted. The definition of sibling is a brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's/carer's partner, and in every case, the child must be living in the same family unit at the same address. **(45)**

3. Children with the strongest geographical claim, measured in a straight line from the ordnance survey point of the child's home address (including flats) to the ordnance survey point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving higher priority. **(62)**

In the event of oversubscription in any of the above criteria, places will be allocated to children with the strongest geographical claim, measured in a straight line from the front door of the child's home address (including flats) to the central point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

In the event of a tie involving two or more children when applying the strongest geographical claim based on straight-line distance where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Body.

The school is required to admit a child with a statement of Special Educational Needs that names the school, even if the school is full.

Waiting List

- If the school is oversubscribed, a waiting list will be held for (at least) the first school term (ie until the October break). The waiting list will be prioritised according to the school's oversubscription criteria.

- Fair Access Protocols – the school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

In-Year Admissions

Any application for a place at Lakers School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Maidenhill School

Kings Road, Stonehouse, Glos, GL10 2HA

Telephone: 01453 822469 or 824776
Email: office@maidenhill.gloucs.sch.uk
Website: www.maidenhill.gloucs.sch.uk

Headteacher: Mrs P Wilson

Category of School:	Secondary
Status of School:	Foundation
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Performing Arts
Age range:	11-16
Published Admission Number:	157
No. of pupils on roll Jan 2012:	528
Total preferences for Sept 2012:	197
No. of 1st preferences for Sept 2012:	92

Catchment Area

The Catchment area is defined as: Cainscross (Part – Areas west of and not including Etheldene Road, Cashes Green Road and Whitehouse Park); Eastington; Frocester; Kings Stanley (Part - Excluding Selsey Village); Leonard Stanley; Randwick (Part – only Wordens and areas to the West); Standish; Stonehouse.

Open Days/Evenings

Tuesday 25th September 2012 – opening evening at 6.30pm – 9.00pm
Wednesday 26th and Thursday 27th September – open mornings – 9.15am – 10.45am

Admissions Policy

Appeals
In the event of oversubscription an appeals procedure exists. Appeals for places in a year group that is full must be made in writing and will be heard by an independent appeals panel. Information on appeals is available from the Clerk to the Governors.

Waiting Lists
If the school is oversubscribed, a waiting list will be held for the first school term (i.e. until December half term). The waiting list will be prioritised according to the school's oversubscription criteria.

Pupils with Special Educational Needs
The school is also required to admit a child with a statement of Special Educational Needs that names the school, even if the school is full.

Transport
There are two bus routes currently being operated by local companies within the school main catchment area.

- Kings Stanley, Leonard Stanley, Eastington, Frocester and into Stonehouse
- Cashes Green, Hunters Way (Foxmoor), Westrip, Ebley and Stonehouse

The costs of travel on these buses is currently £1.30 single fare. Free bus passes may be granted in very exceptional circumstances.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit. **Number of children admitted in 2012 in brackets.**

Children with a Statement of Special Educational Needs **(6)**

1. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order. **(0)**

2. Pupils living in the existing catchment area of the school, as defined above **(46)**

3. Children who have a sibling* attending the school and will continue to do so when the younger child is admitted. (36)
   * a sibling is defined as a brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's/carer's partner, and in every case, the child must be living in the same family unit at the same address.

4. Children with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to the central point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving higher priority. **(37)**

Where any particular category at points 1-3 is oversubscribed, criterion 4 (strongest geographical claim based on straight line distance) will be used to determine which child will be offered a place.

In the event of a tie between two or more children when applying criterion 4 (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Body.

In-Year Admissions
Any application for a place at Maidenhill School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Marling School

Cainscross Road, Stroud, Gloucestershire, GL5 4HE

Telephone: 01453 762251
Email: admissions@marling.gloucs.sch.uk
adminoffice@marling.gloucs.sch.uk
Website: www.marling.gloucs.sch.uk

Headteacher: Dr Stuart Wilson

Category of School:	Secondary
Status of School:	Academy
Specification:	Boys
Education:	Grammar
Specialist Status:	Engineering
Age range:	11-18
Published Admission Number:	120
No. of pupils on roll Jan 2012:	850
Total preferences for Sept 2012:	285
No. of 1st preferences for Sept 2012:	155

Open Days/Evenings

Open Morning: Wednesday 4th July 2012
Parents and their sons are invited to visit the school on what will be a normal working day. Please arrive for either 9.00am or 9:30am for an introductory talk by the Headteacher. Students will conduct visitors on a tour of the school.

Open Evening: Monday 17th September 2012
The School will be open from 4.30pm to 7.30pm. There will be information talks at 5.30pm and at the close of the evening at 7:30pm by the Headteacher and students in the main School Hall. Information will be available relating to the Grammar School Test. Students will conduct visitors on a tour of the school and staff will be available to answer questions.

Admissions Policy

Boys in their correct chronological cohort for Year 6 will be eligible for testing for entry. Tests will be taken at Marling School in Term 1 of their Year 6. Parents who wish their sons to be considered for entry must register this fact by completion of a Gloucestershire Grammar School's Registration Form (which will be available from the School, school website, Gloucestershire county website) or by completing the on-line registration (which will be accessible via the school website). Registration opens on Saturday 1st September 2012 by either paper (returned to the Grammar School where you would like the test to be taken) or electronically and must be submitted by 12 noon on Friday 28th September 2012. Information from the tests will only be shared with those Grammar Schools that have been indicated on the Registration Form (paper or electronic).

It will also be necessary to declare Marling School as one of your choices on the Gloucestershire County Common Application Form which should be submitted by 31st October 2012.

Only boys who attain a standardised score of 216 or above in the entrance tests, will be eligible to be considered for admission to the School.

Letters will be sent to parents prior to the closing date for the Common Application Forms, indicating whether or not the required standardised score of 216 has been attained. However, please note this letter is for information only and does not constitute an offer of a place.

A waiting list will be held until the December break.

Out of County Applications
Applications will be accepted for candidates who live outside Gloucestershire. Parents must consult their Local Authority regarding application closing dates and information.

Out of Cohort Applications
All candidates not in the eligible cohort will have their case referred to the Admissions Committee of the governing Body. The Admissions Committee will require evidence as to why the candidate is out of cohort.

Underage Candidates
The following must apply if a candidate is underage

- Their date of birth places them in the Year 5 cohort
- There is a letter of support from the primary school and it is confirmed that the candidate is studying Year 6 curriculum.

Candidates can only sit the entrance exam for Year 7 once. If a place is offered it must be taken up for the next academic year. The place cannot be deferred. Applications will be considered by the Admissions Committee of the Governing Body

Overage Candidates
Please note that in normal circumstances Marling School does not accept candidates into a year group for which they are overage. Applications will be considered by the Admissions Committee of the Governing Body.

Oversubscription Criteria

Places at Marling School will be offered by the Local Authority (normally 1st March). Places will be offered first to any looked after child (or child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order) who achieves 216 or above and then to the highest scoring eligible candidates to fill the 120 places. Where there are a number of candidates with an equal qualifying score, the following criteria will be used in this order to determine those who shall be offered places:

- Candidates with the strongest geographical claim, measured in a straight line from the Ordnance Survey address point of the candidate's main residence (including flats) to the Ordnance Survey address point of the school, using the Local Authority's measuring system, with those living closer to the school receiving the higher priority.

In the event of a tie between two or more candidates when applying the above criteria a process of random allocation will be followed by the Governing Body, which will be supervised by someone independent of the school.

Supplementary Application Form Required? Yes - a Grammar Registration Form (paper) or on-line entry
Available from: Marling School or www.gloucestershire.gov.uk/schooladmissions or for on-line registration via Marling School website www.marling.gloucs.sch.uk
Date to be Returned: 12 noon on Friday 28th September 2012.
Return to: To the Grammar School where you would like the test to be taken.

* See End of Publication for Forms

Millbrook Academy

Mill Lane, Brockworth, Gloucester. GL3 4QF

Telephone: 01452 863372
Email: admin@millbrookacademy.org
Website: www.millbrookacademy.org

Principal: Mrs Jan Scott

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-ed
Education:	Comprehensive
Specialist Status:	Business and Enterprise
Age range:	11-18
Published Admission Number:	172
No. of pupils on roll Jan 2012:	556
Total preferences for Sept 2012:	177
No. of 1st preferences for Sept 2012:	48

Catchment Area

Please see admissions policy below.

Open Day/Evenings

Tuesday 2nd October 2012
We warmly welcome prospective parents and their children to our Open Evening 6.00 – 8.00pm. Students will be available to give guided tours of the whole academy and will be involved in activities and exhibitions. There will also be two talks during the evening by the Principal, Jan Scott.

Wednesday 3rd, Thursday 4th and Monday 8th October 2012
The academy will be open for visits on these dates. We warmly welcome prospective parents and students throughout the day. Please contact the academy to arrange an appointment.

If you wish to visit the academy and experience how the academy operates, please make an appointment by contacting us on the above telephone numbers.

Admissions Policy

Students will be admitted at age 11 without reference to ability or aptitude.

Waiting Lists
If the academy is oversubscribed, a waiting list will be held until December 2013. The waiting list will be prioritised according to the academy's oversubscription criteria.

Right of Appeal
Parents/guardians have a right to appeal against refusal by the Governing Body to admit their child to the academy. Any parents/guardians wishing to exercise this right must put the appeal, in writing, to the academy. Independent Appeals will then be arranged by the Governing Body assisted by the Local Authority and conducted in accordance with the Code of Practice on Admission Appeals. The closing date for any appeals is 30th April. Further details of the appeals procedure are available by contacting the academy.

Fair Access Protocols
The academy has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the academy, they will take precedence over any child on the waiting list.

In Year Admissions
Any applications for an academy place made outside the normal year of entry to the academy must be made to the academy in the first instance. The academy will be responsible for offering academy places to children on behalf of the Governing Body for school year 2013-2014. An admission date will be agreed and following this the academy will arrange a testing date. New pupils will be assigned an induction session with the appropriate Learning Leader. Every child has a personal tutor and new students will be given a 'buddy'.

SEN
The academy is required to admit a child with a statement of Special Educational Needs that names the academy, even if the academy is full. Millbrook is an inclusive academy.

Transport
Whilst the academy does not provide its own transport it is well served with both a dedicated bus service provided by Bennetts Coaches and a commercial public service by Stagecoach. The academy actively encourages students to either walk to the academy or to use their bicycle where possible as per the academy travel plan. Secure storage is available during the day for bicycles.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

1. Where the child is in public care (looked after children). A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order1. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989)

2. Children who have a sibling attending the academy and who will continue to do so when the younger child is admitted i.e. a brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's carer's partner, and in every case, the child must be living in the same family unit at the same address.

3. Medical circumstances – Children for whom only this particular academy is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from a doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of this academy.

4. Distances – Children with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to a central point of the academy, using the Local Authority's computerised measuring system, with those living closer to the academy receiving the higher priority.

In the event of over subscription in any of the above criteria places will be allocated to child with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to the main gate of the academy using the Local Authority's computerised measuring system, with those living closer to the academy receiving the higher priority. In the event of a tie involving two or more children when applying the strongest geographical claim based on straight-line distance where there are not enough places available to offer all children a place at the academy, a process of random allocation will be followed by the Governing Body.

Supplementary Application Form required? No.

Newent Community School and Sixth Form Centre

Watery Lane, Newent, Glos, GL18 1QF

Telephone: 01531 820550
Email: admin@newent@gloucs.sch.uk
Website: www.newent.gloucs.sch.uk

Headteacher: Mrs Jane Steele

Category of School:	Secondary
Status of School:	Foundation (due to convert to an Academy on 1st September 2012)
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Visual Art
Age range:	11-18
Published Admission Number:	239
No. of pupils on roll Jan 2012:	1322
Total preferences for Sept 2012:	422
No. of 1st preferences for Sept 2012:	159

Catchment Area

Ashleworth, Bromsberrow, Churcham, Corse, Dymock, Hartpury, Hasfield, Highnam, Huntley, Kempley, Longhope (part NE of Luxley Road), Maisemore, Minsterworth, Newent, Oxenhall, Pauntley, Redmarley D'Abitot, Rudford, Staunton, Taynton, Tibberton, Tirley, Upleadon.

Open Days/Evenings

Year 5 taster day is being held on Thursday 6th June 2013.

Tuesday 2nd October 2012, 10am - 12pm
Thursday 4th October 2012, 10am - 12pm
Thursday 4th October 2012, 6pm - 8.30pm

Admissions Policy

Pupils will be admitted at age 11 (Year 7) on a non-selective basis.

Waiting Lists
If the school is oversubscribed, a waiting list will be held for (at least) the first school term (i.e. until December half-term). The waiting list will be prioritised according to the school's Oversubscription Criteria.

Fair Access Protocols
The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

SEN Children
The school is required to admit a child with a Statement of Special Educational Needs that names the school even if the school is full.

Admission Appeals
Appeals against decisions on admission may be made to an independent Appeals Committee. Details of the name and the address of the clerk of the appeals committee may be obtained from the school and full details of the appeal procedure will be sent free. Appeals are conducted in accordance with the DCSF regulations as to the holding of appeals on Admissions.

Transport
Some pupils may be entitled to transport assistance from the Local Authority in which they live; normally
Gloucestershire: **http://www.gloucestershire.gov.uk/educationtransport**
Herefordshire: **http://www.herefordshire.gov.uk/education/schools**
In addition, transport is available for pupils at this school from other areas as follows...
1. East Gloucester: Abbeydale- Barnwood- Longlevens £760 per year*
2. West Gloucester: Hempstead- North Tuffley- Barton- Kingsholm £760 per year*
3. Forest of Dean: Cinderford- Newnham- Westbury- Longhope £570 per year*

*These prices are liable to change.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

Children with a Statement of Special Educational Needs

1. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order.

2. 2. Children living in the priority catchment [(2)] area normally served by the school, who will have siblings [(1)] registered at the start of the term in September when the applicant would start year 7.

3. Children living in the priority catchment [(2)] area normally served by the school with the strongest geographical claim, measured in a direct line [(3)]

4. Children for whom only one particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from the child's doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of the school concerned.

5. Children who live outside the priority catchment area normally served by the school, who will have siblings attending the school when the younger child is admitted.

6. Children who live outside the priority catchment area normally served by the school with the strongest geographical claim, measured in a direct line.

[(1)] Sibling is defined as children who share at least one parent and are living together in the same household on a permanent basis. Section 576 of the 1995 Education Act defines 'parent' to include:
- all natural parents, whether they are married or not;
- any person who, although not a natural parent, has parental responsibility for a child or young person; any person who, although not a natural parent, has care of a child or young person

[(2)] A map of the catchment area is available on request from the school

[(3)] Where any particular category at criteria is oversubscribed, criterion (strongest geographical claim based on straight line distance) will be used to determine which child will be offered a place. In the event of a tie between two or more children when applying criterion 6 (strongest geographical claim based on straight line distance). Measured in a straight line from the ordinance survey point of the child's home address (including flats) to a central point of the school, using the Local Authority's computerized measuring system, with those living closer to the school receiving the higher priority. Where there are not enough places available to offer all such children a place at the school, a process of random allocation will be followed by the Governing Body.

Supplementary Application Form required? No.

Pate's Grammar School

Princess Elizabeth Way, Cheltenham, Glos, GL51 0HG

Telephone: 01242 523169
Email: office@pates.gloucs.sch.uk
Website: www.pates.gloucs.sch.uk

Headteacher (from September 2012): Mr R Ellicott

Category of School:	Secondary
Status of School:	Academy
Specification:	Mixed
Education:	Grammar
Specialist Status:	Languages, Science and Maths
Age range:	11-18
Published Admission Number:	120
No. of pupils on roll Jan 2012:	1001
Total preferences for Sept 2012:	251
No. of 1st preferences for Sept 2012:	171

Open Days/Evenings

Tuesday 11th September 2012 @ 6.45pm
Wednesday 12th September 2012 @ 6.45pm

Admissions Policy

Pate's Admissions Test ("the Test")
Pate's is a selective school, and to gain entry into Year 7 pupils must sit and pass the Admissions Test organised by the school. Children sit the Test in the autumn term of Year 6. The Test is held at Pate's, although children may also sit the Test at another approved venue, such as another Gloucestershire grammar school, provided that Pate's has been notified of their intention to sit the Test elsewhere.

The Admissions Test consists of two verbal reasoning papers. The standardised marks in the two papers are added together to give a total score to each applicant. The total score is used to place applicants in rank order. In the event of a tie the applicants are placed in order by reference to the total raw scores achieved in the Test and, in the event of a further tie, by reference to the highest individual raw score on paper 2 (the second paper sat on the day of the Test).

In the event that pupils remain tied after these methods of ranking have been adopted the matter will be referred to the Admissions Review Group to consider any other relevant academic data available.

Registration for the Test
Parents should apply online by completing the online Pate's Registration Form (available on the Pate's website) to confirm that they wish their child to sit the Pate's Admissions Test. In accepting children for registration for the Test the school seeks to abide by the Disability Rights Commission Code of Practice and will provide facilities, such as an amanuensis, where required, if proper notification is given when parents register their child for the Test.

Appeals
Parents whose child has not been offered a place at Pate's are also entitled to appeal to an Independent Appeals Panel. Further details about the appeals procedure are available from the Pate's website. Notification of an appeal must be in writing to the school. The deadline date for lodging an appeal will be notified to parents at the same time as offers of school places are made.

For further testing information and details of In-year admissions and entry into the school in Years 8 and above, please refer to the full admission Policy at **http://www.pates.gloucs.sch.uk/index.php/admissions**

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

All the children are placed on a rank order list (prepared after the Test) based on their score in the Test. If, as is usually the case, more than 120 children achieve the qualifying score, the LA uses the rank order list to determine the children to whom a place should be offered.

Children in public care ('looked after children') who reach the required standard placing them within the qualifying group will be given priority for offer of places over other qualified applicants.

Unfilled places and the waiting list
If there are unfilled places at Pate's after March 1, those unfilled places will be offered to children:
1. who were ranked in the top 180 in the Admissions Test;
2. who were not offered a place at Pate's by the LA on March 1;
3. whose parents have requested the school to place their name on the waiting list.

Offers to fill any unfilled places from the waiting list will be made as soon as possible by the School after April 1. Offers will be made strictly according to each child's ranking in the Admissions Test. Due to the high demand for places at Pate's the school continues to maintain a waiting list for each year group. The lists are updated on a regular basis as the school writes to parents whose children are on the waiting list at least once every two years to ask them if they wish their child's name to remain on the list.

Supplementary Application Form required? Yes – complete the online Gloucestershire Grammar Schools Central Registration Form
Form Required? Yes
Available from: Pate's Grammar School website (or any Gloucestershire Grammar School)
Date to be returned: On-line registration opens from 1st September until midday on 28th September 2012.
Where to be returned: The most preferred Grammar school where the test is to be taken.

Pittville School

Albert Road, Cheltenham, Glos, GL52 3JD

Telephone: 01242 524787
Email: achieve@pittville.gloucs.sch.uk
Website: www.pittville.gloucs.sch.uk

Headteacher: Mr R Gilpin

Category of School:	Secondary
Status of School:	Foundation
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Performing Arts
Age range:	11-16
Published Admission Number:	135
No. of pupils on roll Jan 2012:	687
Total preferences for Sept 2012:	214
No. of 1st preferences for Sept 2012:	67

Catchment Area

The borough of Cheltenham.

Open Days/Evenings

Tuesday 2nd October 2012 – 6-8pm
The school will also be open for tours during Open Week, Monday 1st October - Friday 5th October 2012.

Admissions Policy

Students will be admitted at age 11 without reference to ability or aptitude.

Waiting Lists
If the school is oversubscribed, a waiting list will be held for (at least) the first school term (i.e. until December). The waiting list will be prioritised according to the school's oversubscription criteria.

Admissions in Practice
Admission in Year 7 from Primary School is organised by the LA. At Pittville, we begin each year by sending brochures to all local Primary Schools, holding an open evening and arranging for parents to see the school during the working day.

The LA administrates parental returns and keeps the school well informed at various stages in the process. Allocations are notified to parents in March. There then follows a period of appeals. With movement of parents, appeals and new pupils added, the final list is ready during May. The Transition/Y7 Manager will co-ordinate intake admissions, visits to Primary Schools and groupings into tutor groups. Induction Evening is usually the evening before Induction Day in July of each year.

Right of Appeal
Parents/guardians have a right to appeal against refusal by the Governing Body to admit their child to the school. Any parents/guardians wishing to exercise this right must put their appeal, in writing, to the School. Independent Appeals will then be arranged by the Governing Body assisted by the Local Authority and conducted in accordance with the Code of Practice on Admission Appeals. The closing date for any appeals is 30th April. Further details of the appeals procedure are available by contacting the school.

Fair Access Protocols
The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

In Year Admissions
Any application for a place at Pittville School made outside the normal year of entry to the school must be made directly to the school in the first instance.

SEN
The school is required to admit a child with a statement of Special Educational Needs that names the school, even if the school is full.

Transport
The school does not provide its own transport but there is a direct commercial bus service provided by Marchants Coaches each morning which arrives at 8.10 am and leaves the school site on an almost identical reverse route at 3.10 pm each afternoon. Tickets for the return journey are available daily at a cost of £2, or a weekly pass is available. Its current cost (as of June 2012) is £15 for 10 trip. Students can also use the 'A' bus, which is also a commercial service, but that does not drop off as close to the school site as the Marchants bus. Students are encouraged, as per the school travel plan, to either walk to school or to use their bicycle. Secure storage is available during the day for bicycles.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets.**

1. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order. **(0)**

2. Children who have a sibling attending the school and who will continue to do so when the younger child is admitted i.e.:- a brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's/carer's partner, and in every case, the child must be living in the same family unit at the same address. **(29)**

3. Medical circumstances - Children for whom only this particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from a doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of this school. **(0)**

4. Distances - Children with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to a central point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. **(85)**

In the event of over subscription in any of the above criteria places will be allocated to child with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to the main gate of the school using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. In the event of a tie involving two or more children when applying the strongest geographical claim based on straight-line distance where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Body.

Supplementary Application Form required? No.

Rednock School

Rednock Drive, Dursley, Gloucestershire, GL11 4BY

Telephone: 01453 543618
Email: admin@rednock.gloucs.sch.uk
Website: www.rednock.gloucs.sch.uk

Headteacher: David Alexander

Category of School:	Secondary
Status of School:	Foundation
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Science College
Age range:	11-18
Published Admission Number:	235
No. of pupils on roll Jan 2012:	1373
Total preferences for Sept 2012:	349
No. of 1st preferences for Sept 2012:	224

Catchment Area

The parishes of Dursley, Cam, Coaley, Uley, Stinchcombe, Owlpen, Nympsfield, Slimbridge, Alkington, Ham & Stone, Berkeley, North Nibley, Hinton and Hamfallow. A map of the catchment area is available to be viewed at school.

Open Days/Evenings

Open Evening - Wednesday 26th September 2012, open from 4.30pm until 8.00pm
Open Days – Tuesday 18th September 2012, 11.00am – 12.30pm & Thursday 20th September 2012, 11.00am – 12.30pm

Admissions Policy

Students will be admitted at age 11 without reference to ability or aptitude.

Waiting Lists
Where the number of applications exceeds the school's capacity, students who are not offered places initially will have the opportunity to place their application on a waiting list. The waiting list will be maintained for at least two terms in the academic year of admission, i.e. until 31st December following an application for admission at the start of September. If a place becomes vacant, students on the waiting list will be offered places in the order defined by the above oversubscription criteria. Priority is not given based on the date that the application for admission is received.

Home to school transport is provided by the Local Authority in specific circumstances. This includes transport for school students who need to travel 3 miles or more to their nearest school. However, parents are not entitled to free transport if they choose to send their child to a school that is not their nearest one. Details of bus routes and current fares are available from the school office on request.

Further details on transport to secondary school and an application form are available from the Transport Team (0-16) on 01452 425407 or by visiting the website: **www.gloucestershire.gov.uk/educationtransport**

Admission Appeals Procedure
Appeals against decisions on admissions to Years 7 to 11 may be made on application to an independent Appeals Committee. Details of the name and address of the clerk to the appeals committee may be obtained from the Admissions Officer at the school and full details of the appeal procedure will be sent free on request.

For full details of admissions procedures and terms, please refer to Gloucestershire County Council booklet "Applying for your child's place at secondary school" – available from the Admissions and Transfer Team on 01452 425407 or from the GCC website at **www.gloucestershire.gov.uk/schooladmissions**

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets.**

1. Children in Public Care - 'Looked After Children' and Adopted Children previously looked after / in care. **(1)**

2. Children who have a brother or sister currently attending the school, and where that sibling will also continue to be in attendance at Rednock when the applicant enters the school. (Sibling is defined as a brother or sister, half brother or half sister, adopted brother or adopted sister, step brother or step sister or the child of the parent / carer's partner and, in every case, the child must be living in the same family unit at the same address.) **(71)**

3. Children who live in the priority catchment area – the parishes of Dursley, Cam, Coaley, Uley, Stinchcombe, Owlpen, Nympsfield, Slimbridge, Alkington, Ham & Stone, Berkeley, North Nibley, Hinton and Hamfallow. A map of the catchment area is available to be viewed at school. **(123)**

4. Children for whom only this particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from the child's doctor at the time of submitting the application. This must demonstrate that there is a very specific connection between medical need and the facilities or resources of this school. The final decision to accept a child under this category will be made by the governors' admission sub-committee through consultation with an independent medical practitioner. **(0)**

5. In the event of oversubscription in any of the above criteria, places will be allocated to children with the strongest geographical claim, measured using the ordnance survey point of the child's home address to the main school reception, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. **(40)**

Tie Break
In the event of a tie between 2 or more children on application – once criterion 5 has been followed - a process of random allocation will be followed by the School's Governing Body.

In-Year Admissions
Any application for a place at Rednock School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Ribston Hall High School

Stroud Road, Gloucester, Glos, GL1 5LE

Telephone: 01452 382249
Email: rhhs@ribstonhall.gloucs.sch.uk
Website: www.ribstonhall.gloucs.sch.uk

Headteacher: Mrs A J Chong

Category of School:	Secondary
Status of School:	Academy
Specification:	Girls
Education:	Grammar
Age range:	11-18
Published Admission Number:	114
No. of pupils on roll Jan 2012:	824
Total preferences for Sept 2012:	435
No. of 1st preferences for Sept 2012:	170

Open Days/Evenings

Wednesday 19th September 2012 between 5 – 8pm

Admissions Policy

For admission into Year 7, parents / carers must submit the Common Application Form stating their preferred schools to the Local Authority no later than 31st October 2012. Admission to a Grammar School is based on the child's ability, so children are required to sit the Grammar School Entrance Test.

The maximum number of girls that can be admitted into Year 7 is 114. To be considered for a place at the school, any girl must reach a standardised combined score of at least 210 in the Grammar School Entrance Test.

Note: Children in Public Care (see the definition in section 22(1) of the Children Act 1989) who achieve a standardised combined score of 210 in the Grammar School Entrance Test, will be given priority for admission.

Testing arrangements
Admission to a Grammar School is based on the child's ability, so children are required to sit the Grammar School Entrance Test. Parents / carers who would like their daughter to sit the test at Ribston Hall High School must complete the Gloucestershire Grammar Schools' Central Registration Form and return it to the school no later than 12 noon on Friday, 28th September 2012. (The form can be accessed from the website **www.ribstonhall.gloucs.sch.uk**). Late testing, for those girls whose forms are received after this date will not take place until school places are allocated on 1st March 2013.

Waiting lists
If the school is oversubscribed, a waiting list will be held for entry into the year group. The waiting list will be prioritised in rank order of ability.

Fair Access Protocols: The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list with the same score.

Tie breaker for the waiting list
Girls having the same score will be prioritised through a process of random selection. Local Authority officials will be invited to scrutinise such selection.

Re-sits
There will be no opportunity to re-sit the Entrance Test.

Appeals
An appeals process exists and follows the Code of Practice for Admissions Appeals. Parents requesting an appeal should complete the relevant paperwork and return it to the Admissions Office at the school by the given date.

Transport
Parents are responsible for organising transport to and from Ribston Hall High School.

Oversubscription Criteria

Where applications exceed the number of places available as shown in the Indicated Admission Number (IAN), offers of places will be made in descending order of scores achieved in the Entrance Test.

Supplementary Application Form required? Yes - A Grammar Registration Form
Available from: Ribston Hall High School website **www.ribstonhall.gloucs.sch.uk**
Date to be returned: No later than 12 noon on Friday, 28th September 2012
Return to: Submitted online or the Grammar School where the test is to be taken.

*See End of Publication for Forms

St Peter's Catholic School and Sixth Form Centre

Stroud Road, Gloucester, Glos, GL4 0DD

Telephone: 01452 520594
Email: mwhittle@st-petershigh.gloucs.sch.uk
Website: www.st-petershigh.gloucs.sch.uk

Headteacher: Mr L Montagu OBE BA

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Roman Catholic
Specialist Status:	Maths and Computing and Training School
Age range:	11-18
Published Admission Number:	227
No. of pupils on roll Jan 2012:	1660
Total preferences for Sept 2012:	562
No. of 1st preferences for Sept 2012:	257

Open Days/Evenings

Monday, 1st October – Thursday, 4th October 2012
You are welcome to tour the site at 10.30am or 1.50pm when you will be guided by Year 7 pupils and senior staff. Lessons and activities will be continuing as usual. The Headteacher, Mr Lawrence Montagu, will address visitors each day at 11.00am and 2.20pm.

Wednesday, 3rd October 2012, 6.30 – 8.30pm
You are invited to an Open Evening on Wednesday, 3rd October between 6.30pm and 8.30pm, when Year 7 pupils will guide you around the school You will be able to meet senior staff of St Peter's as well as subject teachers, heads of departments and representatives of the PFA. Mr Montagu will address visitors at 8.00pm. There will be displays of pupils' work in each department area and opportunities to discuss the school's programmes of study and its teaching methods.

Admissions Policy

In the context of this policy, 'Roman Catholic' refers to any pupil who has been baptised, or received, into the Roman Catholic faith or into a faith in full communion with the Roman Catholic Church (a list of these faiths, as supplied by the Catholic Education Service, is available from School Reception).

Applications must be made to the Local Authority by **31st October 2012** using the common application form. In addition, all applicants should submit a Supplementary Information Form to the Governing Body at the school, together with the required supporting documents, also by **31st October 2012**. Completion of this form is not mandatory but without the information contained within it the school will have to rank the applicant in the lowest category of the oversubscription criteria (see below). Supplementary Information Forms are available from the school and can also be found on the web site: **www.st-petershigh.gloucs.sch.uk**

In considering applications for admissions, the Governing Body is required to place all applicants in the appropriate category of priority with reference to the oversubscription criteria listed below. Applicants having an otherwise identical priority within any of the oversubscription categories will be prioritised through a process of random selection. LA officials will be invited to scrutinise such selection. Where children of multiple births (e.g. twins) would otherwise have been split by this process, the intake will be extended beyond the Planned Admissions Number.

School transport is available from many locations in and around Gloucester. **Details of the routes served and associated costs can be obtained from the School Reception.**

Parents/guardians (and students above compulsory school age) have a right to appeal against refusal by the Governing Body to admit their child to either the Main School or the Sixth Form. Any parents/guardians (or students above compulsory school age) wishing to exercise this right should put their appeal, in writing, to the Clerk to the Governors at St. Peter's High School within 20 school days of being notified that their application has been rejected (or by 16 April 2013 for applications to enter Year 7 in September 2013). Independent Appeals will then be arranged by the Diocese of Clifton Department for Schools and Colleges and conducted in accordance with the Code of Practice on Admission Appeals. Unsuccessful applicants may request to be placed upon an admissions waiting list which is maintained throughout the calendar year for each year group. Any places which become available subsequently will be offered to applicants on the admissions waiting list according to the oversubscription criteria listed below.

Admissions waiting lists are closed at the end of the calendar year; any applicant wishing to be placed on the new list for the next calendar year may do so but they must specifically ask the Clerk to the Governors to arrange for this to be done.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in September 2012 in brackets.**

Years 7 to 11

Roman Catholic[2] Children:

1. Looked after children3 and previously looked after children[4]. **(0)**
2. Children who have siblings at, or previously at, St. Peter's[5]. **(57)**
3. Other RC children. **(91)**

Non Roman Catholic Children:

4. Looked after children and previously looked after children. **(0)**
5. Children who have attended Roman Catholic primary schools since they commenced primary education and who have siblings at, or previously at, St. Peter's[4]. **(7)**
6. Children who have siblings at, or previously at, St. Peter's[4]. **(13)**
7. Children whose parents have been permanent members of staff at St Peter's for 2 years or more (when the application is made) or were recruited to meet a skills shortage. **(new category)**
8. Children who have attended Roman Catholic primary schools for at least four years. **(11)**
9. Children who have attended Roman Catholic primary schools for less than four years. **(0)**
10. Children who are practising members of other Christian denominations. In this context, 'practising' is taken to mean that the child worships in a named place of worship/parish and is known to the relevant minister of religion. Written confirmation from the minister of religion to this effect should accompany the Supplementary Information Form when it is sent to St Peter's. **(19)**
11. Children who are seeking a Christian education. **(21)**
12. Other children. **(0)**

[1] Written confirmation (eg a baptismal certificate) of membership of the Roman Catholic Church will be required.
[2] A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.
[3] 'Previously looked after children' are children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
[4] In this context a sibling is regarded as a brother or sister, half brother or sister, legally adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child must be living in the same family unit at the same address. A child meeting other relevant criteria with a sibling who was at St Peter's within 4 years of the requested date of admission will also qualify for this category even if the sibling no longer lives in the same family unit at the same address.

In-Year Admissions
Any application for a place at St. Peter's School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? Yes
Available from: St. Peter's High School and from web site – **www.st-petershigh.gloucs.sch.uk**
Date to be returned: 31st October 2012
Return to: St. Peter's High School

Severn Vale School

School Lane, Quedgeley, Gloucester. GL2 4PR

Telephone: 01452 720458
Email: svs@severnvale.gloucs.sch.uk
Website: www.severnvale.gloucs.uk

Headteacher: Mr P Rowland

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Technology
Age range:	11-16
Published Admission Number:	235
No. of pupils on roll Jan 2012:	1161
Total preferences for Sept 2012:	476
No. of 1st preferences for Sept 2012:	230

Catchment Area

Arlingham, Brookthorpe with Whaddon, Elmore, Frampton on Severn, Fretherne with Saul, Hardwicke, Harescombe, Haresfield, Longney, Moreton Valence, Quedgeley, Whitminster.

Open Day/Evenings

Thursday 20th September 2012 7pm
Open tours of the school (all start at 9.30am)
Tuesday 18th September 2012
Tuesday 25th September 2012
Thursday 27th September 2012
Tuesday 2nd October 2012

Admissions Policy and Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets.**

1. Children with a Statement of Special Educational Needs **(8)**

2. Children in Public Care (looked after children) **(0)**

3. Previously looked after children – children who were looked after but ceased to be so because they were adopted or returned to their birth family and are still subject to a care order

4. Children living in the priority catchment area normally served by the school, who will have siblings attending the school at the time the applicant child is admitted. **(50)**

5. Children for whom only one particular school is appropriate due to an exceptional medical condition. *Applications under this criterion will only be considered if they are supported by a written statement from the child's doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of the school concerned*. **(0)**

6. Children living in the priority catchment area for the school. **(152)**

7. Children who live outside the priority catchment area normally served by the school, who will have siblings attending the school at the time the applicant child is admitted. **(15)**

8. Other children with the strongest geographical claim, measured in a straight line from the centre of the child's home address (including flats) to the central point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. **(10)**

Please note that a "sibling" is defined in these arrangements as a child who lives as a brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers, stepsisters and foster brothers or sisters.

In cases where there is a tie-break under category 8, random allocation will be used to decide who is awarded a place at the school if the distance between the two children's homes and the school is exactly the same. This process will be verified independently.

In-Year Admissions
Any application for a place at Severn Vale School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Sir Thomas Rich's School

Oakleaze, Gloucester, GL2 0LF

Telephone: 01452 338400
Email: info@strs.org.uk
Website: www.strschool.co.uk

Headteacher: Mr I L Kellie

Category of School:	Secondary
Status of School:	Academy
Specification:	Boys (mixed sixth form)
Education:	Grammar
Specialist Status:	Language College & Science College & Leading Edge 'Mentor School'
Age range:	11-18
Published Admission Number:	108
No. of pupils on roll Jan 2012:	863
Total preferences for Sept 2012:	286
No. of 1st preferences for Sept 2012:	121

Open Days/Evenings

Monday 24 September and Tuesday 25 September 2012, 8.40am – 1.05pm, 2.15pm – 3.30pm
Parents are invited to see the school during a normal working day, starting with morning assembly.

Tuesday 25 September 2012, 6.00pm – 9.00pm
There will be a welcome and introductory talks by the Headmaster, Mr I L Kellie, at 6.00pm and 7.30pm, followed by tours of the school. Pupils and staff will answer your questions and there will be displays of work and common teaching practice by departments. Refreshments will be served by Parents' Association members.

Admissions Policy

Admission to Grammar School is based on a child's ability so children are required to sit the grammar school admission test. Parents who wish for their child to sit the test at Sir Thomas Rich's must complete the On-Line Gloucestershire Grammar Test Registration Form (a paper copy is available from the school). The form is available from 1 September 2012 and **must be returned by noon on Friday 28 September 2012**. Children will not be able to sit the Grammar Test before school places are allocated unless applications are received by this deadline.
Places are offered to 108 boys who achieve the highest scores in the entrance tests, having reached the required standard of a standardised score of at least 210 (combined score for the two tests). Note that achieving the required standard does not guarantee admission to Sir Thomas Rich's.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: Number of children admitted in 2011 in brackets.

a. Boys in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order. who reach a standardized score of 210 when marks in the two tests are added together. (0)
b. Other boys who reach a standardized score of 210 when marks in the two tests are added together. (108)
c. If the school is oversubscribed, priority will be given to boys scoring higher in the assessment procedure.

Where there is a number of boys with an equal qualifying score, but insufficient remaining places, the place will be offered to the boy who lives closest to the School, measured in a straight line from their place of residence to the School, using the Local Authority's computerised measuring system. The distance is measured from the Ordnance Survey Address Point of the permanent residence (including flats) where the boy normally lives, sleeps and from where the boy normally goes to school – to the Ordnance Survey Address Point of the School.

Supplementary Application Form required? Yes – Gloucestershire Grammar Test Registration Form
Available from: School website (on-line) or paper copy from the school from 1 September 2012.
Date to be returned: by 12 noon on Friday 28 September 2012
Return to: On-line submission, or return paper copies to the school.

* See End of Publication for Forms

Sir William Romney's School

Lowfield Road, Tetbury, Glos, GL8 8AE

Telephone: 01666 502378
Email: admin@sirwilliamromneys.gloucs.sch.uk
Website: www.sirwilliamromneys.gloucs.sch.uk

Headteacher: Mr S Mackay

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Performing Arts and Visual Arts
Age range:	11-16
Published Admission Number:	125
No. of pupils on roll Jan 2012:	449
Total preferences for Sept 2012:	186
No. of 1st preferences for Sept 2012:	78

Catchment Area

SWR's Catchment Area, as determined by Gloucestershire Local Authority, includes Ashley, Avening, Beverstone, Boxwell-with-Leighterton, Cherington, Didmarton, Horsley, Kingscote, Long Newnton, Nailsworth, Rodmarton, Shipton Moyne, Tetbury, Tetbury Upton, Westonbirt, plus choice area with Rednock School: Nympsfield and choice area with Thomas Keble School: Minchinhampton.

Open Days/Evenings

Open Evening: Monday 24th September 2012 – 6.30 to 9pm
During the evening, parents and children are invited to visit the school to see displays of work and observe a variety of activities. At 6.30pm the Headteacher will talk about the school and answer questions. Student guides will be available to show you around and throughout the evening there will be opportunities to speak with staff and students about our school. Refreshments will also be available.

Open Mornings: Wednesday 26th September and Monday 1st October 2012 – 9.15 to 11am
An opportunity to see the school and students at work during a normal school day. Parents are warmly welcomed to visit on either of these mornings and will be toured around the school by students. Refreshments will be served in the Library where the Headteacher and Governors will be available to answer any questions you may have.

Should you be unable to attend any of the above sessions, you are very welcome to view the school at any time. Please call Mrs Green, Head's PA beforehand so that student guides can be arranged and a member of staff can be available to answer any questions.

Admissions Policy

Waiting Lists
If the school is oversubscribed, a waiting list will be held for (at least) the first two school terms (i.e. until the December holiday). The waiting list will be prioritised according to the school's oversubscription criteria.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

1. Children In Public Care ('Looked After Children'). These are defined as young people for whom the local authority shares or has exclusive parental responsibility.

2. Children living in the priority catchment area served by the school who have a sibling attending the school and who will continue to do so when the younger child is admitted. A sibling is defined as: a brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's/carer's partner, and in every case, the child must be living in the same family unit at the same address.

3. Children for whom only one particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from the child's doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of the School.

4. Children living in the priority catchment area served by the school with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to the central point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving higher priority.

5. Children living outside the priority catchment area served by the school who will have siblings attending the school when the younger child is admitted. A sibling is defined as: a brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's/carer's partner, and in every case, the child must be living in the same family unit at the same address.

6. Children living outside the priority catchment area served by the school with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to the central point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving higher priority.

   The school is required to admit a child with a statement of Special Educational Needs that names the school, even if the school is full.

In-Year Admissions Any application for a place at Sir William Romney's School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Stroud High School

Beards Lane, Stroud, Glos, GL5 4HF

Telephone: 01453 756304
Email: admin@stroudhigh.gloucs.sch.uk
Website: www.stroudhigh.gloucs.sch.uk

Headteacher: Mr T Withers

Category of School:	Secondary
Status of School:	Academy wef 1.7.2011
Specification:	Girls
Education:	Grammar
Specialist Status:	Science
Age range:	11-18
Published Admission Number:	120
No. of pupils on roll Jan 2012:	897
Total preferences for Sept 2012:	304
No. of 1st preferences for Sept 2012:	176

Open Days/Evenings

Thursday 13th September 2012, 6 –8 pm
Tuesday 18th September 2012 9.30 am – 12 pm

Admissions Policy

Students in their correct chronological cohort for Year 6 will be eligible for testing for entry. Tests will normally be taken in the autumn of their Year 6 and will consist of multiple choice verbal reasoning papers. Parents/Carers who wish their daughters to be considered for entry must register by the published closing date. Registration to sit the test can be completed either by on line registration (**see the school website www.stroudhigh.gloucs.sch.uk**) or by a paper registration form which can be obtained from the school.

Only students who attain a standardized score of 216 or above (for the two papers added together) in the entrance tests, will be eligible for entry. However, achievement of the academic standard for entry may not guarantee a place, as allocation of places will be made in rank order.

Out of Cohort Applications
Underage Students
The following must apply if a student is underage:

- Their date of birth places them in the Year 5 cohort and they are following a Year 6 curriculum
- There is a letter in support of the application from the primary school
- Their test result must be in the top 50% of scores for eligible students for the underage student to be successful.

Applications from underage students will be considered by the primary school, secondary school, parents and Local Authority. If any party disagrees the application will be referred to the Stroud High School Admissions Committee.

Over-age Students
Please note that in normal circumstances Stroud High School does not accept students into a year group for which they are over-age. Stroud High School Admissions Committee will require evidence in exceptional cases as to why the student is out of cohort.

2nd Applications
If a student is unsuccessful in obtaining a place in Year 7 they will be permitted to sit a test once more for entry into a different academic year.

Entrance Post Primary Transfer
Any applications for school places made outside the normal year of entry to school must be made directly to the school.

Oversubscription Criteria

In the event that the student reaches the required standard but there are no places available in the relevant year group, she will be placed on an Indicated Interest Register. The order of this register will conform to the following criteria:

1. A student who is or has been a looked after child
2. Rank order from the admissions test. Where two or more students have scored an equal ranking the following criterion will be used to determine who should be offered places.

Geographical proximity to the school measured in a straight line from the centre of the student's main residence (i), including flats, to the main reception of the school using **http://www.postcodeanywhere.co.uk/route-planner-services**

i. Main Residence is defined as the student's permanent home address and this must be completed on the form. Where a student lives with both parents on an equal basis, both parents must

a. agree which of their addresses to use,
b. enter this on the application form as the main residence, and
c. confirm this before the closing date for test applications.

The Indicated Interest Register will be held for the first school year following application.

Supplementary Application Form required? Yes - A Grammar Registration Form
Available from: Stroud High School or **www.gloucestershire.gov.uk/schooladmissions**
Where to be returned: Most preferred Grammar School where test will be taken

* See end of publication for forms and guidance

Tewkesbury School

Ashchurch Road, Tewkesbury, Glos, GL20 8DF

Telephone: 01684 292152
Email: office@tewkesburyschool.org
Website: www.tewkesburyschool.org

Headteacher: Mr GM Watson

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Technology and Languages
Age range:	11-18
Published Admission Number:	270
No. of pupils on roll Jan 2012:	1623
Total preferences for Sept 2012:	326
No. of 1st preferences for Sept 2012:	221

Catchment Area

Please see admission policy below.

Open Days/Evenings

Tuesday 2nd October 2012
The Daytime Programme
Tours of the school will take place during the morning. The Headteacher and senior staff will be available and senior students will act as tour guides and will talk to you about the school. If you would like to participate in these tours, please arrive between the following times:

Session 1: 9.15 a.m. and 9.45 a.m.
Session 2: 11.15 a.m. and 11.45 a.m.

Please allow at least an hour to look round. If you require an appointment at any other time during the school day, please contact the Head's Personal Assistant at the school.

The Evening Programme 5.30 – 7.30 p.m.
During the evening there will be a presentation from the Head in the Sports Hall as well as an opportunity to visit the whole site. As above, student guides will be conducting group tours of the school. The tours will take at least an hour. Examples of students' work and activities will be on display and staff will be available to answer your questions.

Timing for the Evening Programme is as follows:

- **5.30 p.m. – 5.45 p.m.** Evening Starts. Arrive at Reception (located via large car park nearest to motorway)
- **5.45 p.m. – 7.00 p.m.** Start of group tours around school
- **7.00 p.m.** Bell will ring to mark the end of the tours. Please make your way to the Sports Hall.
- **7.15 p.m.** Presentation by Gary Watson, Headteacher, in the Sports Hall
- **7.30 p.m.** Evening ends

Children, especially those in Years 5 and 6, are of course most welcome to attend with their parents. Refreshments will be available in the Sports Hall. We anticipate very large numbers of visitors therefore, during the day and especially for the evening, I ask that you park in the larger car park located near to the motorway entrance of the school. I look forward to meeting you on the Tuesday 2nd October.

Admissions Policy

Distances are measured in the following way. Children with the strongest geographical claim, measured in a straight line from the child's home address (including flats) to the School Reception area using the Local Authority's computerised measuring system, with those living closer to the school receiving the highest priority.

Tie Break
In the case of there being too many applicants for places and such applicants having identical claims to a place based on the priority criteria set out above, a further tie break will be used. Each applicants name will be written on a blank sheet of paper and placed in a container. A Local Authority Admissions Officer will then draw out one of the slips and the place will be allocated to the name on that slip.

Waiting lists
If the school is oversubscribed, a waiting list will be held for the first school term (i.e. until December 31st). The waiting list will be prioritised according to the school's oversubscription criteria.

Appeals
If your child is not offered a place at Tewkesbury School you will find details of how to make an appeal in the local authority's admission letter outlining your offer. Appeals are heard by an independent appeal panel of three to five members of the public. The admission authority for the school must write to you at least 10 school days before the hearing to confirm the date. Organisations like the Advisory Centre for Education (ACE) can give you advice on preparing your case.

Appeals for on-time application (decisions sent on national offer day) must be heard by 6th July. If 6th July falls on a weekend then it must be heard on the next working day. Such appeals should be included with those being heard for the same admissions round. However, if this is not feasible, appeals for late applications must be heard within 30 schools days of the appeal being lodged.
For applications made outside of the timetabled admissions process, hearings must be held within 30 school days of the appeal being lodged.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets.**

Children with a Statement of Special Education Needs **(5)**

1. First priority will be given to children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order. **(0)**
2. Second priority will be given to children living in, or attending partner primary schools in the parishes of Tewkesbury Town, Ashchurch Rural, Chaceley, Deerhurst, Forthampton, Northway, Teddington, The Leigh, Twyning and Wheatpieces at the time of their application. A map showing the area covered by these parishes is available from the Main School Office. **(139)**
   Our partner primary schools are: Ashchurch County Primary School, Carrant Brook Junior School, Deerhurst & Apperley C of E Primary School, The John Moore Primary School, Mitton Manor School, Norton C of E School, Queen Margaret's School, Tewkesbury C of E Primary School, Tirlebrook School, Tredington County Primary School, Twyning County Primary School.
3. Third priority will be given to children wishing to join who have a sibling who will be continuing to attend Tewkesbury School. 'Sibling' is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child must be living in the same family unit at the same address and the sibling must still be attending at the time the applicant child starts school. **(93)**
4. The fourth priority is children for whom only this particular school is appropriate due to an exceptional medical condition. This will only be considered if they are supported by a written statement from the child's doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities/resources supplied by this school. **(0)**
5. Remaining places will be allocated on the basis of the proximity of the child's home to the school (see above). **(20)**

In-Year Admissions
Any application for a place at Tewkesbury School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Thomas Keble School

Eastcombe, Stroud, Glos, GL6 7DY

Telephone: 01452 770301
Email: admin@thomaskeble.gloucs.sch.uk
Website: www.thomaskeble.gloucs.sch.uk

Headteacher: Miss Julia Maunder

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Technology and Sports
Age range:	11-16
Published Admission Number:	136
No. of pupils on roll Jan 2012:	685
Total preferences for Sept 2012:	292
No. of 1st preferences for Sept 2012:	162

Catchment Area

Bisley with Lypiatt, Chalford, Edgeworth, Minchinhampton, Rodborough – Part only Rodborough Lane, Butterow Hill, Bagpath, Bownham Park, Swellshill and areas East, **Thrupp, Stroud U.D.** – part only the areas South of and not including Bowbridge Lane, Highfield Road and Bisley Road. Includes the villages of Amberley, Bussage, Brimscombe, France Lynch, Whiteway, Eastcombe, Oakridge, Burleigh, The Camp.
A map is available in the school to inform parents of the catchment boundary.

Open Days/Evenings

Monday 1st October 2012: 9.00am - 10.30am and 11.30am – 12.30pm
Tuesday 2nd October 2012: 9.00am – 10.30am and 11.30am – 12.30pm
Parents and their children are warmly invited to tour the school during the morning at the times specified. Pupil guides will show you the school and staff will be pleased to talk with you and answer any questions.

Tuesday 2nd October 2012: 7.00pm – 8.30pm
In the evening of Tuesday 2nd October, you will be able to learn more about the school. There will be a presentation about the school from the Headteacher, Miss Julia Maunder, at 7.00pm. All areas of the school will be open. You will be able to see pupils' work, and talk to both staff and students about the opportunities the school offers. Prospective parents should note that the school will do all it can to provide onsite parking, but spaces are limited. Therefore, they are asked to park with consideration to local residents.

Admissions Policy

1. The following act as reasons, which might cause denial of parental preference:
   - Where to admit the child would prejudice the provision of efficient education and cause unreasonable public expenditure (normally because the year group is already oversubscribed);
   - Where the child has been permanently excluded from two or more schools.

2. The governing body promotes 'community cohesion' and will not refuse to admit a child unless the number of applicants exceeds the school's published admission number.

3. Any decision to refuse admission will be made by the Headteacher and Chair of Governors, after consultation with senior staff, in full accordance with the published criteria and School Admissions Code.

4. The School will work closely with the L.A., which has the duty to formulate co-ordinated admissions for pupils.

Management of Admission/Application for Places
Any request for an appeal should be in writing and addressed to the Headteacher at the school. All appeals will be heard by an Independent Appeals Panel. The arrangements will be administered by the school's Admissions Clerk.

1. All appeals will be heard by an Independent Appeal Panel. Members of the panel will be selected from volunteers, according to the legal guidance. No member of the I.A.P. will have a 'conflict of interest' relating to an individual case. The I.A.P.'s decision is binding.

2. All waiting lists are managed by the school. At the end of every academic year parents need to confirm whether they wish to remain on the waiting list.

3. Parents are entitled to one appeal in each academic year. All parents on a waiting list in September will be invited to make that appeal.

4. An offer of a place will only be withdrawn in limited cases, e.g:
   - False claim to residence in the catchment area
   - Parents not responding to an offer of a place, within a reasonable time.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

Children with a Statement of SEN

1. Children in Public Care (Looked After Children) including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order

2. Children living in the priority catchment area normally served by the school who will have siblings attending the school when the younger child is admitted and in every case, the child must be living in the same family unit at the same address.

3. Children who have an authenticated medical reason for attending that particular school.

4. Children living in the priority catchment area normally served by the school with the strongest geographical claim, measured in a direct line. (Please see note below).

5. Children who live outside the priority catchment area normally served by the school who will have siblings attending the school when the younger child is admitted.

6. Children who live outside the priority catchment area normally served by the school with the strongest geographical claim, measured in a direct line. (Please see note below).

Notes
For Siblings and Medical conditions please refer to the Local Authority Admissions Policy
Distance – This will be measured as a straight line between the Ordnance Survey point of the child's home address (including flats) to the central point of the school's reception area, using the Local Authority's computerised measuring system, with those living closer to the school receiving higher priority.
In the event of there needing to be a "tie-break" between two applications with identical distance, then this will be done by random allocation.

In-Year Admissions
Any application for a place at Thomas Keble School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Whitecross School

Church Road, Lydney, Glos, GL15 5DZ

NB On 1st September 2012, Whitecross School will convert to Academy status with Prospects as its sponsor.

Telephone: 01594 843202
Email: achieve@whitecross.gloucs.sch.uk
Website: www.whitecross.gloucs.sch.uk

Headteacher: Mr D Gaston

Category of School:	Secondary
Status of School:	Foundation
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Engineering
Age range:	11-16
Published Admission Number:	219
No. of pupils on roll Jan 2012:	983
Total preferences for Sept 2012:	201
No. of 1st preferences for Sept 2012:	127

Open Days/Evenings

Wednesday 3rd October 2012: 09.15 – 10.30; 11.30 – 12.45
Thursday 4th October 2012: 09.15 – 10.30; 11.30 – 12.45. Evening 18.00 – 20.00

Admission Policy

Students with Statements of Special Educational Needs
All Year 6 students with a Statement of Special Educational Need who reside within the designated area for the school catchment will normally be entitled to a place at Whitecross School, unless the outcome of their annual review in Year 6 specifies that another school would be more suitable.

Statemented students from outside the designated area, or relocating within the designated area, will be considered on an individual case basis in line with usual school admission procedures.

Waiting Lists
If the school is oversubscribed, a waiting list will be held for (at least) the first school term (ie until December 2012). The waiting list will be prioritised according to the school's oversubscription criteria.
This policy should be read in conjunction with all others including health and safety and the welfare of students and staff.

Oversubscription Criteria

Where applications exceed the number of places available, students will be admitted to Whitecross School on the basis of the following criteria and in the order stated:

Special Needs children

1. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order.

2. Children who have a sibling attending the school and who will continue to do so when the younger child is admitted as at 1st September 2012.

3. A sibling is defined as “a brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent’s/carer’s partner normally living in the same family unit at the same address.”

4. 3. Proximity of the child’s home to the school, with those living nearest being accorded higher priority as measured in a straight line from the ordinance survey point of the child’s home address (including flats) to the central point of the school, using the Local Authority’s computerised measuring system.

In the event of over-subscription in any particular category, we will follow the Local Authority policy:
“Where any particular category at points 1-2 is oversubscribed, criterion 3 (strongest geographical claim based on straight line distance) will be used to determine which child will be offered a place.

In the event of a tie between two or more children when applying criterion 3 (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Body”

In-Year Admissions
Any application for a place at Whitecross School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Winchcombe School

Greet Road, Winchcombe, Cheltenham, Glos GL54 5LB

Telephone: 01242 602233
Email: admin@winchcombe.gloucs.sch.uk
Website: www.winchcombe.gloucs.sch.uk

Headteacher: Mr N Hall

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Science and Leadership partner school
Age range:	11-16
Published Admission Number:	98
No. of pupils on roll Jan 2012:	477
Total preferences for Sept 2012:	256
No. of 1st preferences for Sept 2012:	95

Catchment Area

Winchcombe, Gretton, Toddington, Alderton, Cheltenham and surrounding area and villages.

Open Days/Evenings

Tuesday 18th September 2012 (6.00 – 8.00 pm)
Parents and their children are warmly invited to our Open Morning (9.30 am – 11.00 am) and Open Evening (6.00 pm – 8.00 pm). During the working day, a timetable of normal lessons will be taught. In the evening there will be an opportunity to view work, exhibitions and activities and to talk to staff and pupils. The Headteacher, Mr. Neil Hall, will give two short talks at 7.15 and 8.15 pm.

Guided tours are held on a two weekly basis – Thursday morning at 9.15 am. If this day is inconvenient parents are welcome to visit our school on any working day. Please contact the school office for an appointment to arrange a tour/visit.

Admissions Policy

Pupils will be admitted at age 11 (Year 7) without reference to ability or aptitude.

Appeals
Parents whose application for a place at the school has been unsuccessful have the right of appeal to an independent Appeal Panel. Appeals, which should be in writing, should be sent to the school for the attention of the Clerk to the Governors.

Appeals will be conducted in accordance with the Code of Practice for School Admissions Appeals. Parents, whose appeals have been unsuccessful, may only apply for a further appeal in the same academic year if there has been a significant or material change in their circumstances. The closing dates for appeals will be Friday 26th April 2013.

N.B. Admission of “casual entrants” during Years 7 to 11 will follow the same criteria in the case of over-subscription.

Transport
Transport to the school is provided from the surrounding villages by Castleways Coach Company (Tel: 01242 602949). Transport from Cheltenham is available by Castleways service bus (No. 606 – 8.15 a.m. from Royal Well), A termly pass is available at a discounted price.

Oversubscription Criteria

Where applications for admission into Year 7 exceed the number of places available, places will be offered in accordance with the following criteria: **Number of children admitted in 2012 in brackets.**

Children with a statement of Special Educational Needs **(3)**

1. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order. **(0)**

2. Where the child has a sibling on roll at Winchcombe at the time he or she joins the school. A sibling is "a brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child must be living in the same family unit at the same address". **(33)**

3. Children with the strongest geographical claim, measured in a straight line from the ordinance survey point of the child's home address (including flats) to the central point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. **(56)**

4. Where any particular category at point 1-2 above is oversubscribed, or in the event of a tie between two or more children when applying criterion 3 (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Body.

In-Year Admissions
Any application for a place at Winchcombe School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

Wyedean School

Beachley Road, Sedbury, Chepstow, NP16 7AA

Telephone: 01291 636180 / 625340
Email: headteacher@wyedean.gloucs.sch.uk
Website: www.wyedean.gloucs.sch.uk

Headteacher: Mr Clive Pemberton

Category of School:	Secondary
Status of School:	Academy
Specification:	Co-Ed
Education:	Comprehensive
Specialist Status:	Maths and Computing
Age range:	11-18
Published Admission Number:	174
No. of pupils on roll Jan 2012:	1217
Total preferences for Sept 2012:	341
No. of 1st preferences for Sept 2012:	200

Catchment Area

Parishes of Alvington, Hewelsfield, St. Briavels, Tidenham, Woolaston.

Open Days/Evenings

Thursday 27th September 2012 18.00pm – 20.00pm

Admissions Policy

Students will be admitted to Wyedean School without reference to ability or aptitude.

Appeals procedure
In the event of over subscription, any parent has the right of appeal for a place for their son or daughter at Wyedean School. Appeals for a place at the school should be made in writing to the Clerk to the Governors at the school address. An appeal hearing to an independent panel will be set up within 30 school days of receipt of the request.

Waiting Lists
A waiting list will be held for each year in which the school is oversubscribed. The waiting list will be prioritised according to the school's admissions criteria. Applications for entry to year 7 will be kept on the waiting list until the end of term 2 (December 31st).

Appeals procedure
In the event of over subscription, any parent has the right of appeal for a place for their son or daughter at Wyedean School. Appeals for a place at the school should be made in writing to the Clerk to the Governors at the school address. An appeal hearing to an independent panel will be set up within 40 school days of receipt of the request.

If you have any comments on the criteria for admissions to Wyedean School for September 2013 please email **Headteacher@wyedean.gloucs.sch.uk** or write to Clive Pemberton, Headteacher, Wyedean School & Sixth Form, Beachley Road, Sedbury, Chepstow, Monmouthshire, NP16 7AA.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit: **Number of children admitted in 2012 in brackets.**

Children with a Statement of Special Educational Needs **(5)**

1. Children in Public Care (Looked After Children), including children who have previously been 'looked after' and later subject to an adoption residence, or special guardianship order **(0)**

2. Children living in the priority catchment area (parishes of Alvington, Hewelsfield, St.Briavels, Tidenham and Woolaston). **(48)**

3. Children wishing to join a sibling attending the school and who will continue to do so at the time the applicant child starts the school. For the purposes of this policy, a sibling is defined as a brother or sister, half-brother or sister, adopted brother or sister, stepbrother or sister, or the child of the parent's / carer's partner. The child must be living in the same family unit at the same address as the sibling. **(69)**

4. Children with any authenticated medical reason for attending the school. Applications under this criterion will only be considered if they are supported by a written statement from the child's doctor, which makes a very specific connection between the child's medical needs and the resources / facilities available at Wyedean School. **(0)**

5. Children who live closest to the school through a straight line measurement on the Ordnance Survey map. The distance will be measured from the centre of the child's home address to the door at the front of the school's reception area, with those living closer to the school receiving the higher priority. **(52)**

Tie-break
The fifth criterion above (distance) will provide our tie-break. If two or more children are living the same distance away from Wyedean, they shall be prioritised by random allocation.

In-Year Admissions
Any application for a place at Wyedean School made outside the normal year of entry to the school must be made directly to the school in the first instance.

Supplementary Application Form required? No.

GLOUCESTERSHIRE GRAMMAR SCHOOLS' ADMISSIONS INFORMATION MAY 2012

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1 Introduction
2 Entrance Test Information
3 Registration Process
4 Testing Arrangements
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Grammar School	Website
High School for Girls, Gloucester	www.hsfg.gloucs.sch.uk
Marling School	www.marling.gloucs.sch.uk
Pates Grammar School	www.pates.gloucs.sch.uk
Ribston Hall High School	www.ribstonhall.gloucs.sch.uk
Sir Thomas Rich's School	www.strschool.co.uk
Stroud High School	www.stroudhigh.gloucs.sch.uk
The Crypt School	www.cryptschool.org

Introduction

This document summarises information related to the admissions arrangements of the seven Grammar Schools in Gloucestershire. Please consult the website for further information including the admissions policy for each school:

2. Entrance Test Information

The Entrance Test comprises two verbal reasoning multiple-choice papers, sat on the same day with a short break between. There is a ten-minute practice test followed by the first 45 minute test and then a second 50 minute test. The answers are completed on separate multiple choice answer sheets which are electronically marked by an independent adjudicator appointed by Gloucestershire grammar schools. The Entrance Tests are the same for all seven grammar schools in Gloucestershire and are sat on the same day.

Candidates are not permitted to write on the test booklets. Rough paper is provided.

3. Registration Process

Between 1st September to 28th September 2012 (closes at noon)

To register for the Gloucestershire Grammar Schools Entrance test please visit any of the Gloucestershire Grammar Schools websites where you will find an online registration form to register your child to sit the test.

The online form should be completed in one sitting so please make sure you have decided where you would like your child to sit the test; this is the 'Test School'.

Other schools that you would like your child to be considered for are called 'Share Schools'. Your choice of Test School will not affect your child's chances of getting a place at any school provided you specify your Share Schools when you apply. We would always recommend that your child sits the test at the school which is likely to be your highest preference.

Please ensure that your contact details are correct when you register. Email address is particularly important as you can only enter one and this will be used for all subsequent correspondence. We recommend that the email address is accessible at weekends for results.

If your child has Special Education needs please let us know in the Special Needs section on the registration form. Similarly if there are any medical issues or other personal information that the school should be aware of please use

this box. Please also read the SEN section in this booklet.

If you realise that you have made a mistake after submitting an application please go back onto the online registration form and click on the 'Request Changes' link found at the top of the page. Mistakes can be rectified but please take extra care to ensure that information is correct in the first place.

Once you have registered online you will receive a confirmation email within five working days. If you do not receive a confirmation email after five working days, please use the link on the registration form to send an email informing us that you have not received the confirmation email.

If you do not notify us there is no way that we can know that you have not received our email. You will receive no further correspondence until the week leading up to the Entrance test.

4. Testing Arrangements

(Saturday 6th October 2012)

The entrance test takes place on the morning of Saturday, 6th October 2012.

During the week leading up to the test day, details of the testing arrangements will be sent out from the Test School. Information will also be updated on each of the Grammar School websites. For specific testing arrangements you should contact the Test School.

If your son/daughter is unwell on the morning of the test, or if last minute problems arise, please contact the Test School and advise accordingly. If there are any extenuating circumstances which might affect your son's/daughter's performance on the day of the examination, please bring this to the attention of the Test School before the test is taken. This information may be relevant in the event of an appeal but will not have any bearing on your child's score.

5. Results

(by Monday 15th October 2012)

Parents/carers will be informed of their child's result either by email or post. If you applied on-line your child's test results will be sent by email. If you wish to receive your child's results by letter you must apply using a paper registration form (available from the schools). Results will be sent over the weekend to arrive by Monday, 15th October at the latest.

This ensures parents/carers have time to make a decision on which schools to put on their Local Authority Common Application Form (to be submitted by 31st October 2012). If parents/ carers have elected (on the Grammar School Registration Form) to share their child's result with more than one school, a separate result email or letter will be sent for each school.

Papers are marked twice electronically by computer and manual checks are also carried out. It is highly unlikely that an error could be made in the marking of the papers. However, parents/carers can request a manual remark of their child's test paper as part of the appeals process.

Different schools will provide your child's result in a different format. Some will provide a ranking (e.g. top 120, top 160); others will provide a total or average score (which will need to be at or above the qualifying level) as stated by the school's admission code. Please contact the individual school for clarification.

Schools will provide the Local Authority with a list of qualifying pupils (in ranked order). The LA will then allocate places under the LA Co-ordinated Admissions Scheme. **Parents/carers should be aware that achieving a qualifying score does not guarantee a place at your preferred school.**

Places are allocated in rank/score order (unless the child is under the care of the Local Authority or has a Statement of Special Educational Needs).

If parents do not get a place at their preferred school on National Allocation Day, it is possible (providing the child has met the admissions criteria) to opt to see if a place becomes available.

This process is known as 'Reconsideration'. The Local Authority manages this process and it is available until 14th March 2013. Parents/carers who choose this option **must** accept a place at the school should one become available. After 1st April 2013 parents/carers need to decide whether or not to put their child's name on the Waiting List for that school.

6. Special Educational Needs

Parents/carers must provide details of any Special Educational Needs on the Registration Form and supporting evidence will be required by the registration closing date 28th September 2012. If parents/carers do not provide suitable evidence by the deadline it may not be possible to put special testing arrangements in place.

The Test School may approach your child's primary school to obtain further information.

In order to be considered for additional time, a child must have a Statement of Special Educational Needs or be at School Action Plus on the SEN Register, or their primary school must confirm that they have been assessed as being eligible to receive 25% additional time in exams.

A panel, consisting of representatives from all seven Gloucestershire grammar schools will meet (after the closing date for registrations and before the test day) to agree appropriate access arrangements (e.g. extra time, large print, etc.) for each individual case. Parents/carers will be notified of the panel's decision.

Medical considerations can also be taken into account (e.g. a scribe for a child with a broken arm).

The Grammar Schools are committed to providing mobility and access arrangements in compliance with the DDA and Equal Opportunities. Please ensure you inform the Test School of any particular arrangements that may be required for your child e.g. wheelchair access.

7. Common Application Form

(Managed by the Local Authority - Deadline 31st October 2012)

The Common Application Form (CAF) is the form that must be completed to enable the Gloucestershire County Admissions Team to offer you a secondary school place for your child. This form can be completed online or by completion of a paper copy.

For Grammar Schools you must meet the required pass mark and any other criteria as stipulated in their admissions policy to be eligible for consideration for a place.

Further information can be found at **www.gloucestershire.gov.uk/schooladmissions**

8. Appeals

If parents/carers are dissatisfied with the place they have been allocated by the Local Authority on 1st March 2013 they have the statutory right to appeal to another school. Each individual school administers its own appeals and a request to appeal must be made in writing to the Clerk to the Appeals Panel, c/o the school for which you are appealing for a place.

Please contact the school for additional information. Details can also be found on each of the schools' websites. Appeals are heard by an Independent Appeals Panel . The Clerk to the Appeals Panel will contact parents/carers with further details once an appeal is lodged.

9. Glossary of Terms

Allocation	Assigning of places by the Local Authority on National Offer Day in on 1st March.
Appeals	An Independent Panel of 3. Panel hearings take place between May and July and need to be lodged by mid-April with the relevant schools. Appeals can occur when there are insufficient places for a student who has the qualifying score for a school or if your son/daughter does not have the qualifying score but you consider there are extenuating reasons for why your son/daughter should have a place at the preferred school. You have a legal right to an appeal.
Caf – common application form	The form that needs to be completed on line and returned to the Local Authority by the end of October with up to four preferences for schools. Please note the results of the entrance exams are issued prior to this.
Co-ordinated scheme	All offers of places at Gloucestershire Secondary Schools are allocated by the Local Authority.
Grammar school	A school which selects students according to academic ability and each student must pass a test in order to be considered for a place.
National offer day	All places are allocated on 1st March by the Local Authority.
Pan – published admission number	This is the maximum number of admissions that each individual school is allowed to allocate. This number is included in the school's admission policy.
Qualifying score	This is the minimum score which must be achieved in order to be eligible for a place at a Grammar School. Please note different Grammar Schools have different qualifying scores.
Preference	Up to 4 preferences may be expressed for secondary schools. Schools are not advised of preference orders.
Pupil number	A unique number allocated to each student for the entrance test. NB Some schools give this information to students when they sit the exam.
Reconsideration	If you are not happy with the place which has been allocated to your son/daughter on 1st March you can ask the Local Authority to reconsider your place for one of your original preferences. This request must be made by 14th March 2013.
Registration form	An online form available from the websites of each of the schools to register your son/daughter for the entrance exam. You need to complete this only once – for the school where you wish your son/daughter to sit the test at.
Results	The score achieved in the entrance exam – PLEASE NOTE THIS IS NOT AN OFFER OF A PLACE but should help you to make your decision about preferences.
Share	When registering for the entrance exam you may ask for the test scores to be shared with other grammar schools.
Special needs	If your son/daughter has Special Educational Needs then please bring this to the attention of the test school in order that requirements may be decided.
Standardised scores	Raw scores, achieved in the exam are standardised according to the age of the student at the time of the test and the ability range of the cohort being tested. This is to ensure all scores are assessed fairly.
Verbal reasoning	Tests set by GL Assessment and used by the 7 grammar schools. The same test is used at all the schools on the same day.
Waiting list	If your son/daughter has a qualifying score please contact the individual school concerned. Each school has its own criteria for waiting lists.

Gloucestershire County Council Admissions Policy
For all Community and Voluntary Controlled Schools

Children with Special Educational Needs
Children who have a Statement of Special Educational Needs are placed in schools through the arrangements set out in the SEN Code of Practice and not through any admission criteria. Governing bodies are required by Section 324 of the Education Act 1996 to admit a child with a Statement that names that particular school.

Parents of children with Statements of SEN should contact their child's casework officer for any further information. Children who have a Statement of Special Educational Needs naming a school will be allocated a place even if that school is full.

In-Year Fair Access Protocols
Gloucestershire County Council has protocols in place to ensure that access to education is secured quickly for children who do not have a school place and that schools have an fair spread of vulnerable children or those who are hard to place.

All schools in Gloucestershire, including the Community and Voluntary Controlled Schools encompassed by these admission arrangements, have signed up to the fair access protocols and if a vulnerable child within these Protocols requires a place at the school, they will take precedent over any child on the waiting list.

Sibling definition
Sibling refers to a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child must be living in the same family unit at the same address.

Note: Definition based Community and VC schools - some schools/academies may have a different definition. Please see School Information Booklet to clarify.

Twins and children from multiple births
Applications for twins and children from multiple births will be considered as individual applications. However, the Local Authority acknowledges the difficulties for families if children cannot attend the same school, for example if one child can be offered a place but not the other and therefore will aim to accommodate both/all children at one school where there is capacity to do so.

This includes overriding the Key Stage 1 restrictions which limit Reception, Year One and Year Two classes to a maximum of 30 children per teacher, if the one child from twins/multiple births can be offered a place when the other(s) cannot.

Medical Condition Definition
A diagnosed medical condition that means a child has needs that can be met only at one, specific school/academy, if the medical condition is part of the Schools Admission criteria.

Children of UK Service Personnel or other Crown Servants
Admission authorities in Gloucestershire welcome applications from all families eligible for school/academy places in the county. The county and its partner admission authorities recognise the particular needs of Service parents and others serving the Crown, many of whom have to manage frequent moves of home both inside and outside the UK.

In the light of the guidance and requirements set out in the School Admissions Code (2012), admission authorities in Gloucestershire are keen to ensure that those managing applications for school/academy places in the county and any appeals arising from them have regard to the Code and the needs of the mobile Service community. Whilst we are keen to support service personnel it may not always be possible to offer a place at your preferred school. Gloucestershire County Council has a specific supplementary admissions policy for Service personnel. Further information can be found at **www.gloucestershire.gov.uk/schooladmissions** or by contacting the Admissions and Transfer Team.

Waiting lists
Where any school is oversubscribed during the normal admission round for entry to the school (i.e. where all children requesting a place at a particular school have not been allocated one), a waiting list will be held until the end of the December term.

All waiting lists will be prioritised according to the school"s oversubscription criteria, regardless of the date the application was made, and should any places become available at the school they will be offered to the child at the top of the waiting list.

Appeals
Where an application for a place in a Community or Voluntary Controlled School is unsuccessful you will have the legal right to appeal. If your application for a school place is unsuccessful, you will be advised of the appeal process with the outcome of the application.

The School Admissions Appeals Code requires normal admission round appeals to be heard within the following timescales:

- For applications made in the normal admissions round, appeals must be heard within 40 school days of the deadline for lodging appeals
- For late applications, appeals should be heard within 40 school days from the deadline for lodging appeals, or within 30 school days of the appeal being lodged.
- For in year applications, appeals must be heard within 30 days of the appeal being lodged.

Requests for appeals relating to the main entry year of the school for September 2013 (i.e. Reception for Infant and Primary, Year 3 for Junior and Year 7 for Secondary) should be made to the Democratic Service"s Unit after Stage 2 of the admissions process detailed in the co-ordinated scheme for Gloucestershire.

The results of all appeals must be forwarded to the Council by parents and the schools, as this may affect the availability of places for other applicants.

Parents may appeal for more than one school if they wish. Normally only one appeal hearing per year per child for each school is allowed. A second appeal hearing will only be granted if there has been a significant change in circumstances since the first appeal was heard (e.g. a change of address or a change in the schools circumstances).

Disclaimer
The information contained in this booklet was correct at the time of publication however future amendments to the Department of Education Admissions Code, and related processes, may introduce changes. You are advised to refer to the GCC website admissions page **www.gloucestershire.gov.uk/schooladmissions** before making your final decision and submitting your application to ensure that you are fully aware of any changes that may have arisen since publication of this booklet.

We would also advise you to read the full admission policy for your preferred schools, which are available from **www.gloucestershire.gov.uk/schooladmissions**, from individual schools or the Admissions and Transfer Team.

We can produce this document in Braille, in large print, on audio tape and in other languages.
If you would like a copy in one of these formats, please phone 01452 425407.

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