



How to get to the Record Office



Please contact

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Gloucestershire
COUNTY COUNCIL

Gloucestershire Record Office

Digital Imaging Service



Price List
and Information

Digital Scanning and Printing Price List

The Gloucestershire Record Office can now offer digital images from many of the archives in its care.

You can choose from a range of services - whether you want just a digital image on CD or copy prints. Prices vary depending on the size of the original document and the size and quality of paper used. If in doubt, please discuss your needs before placing your order. Most orders will be completed within ten working days.

Do you need digital images of your own records? We may be able to help please contact us for further information



Charges for scanning

Original up to A2 size	£6.00
Original greater than A2 but less than A0 size	£9.00
Original larger than A0 individual estimate prepared	

NB. Individual estimates may also be required for work involving special difficulties, e.g. the scanning of fragile originals.

Charge for supplying a copy of scanned image on CD

For each CD supplied	£2.50
Charge for an A4 sheet of thumbnail prints of the images on a CD	£1.50

Charges for supplying colour paper copies of a scanned image

A4 print on standard paper	£1.00
A3 print on standard paper	£1.50
A3 print on exhibition quality paper	£13.00
A2 print on exhibition quality paper	£17.00
A1 print on exhibition quality paper	£22.00
A0 print on exhibition quality paper	£48.00

Charges for supplying prints onto colour photographic paper

7 x 5	£1.50
8 x 6	£2.00
12 x 8	£3.00
16 x 12	£11.00

Charges for packaging and UK postage of digital images

For a CD copy	£1.00
For an A4 paper print	£1.50
For an A2/A3 paper print (rolled)	£2.00
For an A1/A0 paper print (rolled)	£5.00

NB Charges for postage overseas will vary depending on the destination, and must be estimated on an individual basis.

Prices accurate at time of going to press but are subject to alteration