

ATTENDANCE NETWORK MEETING

Tuesday, 10 November 2026 10:00–12:20 Online via Microsoft Teams

This meeting will provide schools with updates on the Education Directorate and Education Inclusion Service, attendance data, legal intervention and forthcoming system changes. It will also give schools an opportunity to help shape the future model for locality-based attendance and inclusion meetings.

AGENDA

10:00 – Welcome and introduction

Overview of the meeting and the developing inclusion-focused approach to supporting schools.

10:10 – Education Directorate and Education Inclusion Service

An introduction to the new structure, how attendance support sits within the wider Education Inclusion Service and how services will work together to support schools, children and families.

10:25 – Attendance data and Power BI

An update on the development of attendance data and Power BI, including how the information will support Targeted Support and Support Meetings and improve understanding of attendance patterns.

10:45 – Breakout discussions: shaping future meetings

An opportunity for schools to discuss the proposed future model for jointly hosted, locality-based attendance and inclusion meetings.

The discussion will explore:

- The benefits and potential challenges of bringing primary and secondary schools together.
- What schools would like from future attendance and inclusion meetings.
- How special and independent schools should be included.
- Which locality-based services, groups or organisations schools would like to hear from.

11:10 – Break

11:20 – Legal intervention update

An update on attendance legal intervention, including the shared investigative role of schools and the Local Authority, expectations for evidential preparation and the

importance of allocating sufficient staff time when legal intervention is being considered.

11:50 – Early Intervention Communities Team

An update on the Early Intervention Communities Team and its role in supporting attendance and inclusion.

12:05 – Education Inclusion Service system transition

A high-level introduction to the forthcoming system changes, the development of a single view of the child and the practical changes schools can expect. Further guidance and training will be provided nearer implementation.

12:20 – Close and next steps

Questions and discussion can continue after the formal agenda if required.