

Register with us

Go to ww3.gloucestershire.gov.uk/CalmView

And click on 'Register User.'

The screenshot shows the homepage of the Gloucestershire Archives Online Catalogue. At the top, there is a navigation bar with the Gloucestershire County Council logo and a 'Register user' link. Below this is a search bar with 'My Items (0)' and a 'Quick Catalogue Search' button. A sidebar on the left contains links for Home, Advanced search, FAQs, Help, and Send us feedback. The main content area features a 'Welcome to Gloucestershire Archives Online Catalogue' section with a grid of historical images. Below the images, there is a welcome message and a 'Return to the Gloucestershire Archives website' link. At the bottom, there are 'Quick links' for Site Map and Privacy Policy, and a footer indicating the site is powered by CalmView© 2008-2018.

Choose a temporary UserID. This can be anything you like.

When you show us proof of signature and address on your first visit to Gloucestershire Archives @ the Hub we'll give you a permanent UserID.

The screenshot shows the 'Register New User Wizard' form. The header is identical to the homepage screenshot. The main content area is titled 'Register New User Wizard' and contains the following text: 'Please enter a temporary User ID. On your first visit to Gloucestershire Archives we will issue a permanent User ID.' Below this text are three input fields: 'User ID:', 'Password:', and 'Re-type Password:'. A 'Next' button is positioned to the right of the 'Re-type Password' field. Below the form, there is a bolded notice: 'We need to see proof of signature and address or a current CARN card during your first visit to Gloucestershire Archives.' followed by a 'Privacy Notice' link. The footer includes 'Quick links: Site Map Privacy Policy' and 'Powered by CalmView© 2008-2018'.

Enter your details.

If you have a blue CARN ticket, please enter your CARN number.

The screenshot shows the 'Register New User Wizard' page on the Gloucestershire Archives website. The page has a dark header with the Gloucestershire County Council logo and navigation links for 'Log in' and 'Register user'. Below the header is a search bar with 'My Items (0)' and a 'Quick Catalogue Search' button. A left-hand menu contains links for Home, Advanced search, FAQs, Help, and Send us feedback. The main content area is titled 'Register New User Wizard' and contains a form with the following fields: Title, Name, Address, Postcode, Tel, Email, and CARN number (if you have one). There are 'Previous' and 'Next' buttons at the bottom of the form. A note at the bottom of the form states: 'We need to see proof of signature and address or a current CARN card during your first visit to Gloucestershire Archives.' and a link for 'Privacy Notice' is provided. The footer contains 'Quick links: Site Map Privacy Policy'.

When you click 'Next' you'll see this redirecting page

The screenshot shows the 'Register New User Wizard' page after clicking 'Next'. The page has a dark header with the Gloucestershire County Council logo and navigation links for 'Welcome YourTemporaryUserID1', 'Change Password', 'My Orders', and 'Logout'. Below the header is a search bar with 'My Items (0)' and a 'Quick Catalogue Search' button. A left-hand menu contains links for Home, Advanced search, FAQs, Help, and Send us feedback. The main content area is titled 'Register New User Wizard' and contains the following text: 'Please enter a temporary User ID. On your first visit to Gloucestershire Archives we will issue a permanent User ID.', 'Welcome.', 'You have been registered as user ID YourTemporaryUserID1. Please keep a note of this.', and 'Page is redirecting. Please wait...'. There is a 'Finish' button at the bottom of the form. A note at the bottom of the form states: 'We need to see proof of signature and address or a current CARN card during your first visit to Gloucestershire Archives.' and a link for 'Privacy Notice' is provided. The footer contains 'Quick links: Site Map Privacy Policy' and 'Powered by CalmView© 2008-2018'.

Click 'Finish'.

You can then search the catalogue to find and order the documents you'd like to see.

Remember when you first visit, you'll need to bring some proof of ID with you. A driving licence is ideal.