

Ethos

Gloucestershire is committed to building a learning community where all children and young people are equally respected and able to participate fully in the educational setting of their and their parents' choice.



For any queries about your course please contact your SEND Early Years practitioner in the first instance:

Name: _____

Mobile: _____

Email: _____

For general GTC enquiries please contact:

Denise Webb,

SEND Early Years Administrator (GTC)

Tel: 01452 425330

Email: GTC@gloucestershire.gov.uk



www.totalcommunication.org.uk

SEND Early Years Service Training

Gloucestershire Total Communication Course One

FREE



Gloucestershire Total Communication actively promotes all methods of communication. Our aim is to ensure a 'common language' is adopted for all people to help make a consistent and positive difference to everybody's lives.

Course One training is an introduction to using a range of communication methods including signs and symbols to support speech, or as an alternative to speech and includes:

- A brief history of the Total Communication approach
- Finger spelling
- Using objects of reference
- Signs and symbols
- Visual timetables
- Skills to enhance your communication

After Course One has been completed Courses Two and Three can be applied for.

Course Two covers more vocabulary and extends knowledge and skills, and Course Three is for practitioners wanting to deliver the content of Course One to their work place team.

Apply online for for Courses Two and Three at <http://www.totalcommunication.org.uk/>

Free Training

The reason free training is being offered to your setting (normal cost £200), is so that you can offer support for a child who is attending your setting who's My Plan/My Plan+ has indicated that they would benefit from a Total Communication approach.

If the child is due to transition into school we suggest that the child's new Teacher and TA are also invited to the training.

The SEND Early Years practitioner will either offer you dates for training at your setting or twilight training sessions at Shire Hall. The setting will need to print off copies of the paperwork for all attendees.

If training is delivered at the setting, the setting needs to provide a suitable room, refreshments and print off copies of the paperwork for **all** attendees.

If the setting is unable to print out the paperwork there is an option for the SEND Early Years Service to provide them at a cost of £5 per person and this needs to be agreed at the time of booking.

Training usually runs over two sessions and each session is two hours long.

When both sessions have been attended practitioners will receive their certificates.

Preparation for the course

- Speak to your SEND Early Years practitioner about a child who's My Plan/My Plan+ has indicated that they would benefit from a Total Communication approach.
- Complete the Self Evaluation form 2 weeks before the training.
- Let the SEND Early Years administrator at gtc@gloucestershire.gov.uk know all the names of the people attending including the names of any parents so that we can be fully prepared for you to get the most out of the course.

After the course

- 12 weeks after the training has been done, complete the post-training section of the Self Evaluation form and return it to the SEND Early Years Administrator at gtc@gloucestershire.gov.uk by the date indicated.

