

Library charges **January 2018**

Late return charges - books and language packs

You may borrow books and language packs free of charge. If you do not return them by the due date the following charges will apply:

Adults 1st week 25p per day
£1 per additional week (or part week) thereafter

Children and young people up to 18 1st week FREE
10p per additional week (or part week) thereafter

Hire charges

You will be asked to pay initial hire charges in advance. If you return items later than the initial hire period you will be asked to pay in full for **each extra hire period**

Music CDs	£1.00 per week (or part week)
Information DVDs	FREE
Entertainment DVDs	
New releases	£1.50 per night
Other	£1.00 first night £2.00 per week (or part week)
Adult Audiobook CDs	£1.50 for 3 weeks

Charges for requesting books and other materials

Reservations for items available on county library catalogue £1.00

Online reservations for items available on county library catalogue FREE

Reservations for items not available on county library catalogue £4.00

Children and young people up to 18 in full time education FREE if in stock

Copying (per sheet)

Photocopies, computer printouts and at some libraries, printouts from Microfilm reader printer:

A4 black & white	10p
A4 colour	80p
A3 black & white	20p
A3 colour	£1.00

Printing from non-digital Microfilm reader printers (where available) £1.00 per sheet

Fax (available only at Gloucester Library)

Charges for A4 sheets sent to destinations in:

UK	1st sheet £1.00	follow on sheets	50p
Europe	1st sheet £2.00	follow on sheets	£1.00
Elsewhere	1st sheet £3.00	follow on sheets	£1.50
Charges for A4 sheets received			£1.00 per sheet

Replacement membership cards

Adults (over 18's) £1.00
Free with a crime number

Children and young people up to 18 50p
Free with a crime number

Other charges

For the following, please ask staff for details

- Lost and damaged stock
- Hire of Library facilities
- Reservation of Music & Drama for performance

Concessions

Concessions from some library charges are available for some customers. Please see separate notice for details. **Where applicable VAT is included in all charges.**

The Library