



HIGHWAYS DEVELOPMENT MANAGEMENT FEES AND CHARGES

April 2025

Updated January 2026

The Council will require charges to be paid associated with the officer time and administrative costs required to review Highway Works technical submissions (Sc38 and Sc278) and the supervision and monitoring of construction.

These will be reviewed regularly and updated as necessary to reflect the costs associated with providing this service.

Scale of Charges Incurred to obtain technical approval

Part 1

INITIAL FEE REQUIRED AT THE TECHNICAL SUBMISSION STAGE FOR HIGHWAY WORKS AGREEMENTS (INCLUDING STREET LIGHTING FEES)

Estimated Cost of Highway Works	Initial Fee Required
Up to £50,000	£1,000
£50,001 to £200,000	£2,000
£200,001 to £500,000	£5,000
£500,001 to £2,000,000	£10,000
Above £2,000,000	£30,000

Note: No work will be carried out on a technical submission until these fees have been received.

Part 2

ADDITIONAL FEE REQUIRED AT THE TECHNICAL SUBMISSION STAGE FOR THIRD SUBMISSION (AND ANY SUBSEQUENT SUBMISSION THEREAFTER) FOR TECHNICAL APPROVAL

	Highway Works Submission	Street Lighting Submission
Minimum fee	£450	£232
Hourly charge out rate thereafter	£65	£77

Note: No work will be carried out on a technical submission until these fees have been received.

Part 3

FULL FEE REQUIRED BEFORE SIGNING DEDICATION, S38 & S278 AGREEMENTS

Administration Charge as a percentage of Estimated Cost
9.5% flat rate subject to the minimum fees set out below

Estimated Cost of Highway Works	Administration Charge as a Percentage of Estimated Cost
Up to £50,000	Minimum of £1,000
£50,001 to £200,000	Minimum of £5,000
£200,001 to £500,000	Minimum of £15,000
£500,001 to £2,000,000	Minimum of £30,000
Above £2,000.001	Minimum of £100,000

Note: The full fee includes any Initial Fee paid at technical submission stage under Part 1 but not any Additional Fees paid under Part 2.

Part 4

ADDITIONAL FEE REQUIRED FOR THIRD (AND ANY SUBSEQUENT) INSPECTION AT EACH STAGE OF CERTIFICATION

	Highways Works Inspection	Street Lighting Inspection
Minimum fee (3hrs)	£333	£232
Hourly charge out rate thereafter	£111	£77

Note: No further inspections will be carried out until these fees have been received.

Scale of Charges Incurred in Licence to Cultivate Applications made under Section 142 of the Highways Act 1980

A charge of **£100** will be made for the review and consideration of the Licence application. A cheque payable to **Gloucestershire County Council** should be included with the application.

Part 5

ADDITIONAL FEES

Additional fees will be required for technically reviewing Structures and Traffic Signal submissions.

Structures

A fee of £3,100 is required for each Structures submission.

Additional fees may be requested for more complex proposals.

Traffic Signals

An initial fee of £500 is required for each Traffic Signals submission. The final fee required will be dependent on the scope of work and complexity of the Traffic Signals proposals.

Onsite commissioning Traffic Signal inspections may also be chargeable.

COMMUTED SUMS

Traffic Signals

Commuted sums for the ongoing maintenance of installations will be required to be paid by the Developer to GCC covering a period of 15 years.

The rates payable are reviewed annually on 1st April. The current rates are:

- Standard Signal controlled installation £3,500.00 pa
- Standard Pedestrian crossing installation £2,250.00 pa

For sites where installations include variable message signs, CCTV, fibre communications or any other non-typical piece of hardware etc. there is likely to be an increased commuted sum charge. This will be reviewed on an as and when basis.

Soakaways

The current commuted sum per soakaway is £3,103.

Trees

The current commuted sum per tree is £661.

Enhanced Materials

Please see separate Enhanced Materials Policy.

Highway Structures

The commuted sum required to be paid for highway structures, such as culverts, is calculated on an individual basis with liaison with our Structures and Maintenance Teams.

PAYMENT OF FEES

Fees can be paid using 1 of 3 methods: via cheque, BACS payment or using the online payment system.

If fees are to be made using BACS payment, **all payments are to be referenced as 'HDM Fee' followed by the reference number**, details below:

Account Number 70626168

Sort Code 77-27-09

IBAN GB27LOYD77270970626168

BIC LOYDGB21W53

If you require further information, please search for the Manual for Gloucestershire Streets on the Councils' web site.

www.glosroads.com