



## **HIGHWAYS DEVELOPMENT MANAGEMENT FEES AND CHARGES**

**April 2025**

**Updated January 2026**

The Council will require charges to be paid associated with the officer time and administrative costs required to review Highway Works technical submissions (Sc38 and Sc278) and the supervision and monitoring of construction.

These will be reviewed regularly and updated as necessary to reflect the costs associated with providing this service.

## **Scale of Charges Incurred to obtain technical approval**

### **Part 1**

#### **INITIAL FEE REQUIRED AT THE TECHNICAL SUBMISSION STAGE FOR HIGHWAY WORKS AGREEMENTS (INCLUDING STREET LIGHTING FEES)**

<b>Estimated Cost of Highway Works</b>	<b>Initial Fee Required</b>
<b>Up to £50,000</b>	<b>£1,000</b>
<b>£50,001 to £200,000</b>	<b>£2,000</b>
<b>£200,001 to £500,000</b>	<b>£5,000</b>
<b>£500,001 to £2,000,000</b>	<b>£10,000</b>
<b>Above £2,000.000</b>	<b>£30,000</b>

**Note:** No work will be carried out on a technical submission until these fees have been received.

### **Part 2**

#### **ADDITIONAL FEE REQUIRED AT THE TECHNICAL SUBMISSION STAGE FOR THIRD SUBMISSION (AND ANY SUBSEQUENT SUBMISSION THEREAFTER) FOR TECHNICAL APPROVAL**

	<b>Highway Works Submission</b>	<b>Street Lighting Submission</b>
<b>Minimum fee</b>	<b>£450</b>	<b>£232</b>
<b>Hourly charge out rate thereafter</b>	<b>£65</b>	<b>£77</b>

**Note:** No work will be carried out on a technical submission until these fees have been received.

### **Part 3**

#### **FULL FEE REQUIRED BEFORE SIGNING DEDICATION, S38 & S278 AGREEMENTS**

<b>Administration Charge as a percentage of Estimated Cost</b>
<b>9.5% flat rate subject to the minimum fees set out below</b>

<b>Estimated Cost of Highway Works</b>	<b>Administration Charge as a Percentage of Estimated Cost</b>
<b>Up to £50,000</b>	<b>Minimum of £1,000</b>
<b>£50,001 to £200,000</b>	<b>Minimum of £5,000</b>
<b>£200,001 to £500,000</b>	<b>Minimum of £15,000</b>
<b>£500,001 to £2,000,000</b>	<b>Minimum of £30,000</b>
<b>Above £2,000.001</b>	<b>Minimum of £100,000</b>

**Note: The full fee includes any Initial Fee paid at technical submission stage under Part 1 but not any Additional Fees paid under Part 2.**

## Part 4

### **ADDITIONAL FEE REQUIRED FOR THIRD (AND ANY SUBSEQUENT) INSPECTION AT EACH STAGE OF CERTIFICATION**

	<b>Highways Works Inspection</b>	<b>Street Lighting Inspection</b>
<b>Minimum fee (3hrs)</b>	<b>£333</b>	<b>£232</b>
<b>Hourly charge out rate thereafter</b>	<b>£111</b>	<b>£77</b>

**Note:** No further inspections will be carried out until these fees have been received.

### **Scale of Charges Incurred in Licence to Cultivate Applications made under Section 142 of the Highways Act 1980**

A charge of **£100** will be made for the review and consideration of the Licence application. A cheque payable to **Gloucestershire County Council** should be included with the application.

## **Part 5**

### **ADDITIONAL FEES**

Additional fees will be required for technically reviewing Structures and Traffic Signal submissions.

#### **Structures**

A fee of £3,100 is required for each Structures submission. Additional fees may be requested for more complex proposals.

#### **Traffic Signals**

An initial fee of £500 is required for each Traffic Signals submission. The final fee required will be dependent on the scope of work and complexity of the Traffic Signals proposals.

Onsite commissioning Traffic Signal inspections may also be chargeable.

## **COMMUTED SUMS**

### **Traffic Signals**

Commuted sums for the ongoing maintenance of installations will be required to be paid by the Developer to GCC covering a period of 15 years.

The rates payable are reviewed annually on 1st April. The current rates are:

- Standard Signal controlled installation £3,500.00 pa
- Standard Pedestrian crossing installation £2,250.00 pa

For sites where installations include variable message signs, CCTV, fibre communications or any other non-typical piece of hardware etc. there is likely to be an increased commuted sum charge. This will be reviewed on an as and when basis.

### **Soakaways**

The current commuted sum per soakaway is £3,103.

### **Trees**

The current commuted sum per tree is £661.

### **Enhanced Materials**

Please see separate Enhanced Materials Policy.

### **Highway Structures**

The commuted sum required to be paid for highway structures, such as culverts, is calculated on an individual basis with liaison with our Structures and Maintenance Teams.

## PAYMENT OF FEES

Fees can be paid using 1 of 3 methods: via cheque, BACS payment or using the online payment system.

If fees are to be made using BACS payment, **all payments are to be referenced as 'HDM Fee'** followed by the reference number, details below:

<b>Account Number</b>	70626168
<b>Sort Code</b>	77-27-09
<b>IBAN</b>	GB27LOYD77270970626168
<b>BIC</b>	LOYDGB21W53

If you require further information, please search for the  
Manual for Gloucestershire Streets on the Councils' web site.  
[www.gloucestershire.gov.uk](http://www.gloucestershire.gov.uk)