



# Chipping Campden School

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## ADMISSIONS ARRANGEMENTS POLICY

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# Admissions Arrangements Policy

## Admissions Criteria for Chipping Campden School

Children will be admitted at age 11 without reference to ability, aptitude, race, religion or background. The number of intended admissions for the year commencing 1<sup>st</sup> September 2020 will be 208. Students will also be admitted to begin Sixth Form Courses at age 16 without reference to catchment providing that such courses are available in the school.

The admission number to Year 12 is 50 (*this number is in addition to Year 11 students already at the school who move into the Sixth Form*). Should any parents wish further information about the Sixth Form they should contact the school for this.

The catchment area covers the parishes of Aston-sub-Edge, Batsford, Blockley, Bourton-on-the-Hill, Chipping Campden, Condicote, Ebrington, Evenlode, Longborough, Mickleton, Moreton-in-Marsh, Saintbury, Sezincote, Snowhill, Todenham, Weston-sub-Edge and Willersey.

The parishes of Adlestrop, Bledington, Broadwell and Oddington are covered by the catchment area of both Chipping Campden School and Cotswold School. A map of the catchment area is available from the school – please telephone and request a prospectus.

Where applications for admission exceed the Indicated Admission Number of places available, the following criteria will be applied, in the order set below, to decide which children to admit.

1. Looked after children (1) or a child who was previously looked after but immediately after being looked after became subject to an adoption (2) child arrangements order (residency order) (3) or special guardianship order (4).
  - (1) A 'looked after child' is a child who (a) is in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.
  - (2) This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders).
  - (3) Under the provisions of section 12 of the Children and Families Act 2014 which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders.
  - (4) See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).
2. Children living in the priority catchment area normally served by the school whose sibling is attending the school and who will continue to do so when the younger child is admitted.



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A sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister or the child of the parent/carer's partner as well as children who are brought together as a family by a same sex civil partnership. In every case, the child must be living in the same family unit at the same address, at the time of application.

3. Children for whom only this particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a medical statement from the doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of this school.
4. Children living in the priority catchment area normally served by the school, with the strongest geographical claim, measured in a direct line (see 6 below). Please refer to the Transfer to Secondary School booklet for a description of the catchment area.
5. Children of full or part time salaried members of staff who have been employed at Chipping Campden School for 2 or more years at the time of which the application to admit to the school is made and/or of a member of staff recruited to fill a vacant post for which there is a demonstrable skill shortage.
6. Children who live outside the priority catchment area normally served by the school, whose sibling is attending the school and who will continue to do so when the younger child is admitted.
7. Children who live outside the priority catchment area normally served by the school, with the strongest geographical claim, measured in a direct line. See 8 below.
8. In the event of over subscription in any of the above criteria then the strongest geographical claim measured in a straight line from the ordnance survey point of the child's home address to the right hand door of the school's front entrance using the Local Authorities' computerised measuring system, with those living closest to the school receiving the higher priority.
9. Over-subscription for those fulfilling the admissions criteria (i.e. sibling or living in catchment area): In the event of over-subscription, in any category, places will be awarded to those with the strongest geographical claim (as described in point 7) – this will be used as a tie-break. Where two or more applications are received from children living the same distance away for one final place, the school will make the final selection by lottery.

### Appeals

In the event of oversubscription, and a place not being offered, an appeal may be submitted to an independent appeals panel. By the end of April 2019, all those on the waiting list will receive a form to submit to this panel and when all appeals have been received by the deadline (date to be set but likely to be the during May), a second letter will be sent giving exact date and time of appeal hearing.



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## Children with SEN

Chipping Campden School is required to admit a child with an Educational Health Care Plan (EHCP), that names the school, even if the school is full.

## Exceptionally able children

Children identified as being exceptionally able will be considered for admission at age 10+ if their application is supported by the Local Authority and the primary school Headteacher.

## Waiting List

If the school is oversubscribed, a waiting list will be held for at least a year. The waiting list will be prioritised according to the school's oversubscription criteria. The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

## In Year Admissions

The Local Authority is no longer responsible for offering places to children on behalf of all schools/academies, but the Local Authority does maintain the statutory duty of being responsible and aware of all pupils and vacancies within schools/academies within Gloucestershire. To apply for an in-year place at Chipping Campden School, parents should therefore contact the school in the first instance.

## Transport

Students living in the catchment area and more than 3 miles from the school may apply for assistance with transport to the school. Further information can be obtained from the Access to Education Team, Shire Hall, Gloucester GL1 2TP.

## Supplementary Forms

Chipping Campden School does not require any supplementary information forms (i.e. testing, faith, etc).

Parents of children in private education should apply by contacting their local authority and completing the relevant transfer forms.

## Summer Born Children

Parents may wish to consult the GCC Guidance Booklet <http://www.gloucestershire.gov.uk/schooladmissions>