

THE FEDERATION OF NEWENT SCHOOLS

Glebe Infant School Admissions Policy

Our Vision:

To ensure that everyone reaches their full potential in a safe, supportive and encouraging learning environment.

ADMISSIONS POLICY 2017/18

The policy and criteria should be read in conjunction with the School Admissions Guidance Booklet.

This can be found at www.gloucestershire.gov.uk/schooladmissions

Parents must complete the online Local Authority application form found at www.gloucestershire.gov.uk/schooladmissions.

If you are unable to access this form online you must contact the Local Authority for a paper version.

Children are normally admitted to Glebe Infant School in the September prior to their 5th birthday. The standard number for this school is 60 (the Governors can decline to admit children in excess of this number).

However the following applies:

Admission of Summer Born Children for Reception Entry for Glebe Infant School

The Governing Body of Glebe Infant School acknowledges the updated advice from the Department of Education that, parents/carers of "summer born" children (born between 1 April and 31 August) may request to start the Reception Class of a school a whole academic year later. The Governing Body will make a decision on behalf of Glebe Infant School. We follow the Local Authority process which states that parents can only apply for a Reception place at a school once and must apply for a place during the standard application process timeline for their chronological year group, stating their reasons for requesting deferred entry to the following year. The Governing Body will decide whether the deferred entry can be approved for the school.

Normal Admission Round

The term 'normal admissions round' refers to all applications for admission to the main year of entry of the school i.e. Reception for Infant and Primary Schools. Applications made during the normal admissions round will be made in advance of the academic year in which the child is due to start at the new school. Children are entitled to a full-time place, however, may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

Where applications for admissions exceed the number of places available, the following criteria will be applied in the order set out below:-

Children In Care/Previously Known as Looked After Children

- a) A 'looked after child' (1) or a child who was previously looked after but immediately after being looked after became subject to an adoption (2) child arrangements order (residency order) (3) or special guardianship order (4) .

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- I. *A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.*
 - II. *This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders).*
 - III. *Under the provisions of s.12 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by arrangements orders.*
 - IV. *See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).*
- b) Children who have a sibling attending the school and who will continue to do so when the younger child is admitted. The definition of a sibling is "a brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's/carer's partner, and in every case, the child must be living in the same family unit at the same address".
- c) Children for whom only this particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from a doctor. This must demonstrate that there is a very specific connection between the medical need and this school.
- d) Proximity of the child's home to the school, distances measured from the child's home to the school by a straight line measured from the Ordnance Survey address point of the child's home address(including flats) to the Ordnance survey point of the school, using the Local Authority computerised measuring system.
- e) In the event of over subscription in any of the above criterion, places will be allocated to children with the strongest geographical claim, measured in a straight line from the Ordnance Survey address point of the child's home address (including flats) to the Ordnance survey point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

In the event of a tie-break where any particular category at points a) – d) is oversubscribed, criterion e) (strongest geographical claim based on straight line distance) will be used to determine which child will be offered a place. In the event of a tie between two or more children when applying criterion e) (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Body. Witnessed by an independent person.

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Right of appeal

In the event of a parent wishing to Appeal against a refusal to admit they may appeal to an appeals committee established by the Governing Body using DCSF Code of Practice on School Admission Appeals under the School Standards and Framework Act 1998.

Educational Health Care Plans

The school is required to admit a child with an Educational Health Care Plan that names the school, even if the school is full.

Waiting Lists

If the school is oversubscribed, a waiting list will be held for (at least) the first school term (i.e. until end of December term). The waiting list will be prioritised according to the school's oversubscription criteria.

Fair Access Protocols

The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

In Year Admissions

- As a result of the changes to the code, we have updated our information to show that there is no requirement for local authorities to co-ordinate in-year applications for the offer year 2017/18 and beyond. For in-year applications only, the parent should apply directly to the preferred school in the first instance

Transport

Gloucestershire County Council provides a service to enable children in the outlying areas of Newent to be transported to and from school. To use this service and get help with transport your child must:

live in Gloucestershire,

and attend the nearest primary school to the home address,

and the home to school journey must be two miles or more for a child aged under eight, and three miles or more for a child aged eight or over.

For more information, please see the County Council website and search for 'home to school transport' or ring Gloucestershire County Council on 01452 425390

This policy was ratified by the Governing body of The Federation of Newent Schools (Glebe Infant and Picklenash Junior) in Novemebr 2017.