



## **TREDWORTH INFANT AND NURSERY ACADEMY**

### **Admissions Policy**

**2020 2021**

This policy should be read in conjunction with the **Admissions Guidance Booklet** issued by Gloucestershire County Council for schools and academies.

For further information on admissions please contact the **Admissions and Transport Team** at Shire Hall, Gloucestershire GL1 2TP (01452 425407) or go to: [www.gloucestershire.gov.uk/schooladmissions](http://www.gloucestershire.gov.uk/schooladmissions)

#### **The Policy**

The Planned Admission Number for Tredworth Infant and Nursery Academy is 80 and should not be exceeded as stated in Section One of the School Standards & Framework Act 1998 (as amended by the Education Act 2002) and the Education (Infant Class Sizes) (England) regulations 1998.

Pupils will normally be admitted in the school year in which they reach their fifth birthday.

#### **Admission of Summer Born Children for Reception Entry**

The Board of Trustees acknowledges the updated advice from the Department of Education that, parents/carers of "summer born" children (born between 1 April and 31 August) may request to start the Reception Class of a school a whole academic year later. The Board of Trustees will make a decision on behalf of Tredworth Infant and Nursery Academy. We follow the Local Authority process which states that parents can only apply for a Reception place at a school once and must apply for a place during the standard application process timeline for their chronological year group, stating their reasons for requesting deferred entry to the following year. The Board of Trustees will decide whether the deferred entry can be approved for the school.

#### **Normal Admission Round**

The term 'normal admissions round' refers to all applications for admission to the main year of entry of the school i.e. Reception for Infant and Primary Schools. Applications made during the normal admissions round will be made in advance of

the academic year in which the child is due to start at the new school. Children are entitled to a full-time place, however, may attend part-time until later in the school year but not beyond the term after they reach compulsory school age.

Where applications for admission exceed the number of places available, the following criteria will be applied in the order stated below:

### **1. Children in Care/Previously Looked After Children**

A 'looked after child' <sup>(1)</sup> or a child who was previously looked after but immediately after being looked after became subject to an adoption <sup>(2)</sup> child arrangements order (residency order) <sup>(3)</sup> or special guardianship order <sup>(4)</sup>.

*A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.*

*This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders).*

*Under the provisions of S.12 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders.*

*See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).*

2. Children who have a sibling who will be attending Tredworth Infant and Nursery Academy or Tredworth Junior School at the time of reception admission (i.e. a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of a parent/ carer's partner as well as children brought together as a family by a same sex civil partnership. In every case the child must be living in the same family unit at the same address).

Note: The older child must be continuing to attend either school when the younger child is admitted and in every case must be living in the same family unit at the same address.

3. Children with an authenticated medical reason for attending school.

Note: Children for whom only this particular school is appropriate due to an exceptional medical condition. Applications will only be considered if supported by a written statement from the applicant's doctor which must demonstrate that there is a very specific connection between the medical need and the facilities or resources of the school. The final decision to accept a child under this category will be made by the Board of Trustees through consultation with relevant professionals where necessary.

4. Children with the strongest geographical claim in the year in which the child is to start school on the closing date for applications.

Note: The distance will be measured in a straight line from the ordnance survey point of the child's home address (including flats) to the ordnance survey point of the school. Those living the closest will receive the highest priority.

## **Special notes**

The school is required to admit a child with a Statement of Special Educational Need if the statement names the school even if the school is full. This also applies to children with an Education Health Care Plan (EHCP).

Where any particular category at points 1-3 above is oversubscribed, criterion 4 (strongest geographical claim based on straight line distance) will be used to determine which child is offered a place.

In the event of a tie between two or more children, when applying criterion 4, the strongest geographical claim will be measured in a straight line from the Ordnance Survey point from the child's home address (including flats) to the Ordnance Survey address point of the school using the Local Authority's computerised measuring system with those living closer to the school receiving the higher priority.

Where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Board of Trustees.

## **Appeals**

Parents/carers have a right to appeal against refusal by the Board of Trustees to admit their child(ren) to our school. Any appeal must be in writing and addressed to the Clerk to Board of Trustees and submitted to the school office as soon as possible for reconsideration. Appeals will be arranged in accordance with the *Code of Practice on Admission Appeals*. Further details about the appeal process are available from the Clerk to Board of Trustees via the school office (01452 520411).

## **Waiting List**

If the school is oversubscribed, a waiting list will be held for the first two school terms (i.e. until the end of December). The waiting list will be prioritised according to the school's oversubscription criteria. The school has signed up to the in-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these protocols require a place at the school, they will take precedent over any child on the waiting list.

## **In Year Admission**

In the school year 2020/2021 and beyond, applications for a school place made outside the normal round of admissions for children of compulsory school age (i.e. Reception to Year 2) must be made directly to the school. However the Local Authority maintains a statutory duty of being aware of all pupils and vacancies within schools and academies.

## **Transport**

School transport is not available at this school.

## **ADMISSIONS CONSULTATION**

All Academies, Voluntary Aided, Foundation, Trust or Free Schools are their own admission authority and therefore are responsible for determining their admission policy for entry to the school. Every 7 years the school must complete a full consultation ensuring that all interested parties have an opportunity to feedback any issues/concerns regarding the admission arrangements.

Please contact the school at [admin@tredworth-inf.gloucs.sch.uk](mailto:admin@tredworth-inf.gloucs.sch.uk) to provide the school with feedback on any concerns or issues you may have regarding the proposed 2020/2021 Admissions Policy and arrangements which you will find on the 2020/2021 Admissions Policy.

Thank you for your interest and for taking the time to respond.

Sarah Driver  
Head Teacher (For and on Behalf of Tredworth Infant and Nursery Academy)