



Policy Name: Charging Policy for Dual-Registered Pupils with GHES	
Last updated:	June 2020
Date of next review:	June 2023
Member of staff responsible for the policy:	Beth Warren (Head of Service)
Dissemination of the policy:	Management Committee, staff, website

1. Core Funding

GHES receives direct funding from the DSG (Direct Schools Grant) and also from the High-Needs budget from Gloucestershire County Council (GCC). This is used to fund core activities:

- Premises costs: Gloucester Royal Hospital (GRH) school room and administrative offices in Cheltenham
- Staffing: teaching staff, link tutors, primary mental health worker (PMHW), administrative staff
- Educational resources.

On average GHES works with over 500 students throughout the year at GRH as inpatients, and approximately 220 students across the year as outpatients where students have been referred by a paediatric or CAMHS Tier 3 consultant. We also support on average 6 students each year who are young mums (16 years and under). On average a student is with GHES for 11 months.

2. Charged Services

There is a funding agreement between GHES and all secondary schools in Gloucestershire (agreement made through GASH November 2017). The arrangements are as follows:

- For secondary schools, once a student has been with GHES longer than 12 calendar months, 50% of AWPU (pro-rata on a monthly basis) will be payable to GHES
- For secondary schools, once a student has been with GHES for 6 months, 100% of Pupil Premium will be payable to GHES (and then 100% of Pupil Premium will be payable to GHES for every new academic year the student continues with GHES)
- Invoices will be raised with effect from the 1st of the month following the 6th or 12th month with GHES and will be for the balance of the academic year based on an 11 month school year i.e. a pupil completing 12 months with GHES on the 15th November will result in a charge of 8/11ths of the AWPU, being 1st December to 31st July. Invoices will be subject to standard GCC debt recovery procedures. Should a pupil return to school, that school will be

repaid the balance of the charge made from the 1st of the month following the date of return.

3. Use of school / academy funding for dual-registered students

There is an expectation that schools will use their AWPU for students dual-registered for the following:

- Examination entry costs
- Any required Educational Psychologist intervention
- The cost of invigilation at home or in hospital, if required
- Provision of additional textbooks or resources that might be needed by the student or GHES in supporting the student

4. Pupils from Private/Independent fee paying schools

Independent school pupils can access GHES via a medical referral (ref: GHES Admissions Policy). However, the cost of this alternative provision is charged at cost-price to the private school. A cost-plan based on proposed provision would be discussed with the school before GHES commenced intervention. The private school could alternatively choose to arrange their own provision from the fees they are being paid by parents. GHES can also provide advice and guidance. We would not be able to accept referrals for an independent school pupil if they have been taken off roll from the school.