

Information for Reading Groups

We offer reading groups:

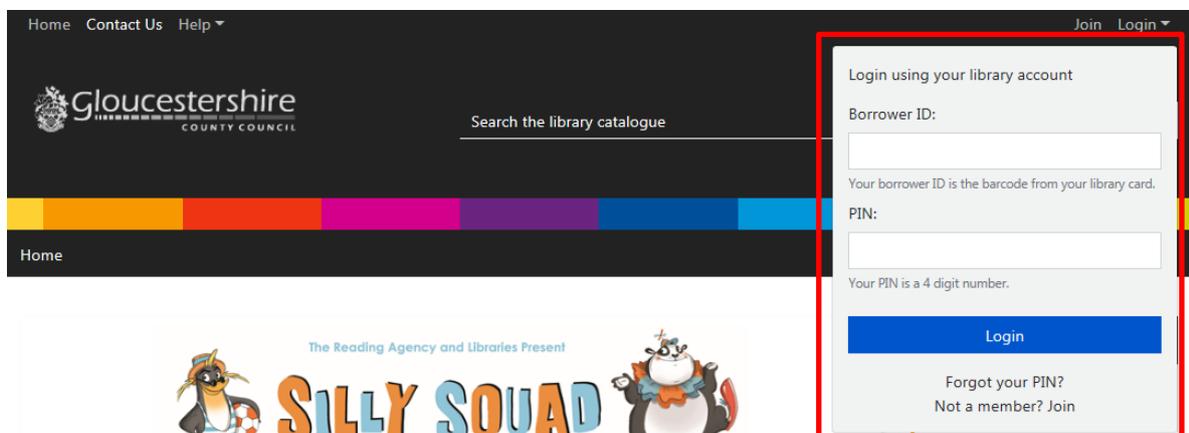
- Access to a collection of exciting and diverse reading group book sets.
- An online library account where you can manage your reservations.
- An extended loan period of 8 weeks.
- Promotion of your reading group in your local library.
- Information for your group including useful websites, links and offers from publishers via our website.
- Free use of library buildings as meeting venues for your group.

Membership:

- Only reading groups can borrow reading group book sets using their reading group membership. Individual library membership does not allow reserving or borrowing of book sets.
- We require groups to nominate a named representative who will be responsible for your group's account, including reservations.
- You will need to provide a valid email address so that your group can receive information, offers and system notifications (such as due date reminders).
- Reading group book sets consist of 10 books (unless otherwise stated in the catalogue). In order to ensure that all groups receive their reserved sets complete and on time, the sets **must be** borrowed and returned as complete sets.
- Any missing or damaged books will be charged at the standard book replacement cost.
- If book sets are overdue, your group will be blocked until the matter is resolved. Overdue notifications will be sent but no fines accrued.
- Extra copies and alternative formats may be available but must be borrowed by individuals using their own personal library card. These items will not be subject to an extended loan period.
- Your group can have a maximum of two active reservations at one time.

Reserving book sets:

- Go to our online library catalogue to browse, search and reserve your book sets at:
<https://gloucestershire.spydus.co.uk/>
- To place a reservation you will need to log into your reading group account with your group membership number and PIN:
-



Home Contact Us Help

Gloucestershire COUNTY COUNCIL

Search the library catalogue

Home

Join Login

Login using your library account

Borrower ID:

Your borrower ID is the barcode from your library card.

PIN:

Your PIN is a 4 digit number.

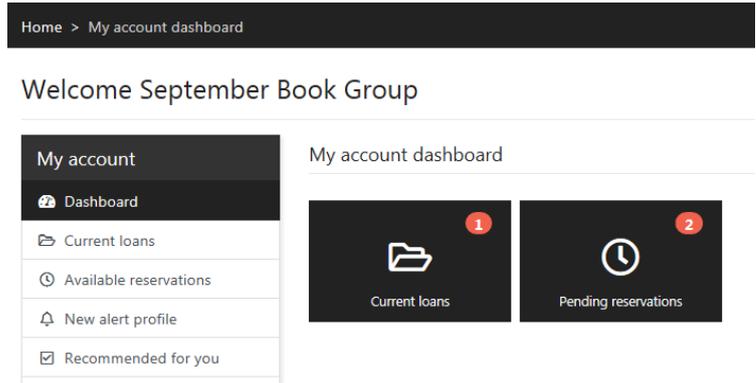
Login

Forgot your PIN?
Not a member? Join

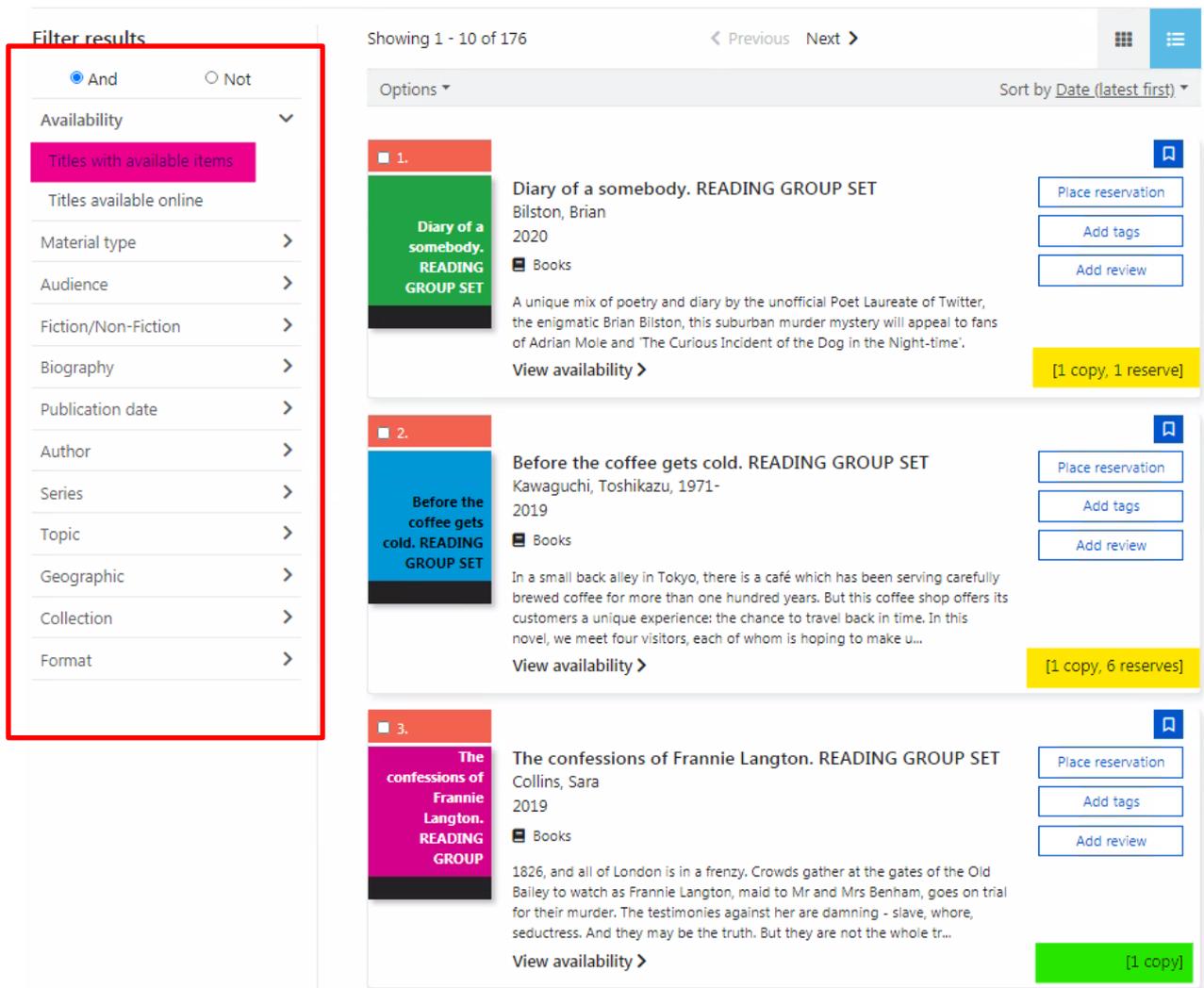
The Reading Agency and Libraries Present

 SILLY SQUAD

- You will then see your group's **Dashboard** which displays your current loans and reservations:



- Next, go to the **Browse** menu on the right hand side of the home page and select **Reading Group Sets**. You can use **filter results** to narrow your search, including searching for **titles with available items** (highlighted pink below):



- Please note that **titles with available items** will display sets not currently on loan. This does not mean that there aren't other reservations already against the title (see examples highlighted in yellow above). To ensure the quickest turn around you should look for **titles with available items** that also show no existing reservations (see example highlighted green above).

- Each set is represented by **1 copy** in the catalogue. If there are two sets of a title the record will show 2 copies:

- Once you have found the book set you want to reserve click on **Place Reservation:**

- Clicking on **View availability** (see above) will tell you the current status of the set. This will give some indication of how long it will take to get hold of:
 - **Available** = set is available for loan (but may have other reservations against it)
 - **Onloan** = shows date the set is due back
 - **In Transit** = set is between sites (date shown is when it was put into transit)

Availability ×

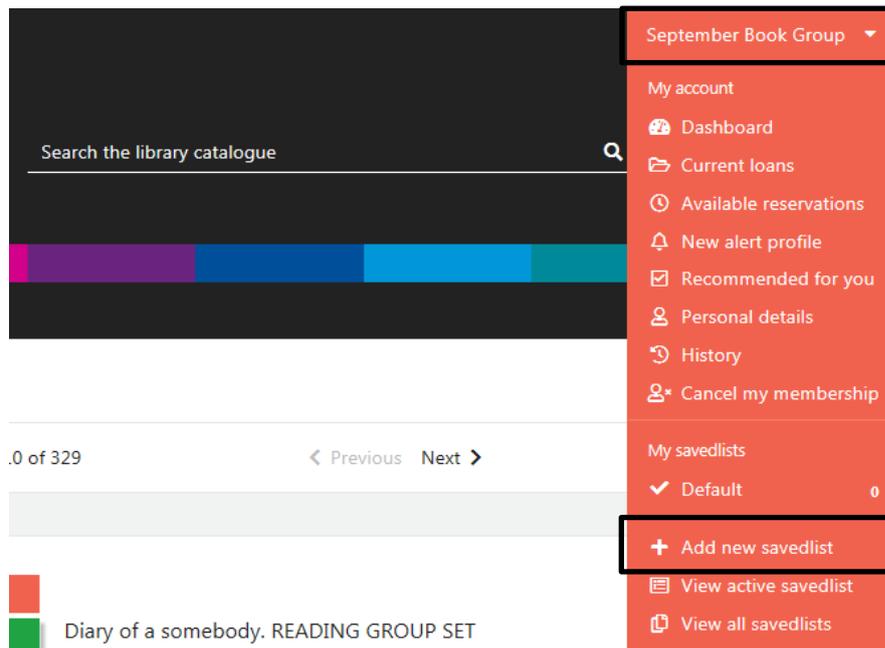


The hunting party. READING GROUP SET
Foley, Lucy
2019
Books

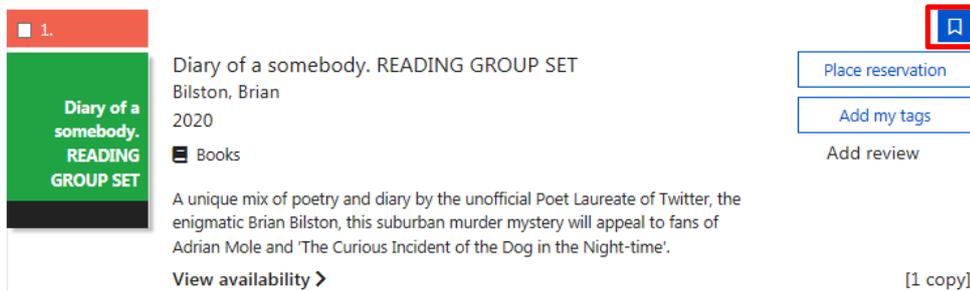
Location	Collection	Call number	Status/Desc
Oakley Store	Reading Group Set	RGS AF Thriller / Paperback	Onloan - Due: 28 Mar 2020

- If you choose to reserve a set that is on loan or already reserved by another group, you will go into a queue. We cannot guarantee that you will receive the set when you require it.

- You can also create a list of books titles that your group would like to read in the future by creating a **Savedlist**. You can create a new **Savedlist** by clicking on your group’s name at the top of the screen:



- Then click on the **Add new savedlist** which will prompt you for a description (title) for your new savedlist.
- To add a title to your **Savedlist**, click on the blue bookmark symbol for any reading group set title:



- As a guide, the process of reservation, collection, loan and return can take up to 12 weeks (assuming the books are returned on time).
- When your set arrives at your chosen collection site an email notification will be sent to the email address in your reading group account.
- A reserved set will be kept at a library for up to 2 weeks pending collection.