



## **Admissions Policy 2021/2022**

Before making your preferences, we would advise you to take time to visit our school and others in the local area. Look at what happens every day, talk about how you could be involved, and find out about how children learn and the other activities which they are involved in. This will help you decide which school will best suit your child and you can only do that by visiting us. We have an open door approach to parents and are happy to answer any questions you might have.

### **Foreword:**

This document sets out the Admission Policy and Admission Numbers for Bishops Cleeve Primary Academy for the **academic year 2021/2022**. A copy of the policy can be found on the school website at: [www.bishopsclleeve.gloucs.sch.uk](http://www.bishopsclleeve.gloucs.sch.uk)

The Governing Body of the school is the admission authority but delegated responsibility for Reception intakes has been passed on to Gloucestershire County Council. Please visit their site for further information at: [www.gloucestershire.gov.uk/starting\\_primary](http://www.gloucestershire.gov.uk/starting_primary)

The policy has been subject to consultation between 1<sup>st</sup> October 2016 and 12<sup>th</sup> November 2016.

### **Published Admission Number (PAN)**

Bishops Cleeve Primary Academy has a set Published Admission Number. This is the number it is obliged to admit into each year group. This number is based upon a capacity assessment, which takes into account the area of teaching and non-teaching space available; ensuring that health and safety is not compromised and the quality of teaching and learning in the school is not adversely affected.

The admission number is 90 pupils for Reception. All applications for places are made on the applicants' home Local Authority form. This will in almost all cases be Gloucestershire County Council's application form. This is now normally done on-line although a form can be downloaded.

Although the Governing Body has responsibility for deciding on admissions, the Local Authority will co-ordinate all admissions in its area and will communicate all admission decisions to parents.

Pupils who have a Statement of Special Educational Needs/Educational Health Care Plan, where our school is named in the child's Statement/Educational Health Care Plan, will be admitted.

In the event that more than 90 applications are received, the oversubscription criteria will be applied to determine priority for places. All school preferences, as declared by parents on the LA application form, are treated equally.

### **In Year Admissions:**

In-year applications are all those made outside the normal admissions round for children of compulsory school age i.e. those applications made during the academic year (after the first day of the Autumn term) for any school place in Reception through to Year 6. For In-Year applications parents should apply directly to the school by contacting the head teacher, Miss Lewis, who arrange for an admissions pack including an application form to be made available.

Email:

[head@bishopscleeve.gloucs.sch.uk](mailto:head@bishopscleeve.gloucs.sch.uk)

Telephone Number: 01242 673814

### **Admission Criteria Priority order and Oversubscription Criteria:**

After the admission of children with an education health and care plan or a statement of special educational needs naming the school, priority will be given to the admission of children who meet the criteria set out below:

1. A looked after child<sup>(1)</sup> or a child who was previously looked after but immediately after being looked after became subject to an adoption<sup>(2)</sup> child arrangements order (residency order)<sup>(3)</sup> or special guardianship order<sup>(4)</sup> including those who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted<sup>(5)</sup>.

*(1) A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. Such children are referred to as Children in Care.*

*(2) This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders).*

*(3) Under the provisions of s.12 of the Children and Families Act 2014.*

*(4) See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).*

*(5) A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.*

1.

\*Therefore, we expect admission authorities to hold a meeting sometime between now and 31<sup>st</sup> August 2021 to determine the necessary variations to admission arrangements for 2021/22 and 2022/23. Variations will be conditional on the Code passing through its Parliamentary process (i.e. a date on or around 1<sup>st</sup> July 2021). If any variations are agreed before then, they must be expressed to be conditional on the Code passing through Parliament. All such variations should come into effect on 1<sup>st</sup> September 2021.

As these variations will be necessary to comply with a mandatory requirement of the Code, it will not be necessary to refer a variation request to either the schools adjudicator (in respect of maintained schools) or the ESFA (in respect of academies).

### **How will the new IAPLAC provision affect admissions in 2021/22?**

All applications received before 1<sup>st</sup> September 2021 will have been processed in accordance with the existing (2014) Code and offers made and places allocated will be unchanged.

Any applications received on or after 1<sup>st</sup> September 2021 will need to be processed in accordance with the new Code. By way of example, when dealing with in-year applications for the 2021/22 academic year, children who are determined as being IAPLAC must be given equal highest priority with LAC and PLAC. Any child who is on a waiting list for a school before 1<sup>st</sup> September 2021 and meets the definition of an IAPLAC must be ranked again on 1<sup>st</sup> September 2021 following the new code coming into force so that the child is given equal highest priority with LAC and PLAC.

2. Children with a sibling attending the Academy at the time of application. For this purpose, sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner as well as children who are brought together as a family by a same sex civil partnership. In every case, the child must be living in the same family unit at the same home address\*, at the time of application.
3. Children with the strongest geographical claim, measured in a straight line from the Ordnance Survey address point of the child's home address\* (including flats) to the Ordnance Survey address point of the Academy, using the Local Authority's computerised measuring system, with those living closer to the Academy receiving the higher priority **AND** where the school is the closest school to the home address with a place.

*\* The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with*

