



# CHURCH OF ENGLAND PRIMARY SCHOOL

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AT MISERDEN

## **Admissions Arrangements 2023-2024**

*Welcoming and Serving  
Through  
Discovery, Enjoyment and Nurture*

## **General Introduction**

The Governors, who are responsible for admissions to the school, would like to admit all pupils whose parents request places for their children at the school no matter which year group they require a place for.

## **Criteria for Admissions.**

The planned admission number is 10 children per year group. Traditionally the school has served the communities of Miserden, Whiteway, Camp, Sudgrove and Edgeworth, Winstone, Caudle Green, Syde and the Duntisbourne Valley. However we are willing to accept children from other areas.

Should requests for places exceed those available governors will therefore apply the following criteria:

1. Children in Care (Looked After Children) and children who have been in state care outside England.  
A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements order (residency order) or special guardianship order including those who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders). Under the provisions of s.12 of the Children and Families Act 2014. See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians). A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.
2. Siblings- Children who have siblings attending the school when the younger child is admitted. NB. We define siblings as brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner as well as children who are brought together as a family by a same sex civil partnership. In every case, the child must be living in the same family unit at the same address, at the time of application. Where a child lives with both parents on a 50/50 (equal) basis, both parents must agree and confirm the pupil's address, which must be the same address as the preference school has registered for the sibling connection to apply. The parents' agreement and application must be made before the closing dates in order for the sibling connection to apply.
3. Children who have an authenticated medical reason for attending Miserden School. The Governors will require evidence from a doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of this school.

4. Children with the strongest geographical claim, measured in a straight line from the ordnance survey address point of the child's permanent home address (including flats)

to the ordnance survey point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

**Tiebreaker** – Places are offered on the basis of those living closest to the school's front gate measured by the shortest route using roads maintained by the Highways Authorities

### **Children with an Education, Health and Care Plan (EHCP)**

Children who have an Education, Health and Care Plan (EHCP) are placed in schools through the arrangements set out in the SEN Code of Practice and not through any admission criteria. Governing bodies are required by Section 324 of the Education Act 1996 to admit a child with an EHCP that names the school, even if the school is full. Parents of children with an EHCP should contact their child's casework officer for any further information.

### **Age of admission and requests for places.**

In Gloucestershire children usually begin school at the start of the autumn term prior to their fifth birthday. All admissions for Reception are coordinated by Gloucestershire Local Authority. Parents need to complete the form from the following web page.

<http://www.gloucestershire.gov.uk/education-and-learning/school-admissions/application-for-a-primary-or-infant-school-place/>

### **Deferred entry**

Parents offered a Reception place for their child have a right to defer entry, or take up a part-time place, until the start of the term beginning immediately after their child has reached the compulsory school age of 5. However, places cannot be deferred until the next academic year.

### **In Year School applications**

Parents who would like their child to join the school in Years 1 to 6 are welcome to contact the school and request places for their children at anytime. We will encourage parents and children to look around the school in the first instance.

**Admission of children with special needs.** The school successfully includes children with specific physical, emotional and learning requirements. A wide range of professional advisory and support staff are available through the local education authority. Governors will support the admission of children having special needs where it is considered that, with the support of the local education authority, those needs can be met. Parents who suspect that their children may have special educational needs are asked to contact the head teacher in the first instance.

### **Making an appeal.**

If the governors are unable to offer your child a place due to oversubscription, you have a right to appeal. You should notify the clerk to Governors [clerk@miserden.gloucs.sch.uk](mailto:clerk@miserden.gloucs.sch.uk) within 20 days of receiving the letter refusing your

child a place. As a parent, you will have the opportunity to submit your case to an independent appeals panel. You must set your grounds for the appeal in writing. You will normally receive at least 10 days' notice of the time and venue of the appeal hearing where you will be able to be present your case in person. Decision letters will be sent within 5 days of the hearing where possible.

Discussed and accepted by Staff. February 21

Discussed and accepted by Admissions Committee of the Governing Body via e-mail due to lockdown

February 21

Ratified by the full governing body via e-mail due to lockdown

February 2021

Chair of Governors: C.Holder