Gloucestershire Safeguarding Adults Board (GSAB)
Executive Board Meeting
Friday 13th March 2026 at 9:30am
via MS Teams

MINUTES

Present:

David Hanley (Chair) (DH)	Independent Chair, GSAB
Sarah Scott (SS)	Executive Director of Adult Social Care, Wellbeing and Communities, GCC
Mel Munday (MM)	Associate Director of Safeguarding, ICB
Rosi Shepherd (RS)	Cluster Chief Nursing Officer, ICB
Richard Ocone (RO)	Assistant Chief Constable Crime, Justice and Vulnerability, Gloucestershire Constabulary
Michelle Garland (Minutes)	Support Officer, GSAB

GSAB Executive Board Action Log 13th March 2026

		Owner
1	Finalise SAR Thematic Review and present it at the May GSAB Executive Board meeting	DH
2	Amend Sarah Scott's job title in the Terms of Reference	CB
3	Review how learning from other safeguarding reviews (e.g., DHRs, mental health homicides) can be aligned with GSAB processes	DH
4	Update the Strategy to reflect feedback from the Scrutiny Group, ensuring it emphasises that individuals are responsible for managing their own risk wherever possible	DH
5	Confirm who would carry safeguarding as part of their brief to oversee governance of Safeguarding on the Quality Committee	RS
6	Share Strategy with appropriate Boards/Committee	RS & RO
7	Feedback over future resources from ICB when familiar with current approach	RS
8	Meet with Councillor Usmar and explore additional ways for her to contribute to the GSAB	DH
9	Discuss the reports for DHSC on Mental Health Emergency Departments and working with health providers on support for people with personality disorders and complex needs	DH & RS

		Owner
1	**Welcome and Introductions** It was noted that Riki Moody, Board member and Care Providers Association Chief Officer had passed away suddenly. His contributions to the Board were acknowledged and condolences expressed.	
2	**Minutes of the Last Meeting** The minutes of the meeting held on 25/11/2025 were agreed as a true and accurate record.	
3	**Chair's Update** There was an update on the modern slavery case. A Joint Multi-Agency Rapid Review is planned to examine the case and identify learning outcomes. The review will involve children's and adults' social care teams and multi-agency partners.	
4	**Board Structure** The proposed structure of the GSAB Executive Board and its supporting groups was reviewed and endorsed. Key elements of the structure: ➢ A Management Group to support the GSAB Executive Board and oversee representation and performance. ➢ A Scrutiny Group to oversee the Board's work. Five main groups aligned with the strategic aims: • Learning and Improvement (aligned with Improving Practice). • Prevention (aligned with Reducing Risk). • Communications (aligned with Raising Awareness). • Performance and Audit (combining two existing groups). • Safeguarding Adults Review (SAR) (unchanged). • Supporting groups: MCA group (remit widened to include DoLS), MEAM group, and Policy and Procedures group. All groups will have their own Terms of Reference aligning with the full breadth of Safeguarding Adults and are designed to do the main work of the Board, delivering on the strategy and providing quality assurance. The Management Group will oversee the allocation of responsibilities and monitor progress. Representation on these groups will be targeted to ensure appropriate and senior-level participation. Workstream leads were confirmed: - Emily White (Reducing Risk) - Steve Bean (Raising Awareness) - Mel Munday (Improving Practice) - Sarah Jasper (Performance and Audit) - Jeanette Welsh (SAR) It was noted that Steve Bean is due to retire in the summer, and his successor will take over his responsibilities. The importance of thematic analysis across safeguarding reviews, including DHRs and mental health homicides, was raised. The Management Group will take on the initial responsibility of additional high-profile learning. The Executive Board highlighted that the need for more cross-sector learning across reviews would fit well as part of the SAR sub-group, to ensure learning from these	

	reviews is embedded in practice.	
5	**Board Strategy** The strategy was presented in two parts: **Part One:** The strategy, including aims, goals, and the three workstreams (Reducing Risk, Raising Awareness, Improving Practice). **Part Two:** Detailed actions for each workstream to guide implementation. There are two options for the council to sign the strategy off: 1. A lead cabinet member signs it off or 2. It goes to the full Cabinet, which has the added advantage of raising the profile of adult safeguarding with the Cabinet, recognising the work involved to bring a cabinet paper. **ICB**: Taken through the System Quality Committee for information and in time the four patches to produce a strategic summary. **Police:** The strategy will be shared through the Constabulary Governance Board, with a secondary destination of the PCC's Governance Board. The Scrutiny Group provided feedback on the language around managing risk. They recommended that the strategy should reflect the principle that individuals are responsible for managing their own risk wherever possible. The GSAB Executive Board endorsed the strategy and its implementation plan and agreed the suggested change from the Scrutiny Group.	
6	**Finance and Resources** DH acknowledged the financial pressure all agencies are experiencing. The largest resource the Board has is people, but feedback thoughts around finances and resources were invited: • RS as ICB rep is attending her first meeting and will need time to feedback on how Safeguarding works in Gloucestershire, considering contributions for all children's and adults safeguarding across the four local authorities. • GCC is not planning on increasing their funding amount. • RO highlighted the need to assess the current gaps before looking at how they are addressed, noting the people available to assist, e.g. Police have a good digital campaigns team and have delivered work for the Safeguarding Children Partnership. The workstream leads will highlight any barriers to delivering the strategy due to resources for the Executive Board to address.	
7	**Management Group Update** DH highlighted a specific paper that was discussed around Co-Production with individuals with lived experience. Each workstream has the element of co-production. How that should be structured, is still being discussed at the Management Group, but must be approached with care.	
8	**SAR 'Martin'** DH shared that the Thematic Review is being finalised and will be shared at the May Executive Board Meeting. Any future SARs with themes already identified in the thematic review will be aligned and recommendations incorporated. Any actions that fall outside the thematic review will be addressed individually. The SAR sub-group will review SAR Reports, as will the Management Group, they will then be presented at the Executive Board for sign off. The chair highlighted the exemplary work of the reviewer for 'Martin' and has asked it is used for training purposes. DH highlighted that the recommendations	

	were more strategic. RO said it was logical and was happy to endorse the report. The family will be consulted to ask if they agree for the report to be published. Going forward, DH wants SARs to be published unless there is a family objection. The members of the Executive Board agreed. DH highlighted two recommendations: • DH has been asked to write to the Department of Health and Social Care about the creation of a Mental Health Emergency Department. RS said these were being considered nationally. • The Board is being asked to work with health providers around support available to people with personality disorder diagnosis and complex needs. The Executive Board agreed to sign off the SAR Report for 'Martin'.	
9	**Any Other Business** The Board is a named consultee on the Local Government Reorganisation. The three options were shared, and the Executive Board all favoured the option to become a single unitary authority. DH will feedback this preference on behalf of the Board.	