

## Private Entrance Keep Clear 'H' Markings -Terms and Conditions

Private entrance markings (H-markings) are advisory and have no legal status. A private entrance H-marking should not be used as reserved parking. This may result in the lines being removed.

Keep Clear markings (H-markings) are generally provided at sites **where access is not obvious** (i.e. concealed entrance) **or** there is a proven problem of continuous obstruction.

Having a private entrance H marking on the road outside your house will not guarantee the driveway is kept clear; but where these markings have been used, they have been generally successful in deterring drivers from parking across driveways.

Private entrance markings **are advisory** and has no legal status. If you are experiencing persistent obstruction problems at the access to your property then this is a police issue.

You must either have a dropped kerb where the driveway meets the road, or a slope to the roadway before a marking can be considered. There must also be no waiting restrictions present (yellow lines)

You will need to provide dated photographic evidence of obstruction over a period of three weeks. This evidence must be supplied with your application.

When your application is received an officer will inspect the access and decide if a private entrance marking is appropriate. Unfortunately, not all locations/applications are suitable for this type of road marking. This decision is at the discretion of Gloucestershire County Council. If your application is unsuccessful the fee paid will be refunded.

If your application is approved the Council will instruct its contractor to commence the work. We will aim for the work to be completed in accordance with work planned and in a most efficient way. This may take some time as lining work is very weather dependent and parked cars can cause problems. The cost of the installation would be expected to be paid for by the requester.

If markings are removed by a contractor or utility company, then the contractor/utility should replace the lines free of charge. Where H markings are not approved but the requester paints their own markings, the County will take enforcement action and request the markings be removed. Failure to remove the lines will result in Gloucestershire Highways removing the lines and the costs being reclaimed from the offender.

If lining fades, an application to refresh the lines can be made by completing the application form and paying the current. The current fee can be found on our web site.

Gloucestershire County Council will collect personal information to fulfil the application process for the licence applied for and will not use the information outside of this. For full information on how we use and store your information please see the Highways Privacy Notice and the section relating to Licences, Permits and Permissions.