

## Gloucestershire Safeguarding Adults Board (GSAB)

### Minutes of Meeting held on Thursday 30<sup>th</sup> November 2017, 9.30am, Shire Hall

#### Present:

|                                  |  |
|----------------------------------|--|
| Paul Yeatman (PY)                | Independent Chair, GSAB  |
| Councillor Kathy Williams (KW)   | Cabinet Member for Long Term Care, GCC   |
| Annette Blackstock (AB)          | Specialist Nurse Safeguarding, GCCG Representing Marion Andrews-Evans                |
| Simon Atkinson (SA)              | Detective Superintendent, Gloucestershire Constabulary                               |
| Julia Butler-Hunt (JBH)          | Healthwatch Representing Emma Cooper   |
| Alison Bradshaw (ABr)            | Named Nurse, Safeguarding Adults Representing Sue Field                              |
| Karl Gluck (KG)                  | Lead Commissioner (Joint), Mental Health, NHS GCCG/GCC                               |
| Lynne McEwan (LMc)               | Gloucestershire Hospitals NHSFT Representing Steve Hams                              |
| Joanne Jordan (JJ)               | Director of Customer Services, Stroud District Council                               |
| Steve Olczak (SO)                | Department for Work and Pensions Representing Catherine Coughlan                     |
| Amanda Murray (AM)               | National Probation Service Representing Mark Scully                                  |
| Vicci Livingstone-Thompson (VLT) | Deputy Chief Executive, Inclusion Gloucestershire                                    |
| Peter Williams (PW)              | Strategic Group Manager, Planning & Housing, Forest of Dean District Council (FoDDC) |
| Tally Giampa (TG)                | Head of Community Safety, GFRS   |
| Bev Harvey (BH)                  | Workforce Development for GSAB, GCC Representing Angela Willis                       |
| Alison Feher (AF)                | Safeguarding Lead, 2gether NHSFT Representing Marie Crofts                           |
| Steve O'Neill (SO'N)             | Outcome Manager, Substance Misuse, GCC Representing Sarah Scott                      |
| Della Gilby (DG)                 | Gloucestershire Care Providers Association   |
| David Peake (DP)                 | Adult Education, GCC   |
| Carolyn Bell (CB)                | GSAB Business Manager, GCC   |
| Sue Pope (SP) (Minutes)          | Safeguarding Adults, GCC   |
| Jennifer Taylor                  | Lead Commissioner, Public Health, GCC  |
| Gill Wingfield                   | Regional Manager, POhWER   |
| Anna Hansell                     | Manager, Gloucestershire POhWER  |
| Jacob Ayre                       | POhWER   |
| Agy Pasek                        | Strategic and Transformation Manager, GCC  |
| Jess Pajak                       | Quality Reviewer, GCC  |
| Cheryl Hampson                   | Outcome Manager, GCC   |
| Shon Douglas                     | Senior Media Officer, GCC  |

#### Apologies:

|                             |  |
|-----------------------------|--|
| Margaret Willcox (MW)       | Commissioning Director: Adults & DASS, GCC                           |
| Sarah Jasper (SJ)           | Acting Head of Safeguarding Adults, GCC                              |
| Dawn Porter (DP)            | Head of Service for Integrated Adult Social Care, GCC                |
| Mark Scully (MSc)           | Assistant Chief Officer, Gloucestershire, National Probation Service |
| Angela Willis (AW)          | Workforce Development Lead for GSAB, GCC                             |
| Marion Andrews-Evans (MA-E) | Executive Nurse & Quality Lead, NHS GCCG                             |
| Emma Cooper                 | Healthwatch  |
| Sue Field (SF)              | Director of Nursing, Gloucestershire Care Services (GCS) NHS Trust   |

|                         |   |
|-------------------------|---|
| Sally Waldron           | Gloucestershire Fire and Rescue Service   |
| Karen Smith (KS)        | Trading Standards   |
| Steve Hams (SH)         | Director of Nursing, Gloucestershire Hospitals NHSFT  |
| Rikki Moody (RM)        | Gloucestershire Care Providers Association  |
| Sarah Scott (SS)        | Director of Public Health, GCC  |
| Dr Hein le Roux (HIR)   | Deputy Clinical Chair, GCCG   |
| Julia Daunt (JD)        | Inspection Manager, Adult Social Care Directorate,<br>Gloucestershire, Care Quality Commission (CQC)                            |
| Rob Fountain (RF)       | Chief Executive, Age UK Gloucestershire   |
| Judith Knight (JK)      | Gloucestershire Diocese   |
| Matt Lennard (ML)       | Head of Operations, VCS Alliance  |
| Mary Morgan (MM)        | Joint Commissioner, Older People, NHS/GCC   |
| Simon Hester (SH)       | Named Safeguarding Professional, South Western Ambulance<br>Service NHS Trust   |
| Helen Chrystal (HC)     | Safeguarding and Patients Experience Manager, NHS England   |
| John Trevains           | NHS England   |
| Marie Crofts (MC)       | Director of Quality, 2gether NHS Foundation Trust   |
| Debbie Clarke (DC)      | Lead Commissioner, Physical Disabilities, GCC   |
| Catherine Coughlan (CC) | Department for Work and Pensions  |
| Anita Pope (AP)         | Director of Housing & Organisational Development, Gloucester<br>City Homes  |
| Clare Simms (CS)        | Gloucestershire Probation Service   |
| Paul Stephenson (PS)    | Chief Executive, Cheltenham Borough Homes   |
| Richard Temple (RT)     | Assistant Chief Officer - Gloucestershire, Bristol, Gloucestershire,<br>Somerset and Wiltshire Community Rehabilitation Company |
| Vicky Powell (VP)       | GCC Communication   |

|    |  | Owner | When |
|----|--|-------|------|
| 1. | <b>Introductions and apologies were made</b><br>Chris Haynes has retired from GCC. PY will write on behalf of the Board to thank him for his support around the LD agenda, particularly in relation to the Home X SAR.<br><b>Action: PY to write to CH on behalf of GSAB</b><br><b>1.1 Declaration of Interest</b> – No declarations of interest were made.  | PY    |      |
| 2. | <b>Minutes of last meeting – 07/09/17</b><br>Minutes of the meeting held on 07/09/17: Amendments: JB's job title is "Divisional Director", p.5, para 14.3 '2gether social workers will in future take Level 4 training'. The minutes were agreed as an accurate record.  |       |      |
| 3. | <b>Matters Arising from 07/09/17</b><br>All actions completed.   |       |      |
| 4. | <b>Items from Chair</b><br><b>4.1 National Update</b><br>PY attended the first South West SAB Chairs meeting; more are planned for 2018. A new South West policy group has been established, chaired by SJ. Eleven members of the Safeguarding Adults Review (SAR) sub group attended an event in Taunton to discuss the learning from the South West Thematic Review by Michael Preston Shoot.<br><b>4.2 Making Safeguarding Personal</b><br>The ADASS and Local Government Association work entitled 'What does good |       |      |

|    |   |    |  |
|----|---|----|--|
|    | <p>look like' has started to be published, with the Police, SABs and Advocacy to date; Housing and Service User Engagement will follow shortly. A national and regional conference is planned to launch these.</p> <p><b>4.3 Board Development Day</b><br/>Planned for Spring 2018, the new Strategic Plan and learning from SARs, will be the two main themes.</p> <p><b>4.4 National Repository for SARS</b><br/>A national library of SARs is being established where reviews can be shared. Funding is available for this project until March 2018.</p> <p><b>4.5 GSAB Roadshows</b><br/>BH is currently planning six half day events in March and April 2018 in Gloucester, Cheltenham, Coleford and Cirencester. The theme is 'Finding the Balance' and topics will include Mental Capacity and Advocacy.</p>   |    |  |
| 5. | <p><b>Making Safeguarding Personal Case Study</b><br/>To be held back until the next meeting.</p>   |    |  |
| 6. | <p><b>POhWER Advocacy Service</b><br/>POhWER is the new provider for statutory advocacy, providing: Independent Care Act Advocacy (ICAA), Independent Mental Capacity Advocacy (IMCA), Independent Mental Health Advocacy (IMHA) and Independent Health Complaints Advocacy (IHCA). An advocate is required when a person has 'substantial difficulty and no-one else appropriate to support'.</p> <p>POhWER are training staff so they can deliver more than one type of service, allowing service users to retain the same advocate. IMCA and ICAA referrals are well embedded in Gloucestershire with around 50 cases per month. POhWER hope to see an increase in the number of referrals as awareness is raised. Advocates can only be used in disputes between family members when the views of the person are not being considered, the advocate cannot provide mediation for family members. Some IMCAs are being provided for service users in transition. Response times are two working days for an advocate to be assigned. KG raised the issue of advocates for Section 117 (aftercare) and private mental health inpatient facilities. POhWER are not currently providing services in these areas as part of their statutory contract. This could be explored on a case by case basis.</p> <p>PY invited POhWER to run a session at the GSAB Roadshows.</p> <p><b>Action: BH to liaise with POhWER regarding the GSAB Roadshows</b></p> | BH |  |
| 7. | <p><b>SAR 'Hannah' Update</b><br/>JT provided an update on the recommendation concerning the Consensus Statement (CS). The CS is being taken forward nationally as part of the Health Select Committee's interim report on suicide prevention. Nationally there has been limited progress embedding the CS. It is being monitored nationally and locally is being taken forward by the Gloucestershire Suicide Prevention Partnership Forum (GSPPF). Mental Health Crisis Care Training includes the CS and work with primary care and GPs is under way.</p> <p>KG provided an update on the remaining recommendations. Crisis training is being rolled out, beginning with the police. PY said GCS training maybe needed when they merge with 2gether Trust.</p> <p>AF reported that suicide prevention is not currently targeting children. The area of need is young people up to age of 25.</p> <p>The 2gether Trust developed the Recovery College from a grant, which the CCG then commissioned. The intention is to expand and develop this further, with the</p>  |    |  |

|     |   |    |    |
|-----|---|----|----|
|     | <p>third sector (Swindon Mind) taking it forward. A Wellbeing House, with five beds for those in crisis, opened in April 2017 in Gloucester. Accommodation is being reviewed and different models are being considered including P3 and GreenSquare.</p> <p>Not all the requirements of Core 24 have been met and a working party is looking at the 'gap analysis'. Transformation funding will be sought for next year.</p> <p>Assurance that care planning is holistic and uses person centred tools has been taken to the Clinical Quality Review Group. Regular audits of care plans are undertaken.</p>  |    |    |
| 8.  | <p><b>Quality Checking</b></p> <p>AP and JP from the Gloucestershire Disability Quality Assurance Team presented details of the Quality Checking in LD taking place locally and covered 'Quality Reviews' and 'Experts by Experience' (Inclusion Gloucestershire). Quality 360, Quality Compass and Quality Review officers were explained. The number of reviews mean prioritisation is essential. A person centred approach to quality is used and there is an emphasis on working supportively with providers wherever possible. The team regularly share information on the quality strategy with key partners.</p>   |    |    |
| 9.  | <p><b>LeDeR Update</b></p> <p>CH, Outcome Manager, reported on the Learning Disability Death Review (LeDeR) programme. After a 2013 report identified that people with Learning Disabilities may die younger than those without, a national programme was established at the University of Bristol. The emphasis is not on blame but on learning and making improvements. Family is also pivotal in discussions. LeDeR is not statutory and other statutory reviews take precedence. Any learning is expected to improve life expectancy. The Gloucestershire LeDeR Steering Group reports into the Clinical Commissioning Group; PY and SJ sit on the Steering Group. Locally there are 20 trained reviewers and they are looking for more. The hotline to report a death is: 0300 777 4774 <a href="http://www.bristol.ac.uk/sps/leder">www.bristol.ac.uk/sps/leder</a></p> |    |    |
| 10. | <p><b>CSE Update</b></p> <p>The Independent Inquiry into Child Sexual Abuse report has been published. It was agreed to invite David Poole from the South West Child Sexual Abuse Inquiry Office to the next board.</p> <p><b>Action: CB to send the Independent Inquiry into Child Sexual Abuse report out as a GSAB Alert</b></p> <p><b>Action: CB to invite David Poole from the South West Child Sexual Abuse Inquiry Office to the next GSAB</b></p>   | CB | CB |
| 11. | <p><b>Court of Protection Report</b></p> <p>Paper taken as read.</p>  |    |    |
| 12. | <p><b>Update on Safeguarding Concerns</b></p> <p><b>12.1 Learning disabilities</b></p> <p>Update provided in earlier presentation.</p> <p><b>12.2 Physical disabilities</b></p> <p>There will be a gap whilst a replacement is recruited.</p> <p><b>12.3 Mental Health</b></p> <p>KG is currently covering LD, PD, MH and OP until all of the posts are filled.</p> <p><b>12.4 Older People</b></p> <p>As above.</p>  |    |    |

|     |   |    |  |
|-----|---|----|--|
| 13. | <p><b>Strategic Plan</b> (Papers distributed prior to the meeting)</p> <p><b>13.1 Strategic Plan 2015/18</b></p> <p>An index page has been added showing live items, some of these will be carried forward into the new 2018 Strategic Plan. Comments on the new plan will be sought at the Spring 2018 Board Development Day. The Self Assessment Audit Tool will be sent out by the end of December for partner agencies to complete.</p>   |    |  |
| 14. | <p><b>Risk register</b> (Papers distributed prior to the meeting)</p> <p><b>14.1 Risk Register 2015/18</b></p> <p>The following risk has been added: <i>'Agencies prioritising children and young people's issues at the expense of Adults with Care and Support Needs'</i>. This has been Rag Rated by the Management Committee as 10, Amber; it will be monitored. There are currently no red risks.</p>  |    |  |
| 15. | <p><b>Sub-Group Reports</b> (Papers distributed prior to the meeting)</p> <p><b>15.1 – Safeguarding Adults Review (SAR)</b></p> <p><b>DK</b> – One event has been held and the second is taking place on 14<sup>th</sup> December. The first draft report from Julie Foster is expected shortly.</p> <p><b>LM</b> – Those involved are both out of county placements. Kate Spreadbury has been appointed as the Independent Reviewer. Both families have been contacted and are willing to participate in the review. Media interest is expected following the trial in January.</p> <p><b>Ted</b> – Actions from the recommendations are ongoing.</p> <p><b>15.2 – Quality Assurance</b></p> <p><b>15.2.1 Audit Group</b></p> <p>A repeat concerns audit has been undertaken involving Adverse Childhood Experiences. Multi-agency audits, focusing on Making Safeguarding Personal are taking place every other audit. The work is person centred, but this is not reflected in the recording. A safeguarding practitioner will be assigned to each locality team to act as liaison.</p> <p><b>15.2.2 Performance Dashboard</b></p> <p>The figures are similar to last year. Section 42 enquiries are slightly lower than last year, but the category 'Other Concerns' has been added and including these produces a similar number overall. A more informative report is planned for April 2018, with additional graphics.</p> <p><b>15.2.3 Making Safeguarding Personal</b></p> <p>Covered in Items from the Chair.</p> <p><b>15.3 – Policy &amp; Workforce Development</b></p> <p>SJ is a member of the West Midlands Editorial Group and further policy updates will emanate from there.</p> <p><b>15.3.1</b> Induction Pack for GSAB Board Members was ratified; a glossary of terms will be added.</p> <p><b>Action: CB to add a glossary of terms to the Induction Pack for GSAB Board Members</b></p> <p><b>15.3.2</b> Safeguarding Guidance for Elected Members was ratified.</p> <p><b>15.3.3</b> GSAB/GSCB Constitution, the Adults section was ratified; the Children's section is currently undergoing further amendment.</p> <p>Bespoke safeguarding training is being produced for staff 'Going the Extra Mile'. The first Fire and Rescue Service face to face training has taken place and they also now have a train the trainer. 2gether Trust staff, Band 6 and higher, will complete L3 multi agency training. Preparations are underway for next year's GSAB Roadshows.</p> | CB |  |



|     |   |  |  |
|-----|---|--|--|
|     | <p><b>15.4 Communication and Engagement</b><br/>The first meeting was held in September 2017, it was well attended by 17 partner agencies (statutory, non-statutory and voluntary organisations). A Communications Strategy has been drafted and will be taken to the next meeting on 11<sup>th</sup> December. A Co-production Forum, for those who have experienced safeguarding, will be established in the new year.</p> <p><b>15.5 Fire Safety</b><br/>The Prevention Strategy has been approved for the next 3 years, this will be published shortly. The Fire Safety Development Group was thanked for their work. There may be an HMIC inspection and it is hoped to showcase the work of the group. There is a government initiative to bring the Fire Service and Police closer together and to drive forward reform and professional standards; Gloucestershire have put themselves forward for the pilot.</p> <p><b>15.6 – Deprivation of Liberty Safeguards (DoLS: MCA)</b><br/>Paper taken as read.</p> |  |  |
| 16. | <p><b>Cross cutting issues to follow up with GSCB</b><br/><b>16.1 Issues to be raised with NHS (South) QSG</b><br/>Nil.</p>   |  |  |
|     | <p><b>Any Other Business</b><br/>This is Simon Atkinson's last Board meeting. He is retiring after serving for over 30 years in the Police. PY thanked him on behalf of the Board for his work promoting Safeguarding Adults and for raising the voice of safeguarding. He was wished well for all he does in the future.</p>   |  |  |
|     | <p><b>Date of next meeting:</b><br/><b>Tuesday 20<sup>th</sup> February 2018, 1pm, Meeting Rooms 1 &amp; 2, Shire Hall</b></p>  |  |  |