

Gloucestershire Safeguarding Adults Board (GSAB)
Minutes of Meeting held on Thursday 30th November 2017, 9.30am, Shire Hall

Present:

Paul Yeatman (PY)	Independent Chair, GSAB
Councillor Kathy Williams (KW)	Cabinet Member for Long Term Care, GCC
Annette Blackstock (AB)	Specialist Nurse Safeguarding, GCCG Representing Marion Andrews-Evans
Simon Atkinson (SA)	Detective Superintendent, Gloucestershire Constabulary
Julia Butler-Hunt (JBH)	Healthwatch Representing Emma Cooper
Alison Bradshaw (ABr)	Named Nurse, Safeguarding Adults Representing Sue Field
Karl Gluck (KG)	Lead Commissioner (Joint), Mental Health, NHS GCCG/GCC
Lynne McEwan (LMc)	Gloucestershire Hospitals NHSFT Representing Steve Hams
Joanne Jordan (JJ)	Director of Customer Services, Stroud District Council
Steve Olczak (SO)	Department for Work and Pensions Representing Catherine Coughlan
Amanda Murray (AM)	National Probation Service Representing Mark Scully
Vicci Livingstone-Thompson (VLT)	Deputy Chief Executive, Inclusion Gloucestershire
Peter Williams (PW)	Strategic Group Manager, Planning & Housing, Forest of Dean District Council (FoDDC)
Tally Giampa (TG)	Head of Community Safety, GFRS
Bev Harvey (BH)	Workforce Development for GSAB, GCC Representing Angela Willis
Alison Feher (AF)	Safeguarding Lead, 2gether NHSFT Representing Marie Crofts
Steve O'Neill (SO'N)	Outcome Manager, Substance Misuse, GCC Representing Sarah Scott
Della Gilby (DG)	Gloucestershire Care Providers Association
David Peake (DP)	Adult Education, GCC
Carolyn Bell (CB)	GSAB Business Manager, GCC
Sue Pope (SP) (Minutes)	Safeguarding Adults, GCC
Jennifer Taylor	Lead Commissioner, Public Health, GCC
Gill Wingfield	Regional Manager, POhWER
Anna Hansell	Manager, Gloucestershire POhWER
Jacob Ayre	POhWER
Agy Pasek	Strategic and Transformation Manager, GCC
Jess Pajak	Quality Reviewer, GCC
Cheryl Hampson	Outcome Manager, GCC
Shon Douglas	Senior Media Officer, GCC

Apologies:

Margaret Willcox (MW)	Commissioning Director: Adults & DASS, GCC
Sarah Jasper (SJ)	Acting Head of Safeguarding Adults, GCC
Dawn Porter (DP)	Head of Service for Integrated Adult Social Care, GCC
Mark Scully (MSc)	Assistant Chief Officer, Gloucestershire, National Probation Service
Angela Willis (AW)	Workforce Development Lead for GSAB, GCC
Marion Andrews-Evans (MA-E)	Executive Nurse & Quality Lead, NHS GCCG
Emma Cooper	Healthwatch
Sue Field (SF)	Director of Nursing, Gloucestershire Care Services (GCS) NHS Trust

Sally Waldron	Gloucestershire Fire and Rescue Service
Karen Smith (KS)	Trading Standards
Steve Hams (SH)	Director of Nursing, Gloucestershire Hospitals NHSFT
Rikki Moody (RM)	Gloucestershire Care Providers Association
Sarah Scott (SS)	Director of Public Health, GCC
Dr Hein le Roux (HIR)	Deputy Clinical Chair, GCCG
Julia Daunt (JD)	Inspection Manager, Adult Social Care Directorate, Gloucestershire, Care Quality Commission (CQC)
Rob Fountain (RF)	Chief Executive, Age UK Gloucestershire
Judith Knight (JK)	Gloucestershire Diocese
Matt Lennard (ML)	Head of Operations, VCS Alliance
Mary Morgan (MM)	Joint Commissioner, Older People, NHS/GCC
Simon Hester (SH)	Named Safeguarding Professional, South Western Ambulance Service NHS Trust
Helen Chrystal (HC)	Safeguarding and Patients Experience Manager, NHS England
John Trevains	NHS England
Marie Crofts (MC)	Director of Quality, 2gether NHS Foundation Trust
Debbie Clarke (DC)	Lead Commissioner, Physical Disabilities, GCC
Catherine Coughlan (CC)	Department for Work and Pensions
Anita Pope (AP)	Director of Housing & Organisational Development, Gloucester City Homes
Clare Simms (CS)	Gloucestershire Probation Service
Paul Stephenson (PS)	Chief Executive, Cheltenham Borough Homes
Richard Temple (RT)	Assistant Chief Officer - Gloucestershire, Bristol, Gloucestershire, Somerset and Wiltshire Community Rehabilitation Company
Vicky Powell (VP)	GCC Communication

		Owner	When
1.	Introductions and apologies were made Chris Haynes has retired from GCC. PY will write on behalf of the Board to thank him for his support around the LD agenda, particularly in relation to the Home X SAR. Action: PY to write to CH on behalf of GSAB 1.1 Declaration of Interest – No declarations of interest were made.	PY	
2.	Minutes of last meeting – 07/09/17 Minutes of the meeting held on 07/09/17: Amendments: JB's job title is "Divisional Director", p.5, para 14.3 '2gether social workers will in future take Level 4 training'. The minutes were agreed as an accurate record.		
3.	Matters Arising from 07/09/17 All actions completed.		
4.	Items from Chair 4.1 National Update PY attended the first South West SAB Chairs meeting; more are planned for 2018. A new South West policy group has been established, chaired by SJ. Eleven members of the Safeguarding Adults Review (SAR) sub group attended an event in Taunton to discuss the learning from the South West Thematic Review by Michael Preston Shoot. 4.2 Making Safeguarding Personal The ADASS and Local Government Association work entitled 'What does good		

	<p>look like' has started to be published, with the Police, SABs and Advocacy to date; Housing and Service User Engagement will follow shortly. A national and regional conference is planned to launch these.</p> <p>4.3 Board Development Day</p> <p>Planned for Spring 2018, the new Strategic Plan and learning from SARs, will be the two main themes.</p> <p>4.4 National Repository for SARS</p> <p>A national library of SARs is being established where reviews can be shared. Funding is available for this project until March 2018.</p> <p>4.5 GSAB Roadshows</p> <p>BH is currently planning six half day events in March and April 2018 in Gloucester, Cheltenham, Coleford and Cirencester. The theme is 'Finding the Balance' and topics will include Mental Capacity and Advocacy.</p>	
5.	<p>Making Safeguarding Personal Case Study</p> <p>To be held back until the next meeting.</p>	
6.	<p>POhWER Advocacy Service</p> <p>POhWER is the new provider for statutory advocacy, providing: Independent Care Act Advocacy (ICAA), Independent Mental Capacity Advocacy (IMCA), Independent Mental Health Advocacy (IMHA) and Independent Health Complaints Advocacy (IHCA). An advocate is required when a person has 'substantial difficulty and no-one else appropriate to support'.</p> <p>POhWER are training staff so they can deliver more than one type of service, allowing service users to retain the same advocate. IMCA and ICAA referrals are well embedded in Gloucestershire with around 50 cases per month. POhWER hope to see an increase in the number of referrals as awareness is raised.</p> <p>Advocates can only be used in disputes between family members when the views of the person are not being considered, the advocate cannot provide mediation for family members. Some IMCAs are being provided for service users in transition. Response times are two working days for an advocate to be assigned.</p> <p>KG raised the issue of advocates for Section 117 (aftercare) and private mental health inpatient facilities. POhWER are not currently providing services in these areas as part of their statutory contract. This could be explored on a case by case basis.</p> <p>PY invited POhWER to run a session at the GSAB Roadshows.</p> <p>Action: BH to liaise with POhWER regarding the GSAB Roadshows</p>	BH
7.	<p>SAR 'Hannah' Update</p> <p>JT provided an update on the recommendation concerning the Consensus Statement (CS). The CS is being taken forward nationally as part of the Health Select Committee's interim report on suicide prevention. Nationally there has been limited progress embedding the CS. It is being monitored nationally and locally is being taken forward by the Gloucestershire Suicide Prevention Partnership Forum (GSPPF). Mental Health Crisis Care Training includes the CS and work with primary care and GPs is under way.</p> <p>KG provided an update on the remaining recommendations. Crisis training is being rolled out, beginning with the police. PY said GCS training maybe needed when they merge with 2gether Trust.</p> <p>AF reported that suicide prevention is not currently targeting children. The area of need is young people up to age of 25.</p> <p>The 2gether Trust developed the Recovery College from a grant, which the CCG then commissioned. The intention is to expand and develop this further, with the</p>	

	<p>third sector (Swindon Mind) taking it forward. A Wellbeing House, with five beds for those in crisis, opened in April 2017 in Gloucester. Accommodation is being reviewed and different models are being considered including P3 and GreenSquare.</p> <p>Not all the requirements of Core 24 have been met and a working party is looking at the 'gap analysis'. Transformation funding will be sought for next year.</p> <p>Assurance that care planning is holistic and uses person centred tools has been taken to the Clinical Quality Review Group. Regular audits of care plans are undertaken.</p>	
8.	Quality Checking AP and JP from the Gloucestershire Disability Quality Assurance Team presented details of the Quality Checking in LD taking place locally and covered 'Quality Reviews' and 'Experts by Experience' (Inclusion Gloucestershire). Quality 360, Quality Compass and Quality Review officers were explained. The number of reviews mean prioritisation is essential. A person centred approach to quality is used and there is an emphasis on working supportively with providers wherever possible. The team regularly share information on the quality strategy with key partners.	
9.	LeDeR Update CH, Outcome Manager, reported on the Learning Disability Death Review (LeDeR) programme. After a 2013 report identified that people with Learning Disabilities may die younger than those without, a national programme was established at the University of Bristol. The emphasis is not on blame but on learning and making improvements. Family is also pivotal in discussions. LeDeR is not statutory and other statutory reviews take precedence. Any learning is expected to improve life expectancy. The Gloucestershire LeDeR Steering Group reports into the Clinical Commissioning Group; PY and SJ sit on the Steering Group. Locally there are 20 trained reviewers and they are looking for more. The hotline to report a death is: 0300 777 4774 www.bristol.ac.uk/sps/leder	
10.	CSE Update The Independent Inquiry into Child Sexual Abuse report has been published. It was agreed to invite David Poole from the South West Child Sexual Abuse Inquiry Office to the next board. Action: CB to send the Independent Inquiry into Child Sexual Abuse report out as a GSAB Alert Action: CB to invite David Poole from the South West Child Sexual Abuse Inquiry Office to the next GSAB	CB CB
11.	Court of Protection Report Paper taken as read.	
12.	Update on Safeguarding Concerns 12.1 Learning disabilities Update provided in earlier presentation. 12.2 Physical disabilities There will be a gap whilst a replacement is recruited. 12.3 Mental Health KG is currently covering LD, PD, MH and OP until all of the posts are filled. 12.4 Older People As above.	

<p>13. Strategic Plan (Papers distributed prior to the meeting)</p> <p>13.1 Strategic Plan 2015/18</p> <p>An index page has been added showing live items, some of these will be carried forward into the new 2018 Strategic Plan. Comments on the new plan will be sought at the Spring 2018 Board Development Day. The Self Assessment Audit Tool will be sent out by the end of December for partner agencies to complete.</p>	
<p>14. Risk register (Papers distributed prior to the meeting)</p> <p>14.1 Risk Register 2015/18</p> <p>The following risk has been added: '<i>Agencies prioritising children and young people's issues at the expense of Adults with Care and Support Needs</i>'. This has been Rag Rated by the Management Committee as 10, Amber; it will be monitored. There are currently no red risks.</p>	
<p>15. Sub-Group Reports (Papers distributed prior to the meeting)</p> <p>15.1 – Safeguarding Adults Review (SAR)</p> <p>DK – One event has been held and the second is taking place on 14th December. The first draft report from Julie Foster is expected shortly.</p> <p>LM – Those involved are both out of county placements. Kate Spreadbury has been appointed as the Independent Reviewer. Both families have been contacted and are willing to participate in the review. Media interest is expected following the trial in January.</p> <p>Ted – Actions from the recommendations are ongoing.</p> <p>15.2 – Quality Assurance</p> <p>15.2.1 Audit Group</p> <p>A repeat concerns audit has been undertaken involving Adverse Childhood Experiences. Multi-agency audits, focusing on Making Safeguarding Personal are taking place every other audit. The work is person centred, but this is not reflected in the recording. A safeguarding practitioner will be assigned to each locality team to act as liaison.</p> <p>15.2.2 Performance Dashboard</p> <p>The figures are similar to last year. Section 42 enquiries are slightly lower than last year, but the category 'Other Concerns' has been added and including these produces a similar number overall. A more informative report is planned for April 2018, with additional graphics.</p> <p>15.2.3 Making Safeguarding Personal</p> <p>Covered in Items from the Chair.</p> <p>15.3 – Policy & Workforce Development</p> <p>SJ is a member of the West Midlands Editorial Group and further policy updates will emanate from there.</p> <p>15.3.1 Induction Pack for GSAB Board Members was ratified; a glossary of terms will be added.</p> <p>Action: CB to add a glossary of terms to the Induction Pack for GSAB Board Members</p> <p>15.3.2 Safeguarding Guidance for Elected Members was ratified.</p> <p>15.3.3 GSAB/GSCB Constitution, the Adults section was ratified; the Children's section is currently undergoing further amendment.</p> <p>Bespoke safeguarding training is being produced for staff 'Going the Extra Mile'. The first Fire and Rescue Service face to face training has taken place and they also now have a train the trainer. 2gether Trust staff, Band 6 and higher, will complete L3 multi agency training. Preparations are underway for next year's GSAB Roadshows.</p>	CB

	<p>15.4 Communication and Engagement The first meeting was held in September 2017, it was well attended by 17 partner agencies (statutory, non-statutory and voluntary organisations). A Communications Strategy has been drafted and will be taken to the next meeting on 11th December. A Co-production Forum, for those who have experienced safeguarding, will be established in the new year.</p> <p>15.5 Fire Safety The Prevention Strategy has been approved for the next 3 years, this will be published shortly. The Fire Safety Development Group was thanked for their work. There may be an HMIC inspection and it is hoped to showcase the work of the group. There is a government initiative to bring the Fire Service and Police closer together and to drive forward reform and professional standards; Gloucestershire have put themselves forward for the pilot.</p> <p>15.6 – Deprivation of Liberty Safeguards (DoLS: MCA) Paper taken as read.</p>	
16.	<p>Cross cutting issues to follow up with GSCB 16.1 Issues to be raised with NHS (South) QSG Nil.</p>	
	<p>Any Other Business This is Simon Atkinson's last Board meeting. He is retiring after serving for over 30 years in the Police. PY thanked him on behalf of the Board for his work promoting Safeguarding Adults and for raising the voice of safeguarding. He was wished well for all he does in the future.</p>	
	<p>Date of next meeting: Tuesday 20th February 2018, 1pm, Meeting Rooms 1 & 2, Shire Hall</p>	