

**Gloucestershire Safeguarding Adults Board (GSAB)**  
**Minutes of Meeting held on Thursday 21<sup>st</sup> February 2019, 9.30am,**  
**Gloucestershire Constabulary, Waterwells, Gloucester**

**Present:**

Paul Yeatman (Chair) (PY)	Independent Chair, GSAB
Sarah Jasper (SJ)	Head of Safeguarding Adults, Gloucestershire County Council
Carolyn Bell (CB)	GSAB Business Manager, GCC
Mike Hammond (MH)	Head of Community Services, Stroud District Council
Deborah Greig (DG)	ISCM-Countywide, Adult Social Care, GCC <i>representing Dawn Porter</i>
Councillor Kathy Williams (KW)	Cabinet Member for Adults Service Delivery, GCC
Angela Willis (AW)	Workforce Strategy Manager, GCC
Diane Haines (DH)	Senior Partnership Manager, Department of Work and Pensions
David Peake (DP)	Head of Commissioning (Skills & Employment), GCC
Steve O'Neill (SO'N)	Outcome Manager - Drugs & Alcohol, Public Health, GCC <i>representing Sarah Scott</i>
Katherine Davis (KD)	Detective Superintendent, Head of Public Protection Bureau, Gloucestershire Constabulary
Annette Blackstock (ABI)	Safeguarding Lead, NHS GCCG
Carole Webster (CW)	Deputy Chief Nurse, Gloucestershire Hospitals NHSFT
Lynne McEwan-Berry (LM)	Senior Sister, Gloucestershire Hospitals NHSFT
Karl Gluck (KG)	Lead Commissioner for Mental Health, GCC/CCG
Susan Field (SF)	Director of Nursing, GCS NHS Trust
Peter Williams (PW)	Head of Paid Service, Forest of Dean District Council (FoDDC)
Mary Morgan (MM)	Lead Commissioner, NHS
Paul Stephenson (PS)	Chief Executive, Cheltenham Borough Homes
John Trevains (JT)	Director of Nursing, 2gether Trust
Vicci Livingstone-Thompson (VL-T)	Chief Executive, Inclusion Gloucestershire
Jenny Cooper (JC)	Lead Commissioner, Older People, GCC/CCG
Mike Harrison (MHa)	Senior Communications Officer, GCC
Jan Marriott (JM)	Independent Chair, Mental Health & Wellbeing Partnership Board
Sue Pope (Minutes) (SP)	Safeguarding Adults Administration Manager, GCC
Tracey Riley (Observer)	Specialist Practitioner, Safeguarding Adults Services, GCC
Paul Gray (PG)	Team Manager, Safeguarding Adults Services, GCC
Una Rice (UR)	Project Manager Digital Transformation, NHS England
Jayne Putland (JP)	Civil Protection Officer, GFRS
Sarah Hume (SH)	County Lines Safeguarding Lead, Gloucestershire Constabulary
Abbie Taylor (AT)	ASP Co-Ordinator, GCC

**Apologies:**

Margaret Willcox (MW)	Commissioning Director: Adults & DASS, GCC
Marion Andrews-Evans (MA-E)	Executive Nurse & Quality Lead, NHS GCCG
Sarah Scott (SS)	Director of Public Health, GCC
Karen Smith (KS)	Trading Standards
Simon Hester (SH)	Named Safeguarding Professional, South Western Ambulance Service NHS Trust
Rob Fountain (RF)	Chief Executive, Age UK Gloucestershire
Mark Scully (MS)	Assistant Chief Officer, Gloucestershire, National Probation Service

		Owner
1.	<b>Welcome, Introductions and Apologies</b> PY welcomed four new members to the group, Mike Hammond of Stroud District Council, Carole Webster from GHNHSFT, John Trevains from 2gether Trust and Jenny Cooper, Lead Commissioner Older People. <b>1.1 Declaration of Interest</b> – No declarations of interest were made.	
2.	<b>Minutes of the Last Meeting – 28/11/18</b> The minutes of the meeting held on 28/11/18 were agreed as an accurate record.	
3.	<b>Matters Arising from 28/11/18</b> All actions completed.	
4.	<b>Items from Chair</b> <b>4.1 National Update</b> PY attended the quarterly meeting of the National Chairs' Group on 05/12/18. Making Safeguarding Personal (MSP) is a priority nationally, along with SARs and Modern Slavery. Nationally in December the SAB Chairs' Audit was repeated, providing an opportunity to benchmark against other Boards. <b>Action: Circulate the GSAB benchmarking against SAB Chairs' Audit results</b> The next meeting of the South West Chairs Network will take place in early March and will look at the 2018/20 work plan, incorporating ADASS priorities. The Quality Performance Report has improved, with the inclusion of police and Change, Grow, Live data. MSP data has increased and it is anticipated that health data will be included in the next quarter. SF asked whether MSP had a family focus; PY said there is nothing explicit about this nationally, but there is work towards a more holistic approach. This led to discussion around whether the Children's and Adults' Boards should be linked or if certain pieces of work could be done together (as in the case of transitions). It was mentioned that the NHS Constitution is currently under review and safeguarding and human rights are likely to be strengthened. The Mental Health Act review is also awaited.	CB
5.	<b>MCA Case Study – Safeguarding Adults, GCC</b> PG presented a case study of Mr B who was thought to be making unwise financial decisions concerning making regular payments to a female friend. Initially he had capacity around this decision, but was later diagnosed with dementia and Mr B's finances were transferred to GCC Client Affairs. The payments continued as this was Mr B's wish previously, even though professionals might have thought his decision was unwise.  DH raised the issue of benefit fraud and advised that concerns could be raised with the DWP Fraud Team.	
6.	<b>Safer Gloucestershire</b> This presentation will be carried forward to the next meeting.	
7.	<b>Joining Up Your Information (JUYI) Update</b> The JUYI system is now live in some teams with views of primary care, community and mental health information; the roll out is ongoing across health agencies. JUYI provides a link from a patient record into a shared web-based	

	<p>care record (it can also be accessed directly as a standalone system). Within health there are a number of IT systems in use, the ultimate aim is to provide key information from Sytm1, Rio, Trakcare and Adastra (plus Liquid Logic for social care).</p> <p>Stage 1 has been the Urgent Care Pathway and Stage 2 users are currently being identified. Within Information Governance guidelines, requests can be made for access.</p> <p>A journal view will be introduced i.e. chronology with further details, as a result of feedback from users. Safeguarding concerns are 'flagged' at GP surgeries and Domestic Abuse has a read code. It was hoped that Adverse Childhood Experiences (ACEs) will also have equivalent read codes, so they can eventually be extracted.</p> <p><b>Action: PY to contact Cheryl Hampson, Outcome Manager LD Health, regarding access to JUYI for LeDeR Reviewers</b></p>	PY
8.	<p><b>Strategic Plan 2018/21</b> (Paper distributed prior to the meeting)</p> <p>The plan has four key outcomes; it is updated from the work of the GSAB sub groups.</p> <p><b>Action: Provide feedback on the Strategic Plan to CB by 13/03/19</b></p>	All
9.	<p><b>Risk Register 2018/2021</b> (Paper distributed prior to the meeting)</p> <p>The four key areas arose at a national level. Page 2 provides an overview of all the risks; currently none are Red. Actions are being taken to mitigate the risks. One issue is the difficulty disseminating learning from SARs; this is being investigated through a project with the University of Sussex.</p> <p><b>Action: Provide feedback on the Risk Register to CB by 13/03/19</b></p>	All
10.	<p><b>GSAB Governance – Performance and Quality Assurance</b> (Papers distributed prior to the meeting)</p> <p><b>10.1 Quarterly Performance Report</b></p> <p>There is an upwards trend in the proportion of concerns being converted to Section 42 enquiries. The South West region is undertaking a benchmarking exercise looking at 16 case studies to see if they meet the criteria for a Section 42 enquiry. Nationally different processes lead to different conversion rates; locally the Advice Line provides an artificially low number.</p> <p><b>10.2 GSAB Audit Sub Group</b></p> <p>There has been a change in focus away from local authority case file audits. The last audit focused on police generated referrals, the next one will cover self neglect and the May meeting will look at Gloucestershire Care Services cases.</p>	
11.	<p><b>GSAB Sub Group Exception Reports</b> (Papers distributed prior to the meeting)</p> <p><b>11.1 GSAB Adult Position of Trust Framework</b></p> <p>The Position of Trust Framework was discussed. The framework is taken from the West Midlands version. It is 'arms length', making employers responsible for dealing with employees who pose a risk to adults. Statutory partners have their own processes in place to manage allegations and provide assurance to the Board, but a different approach may be needed for care providers. The Position of Trust Framework was signed off by the Board. It will be reviewed in three months time by SJ, when any future concerns will be taken into account.</p>	

	<p><b>11.2 Voice of the Service User</b></p> <p>VL-T provided an update on the Communications and Engagement Group (for professionals) where gaps have been identified and links have been made to the Strategic Plan actions.</p> <p>An update was also provided on the work of the Service User Engagement Group, which are trialling themed meetings for a year. Meetings are held in different venues to encourage attendance. Part of the challenge is the poor perception of safeguarding among adults at risk. This group could be incorporated into existing groups, such as the Partnership Boards.</p> <p><b>Action: VL-T to produce a short report on the Service User Engagement Group</b></p>	
<p><b>12. Board Theme 'Key GSAB Partners'</b></p> <p><b>12.1 Prevent</b></p> <p>JP provided an update on the work of the PREVENT Partnership Board, which is chaired by the Chief Fire Officer, who also sits on Safer Gloucestershire and CONTEST. The threat levels and sources of risk were discussed, including extreme right wing and left wing activists, fracking objectors and animal rights activists.</p> <p>CONTEST is a government strategy to reduce terrorist activity. PREVENT tackles the cause of radicalisation.</p> <p>Of the 99 referrals (Nov 15 to Dec 18), five went through Channel; most came from schools, but some from health agencies and families. The 2017 Home Office peer review recommended more engagement with community and faith organisations.</p> <p>Local training on PREVENT is not yet available but e-learning has been produced. JP has also devised a PREVENT awareness presentation which has been trialled with education; this could be widen to Adults.</p> <p><b>12.2 Mental Health and Wellbeing Partnership Board</b></p> <p>The Partnership Board is accountable to the Gloucestershire Health and Wellbeing Board. A Stakeholder Group sits underneath and sends out a fortnightly bulletin. The Board wants to encourage other partners to sign up to its strategy and contribute to it. Surveys have been conducted via Facebook on subjects including Mental Health Act detentions and the self harm strategy.</p> <p>Groups include Good Mental Health, Mental Health and Stigma, Suicide Prevention, Physical and Mental Health. A review of the rising detention rates for people with mental health problems has been undertaken.</p> <p>Examples of co-production include The Cavern (a crisis cafe). There is a plan to develop a new strategy for people with personality disorders and complex needs.</p> <p>KG provided an update on the HE SAR action plan.</p> <p><b>12.3 Anti-Slavery Partnership Board</b></p> <p>SH and AT presented on the work of the Anti-Slavery Partnership Board. Modern slavery legislation dates from 2015 and includes human trafficking and forced labour.</p>	<p><b>VL-T</b></p>	

	<p>It was noted that adults at risk with chaotic lives who are living in fear may be difficult to engage. If there are immediate safeguarding concerns there is a national referral mechanism and the adult can be supported with finances, living, mental and physical health and legal assistance. Gloucestershire Anti-Slavery Partnership supports and enables through a victim centred approach. It feeds into national teams and provides awareness raising and referrals advice. E-learning is being developed using the LearnPro package.</p> <p>The National Crime Agency provides updates through intensification weeks, often targeting local companies, with assistance from Immigration colleagues.</p> <p><b>12.4 Liberty Protection Safeguards (LPS)</b>    SJ provided a short update on LPS, which is expected to receive Royal Assent in April or May 2019, with implementation late next year. There have been many changes from the original proposals. It has been through the House of Commons and is now going back to the House of Lords. The NHS will become a responsible body again. The Approved Mental Capacity Professional role is still included.</p>	
13	<p><b>13.1 Cross cutting issues to follow up with GSCB</b>    No issues.</p> <p><b>13.2 Issues to be raised with NHS (South) QSG</b>    No issues to be raised.</p>	
14	<p><b>Any Other Business</b>    None</p>	
	<p><b>Date of next meeting: Friday 24<sup>th</sup> May 2019, 9:30am, Meeting Rooms 1 &amp; 2, Shire Hall</b></p>	