

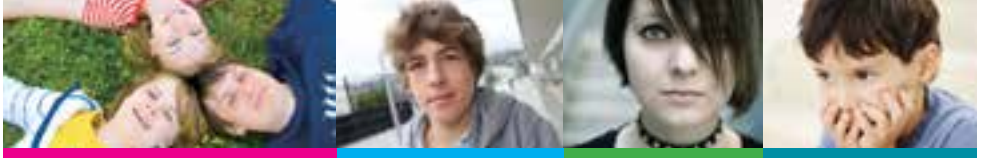


# Meeting together to get it right



Everything we do to support a child/young person is focused on making a **positive difference** to his/her life.

# How we deliver *Team Around the Child* meetings



## **Step 1:** Welcome and introductions *(10 minutes)*

The person chairing the meeting (Chair) introduces what we want to get out of this meeting.

## **Step 2:** Child or young person presents 'My Profile' *(10 minutes)*

The child/young person shares what is important to them and how they are feeling, and if there is anything they would like to change. If your child doesn't want to go to the meeting, make sure his or her views have been gathered beforehand.

## **Step 3:** Summary of the information supplied on the needs of the child/young person *(10 minutes)*

Everyone looks at the information supplied - does everyone agree?  
Is anything missing?

## **Step 4:** Developing and agreeing end results *(15-20 minutes)*

What would a positive difference look like? Everyone ranks the outcomes provided by different people involved. Which ones are clear priorities and why are some not rated very important?

## **Step 5:** Developing draft actions *(15-20 minutes)*

Everyone shares ideas about how to achieve the differences wanted, bearing in mind what works and doesn't work from experience. This will form the draft plan.

## **Step 6:** Concluding the meeting *(10 minutes)*

Chair summarises what will happen next in the process to achieve a final plan.

If you have any queries about a Team Around the Child meeting that is planned to take place, please contact the organiser or Chair for further information.