

**Gloucestershire Safeguarding Adults Board (GSAB) Meeting**

**Thursday 25<sup>th</sup> February 2021, 10.00 am**

**Teleconference via Microsoft Teams**

**MINUTES**

**Present:**

Paul Yeatman (Chair) (PY)	Independent Chair, GSAB
Sarah Jasper (SJ)	Head of Safeguarding Adults, Gloucestershire County Council
Carolyn Bell (CB)	GSAB Business Manager, GCC
Julie Foster (JF)	Independent Reviewer, 'Nick' SAR
Roz Warden (RW)	Barnwood Trust
Abigail Freshwater (AF)	Barnwood Trust
Lisa Walker (LW)	Service Manager, Gloucestershire Carers Hub
Cllr Kathy Williams (KW)	Cabinet Member for Adult Social Care Delivery, GCC
Steve O'Neill (SO'N)	Outcome Manager - Drugs & Alcohol, Public Health, GCC
Annette Blackstock (AB)	Designated Nurse Safeguarding Children & Safeguarding Adults Manager, NHS Gloucestershire Clinical Commissioning Group – Representing Marion Andrews-Evans
Holly Beaman (HB)	Lead Commissioner - Learning Disabilities & Physical Disabilities, GCC/GCCG
Clare Lucas (CL)	Healthwatch
Carole Webster (CWe)	Deputy Chief Nurse, Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT)
Paula Massey (PM)	Enabling Manager, Resident Services Group, Forest of Dean and Cotswold District Councils
Angela Willis (AW)	Workforce Strategy Manager, GCC
Donna Potts (DPo)	Prevention Manager, Gloucestershire Fire and Rescue Service (GFRS)
Karen Smith (KS)	Head of Regulatory Services and Consumer Protection, Trading Standards Services, GCC
Craig Tucker (CT)	Safeguarding Lead, Kingfisher Treasure Seekers
Arman Mathieson (AM)	Detective Superintendent, Head of Public Protection Bureau, Gloucestershire Constabulary
Mike Hammond (MH)	Strategic Safeguarding Lead, Stroud District Council
Jenny Cooper (JC)	Lead Commissioner - Older People, GCC/GCCG
Simon Goodenough (SG)	Detective Inspector Adults at Risk, Gloucestershire Constabulary
Moira Wood (MW)	Principal Social Worker, GCC – Representing Dawn Porter
Riki Moody (RM)	Gloucestershire Care Providers Association (GCPA)
Mary Morgan (MM)	Lead Commissioner - Housing, Health & Care, GCC/GCCG
Hannah Williams (HW)	Deputy Director of Nursing and Quality, Gloucestershire Health and Care NHS Foundation Trust (GHC)
Vicci Livingstone-Thompson (VLT)	Chief Executive, Inclusion Gloucestershire
Samantha Lancaster (Minutes)	Safeguarding Admin Manager, Safeguarding Adults GCC

**Apologies:**

Dawn Porter (DP)	Head of Adult Social Care, GCC
Karl Gluck (KG)	Lead Commissioner for Mental Health, GCC/CCG
Marion Andrews-Evans (MAE)	Executive Nurse & Quality Lead, NHS GCCG
Anna Hansell (AH)	Manager, Gloucestershire POhWER
Mark Scully (MS)	Head of Gloucestershire & Wiltshire Local Delivery Unit, National Probation Service

Sarah Scott (SC)  
 Caroline Walker (CWa)  
 Rosie Luce (RL)

Executive Director Adult Social Care and Public Health, GCC  
 Head of Community Services, Cheltenham Borough Homes  
 Assistant Director of Quality and Safeguarding & Regional Lead  
 for Safeguarding, NHS England and NHS Improvement – SW

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1.	<b>Declaration of Interest:</b> No declarations of interest were made.	
2.	<b>Minutes of the Last Meeting – 19/11/2020</b> The minutes of the meeting held on 19/11/2020 were agreed as a true and accurate record.	
3.	<b>Matters Arising from 19/11/2020</b> All Actions completed.	
4.	<b>Items from the Chair</b> PY updated on Sarah Scott's new role as Executive Director Adult Social Care and Public Health and offered his thanks to Margaret Wilcox, former Executive Director Adult Social Care for her leadership and support to the Gloucestershire Safeguarding Adults Board.  PY advised that he has accepted an invitation to extend his tenure as Independent Chair of GSAB until June 2024. PY raised the issue of extending the current GSAB Strategic Plan, and the length of time that this should be. After discussion, several members felt a new Strategic Plan should be produced as soon as possible. It was suggested that the current plan be extended by six months, a new plan produced and consultation undertaken between April and August, with the new plan in place for September 2021.	
5.	<b>'Nick' SAR Report</b> Julie Foster (JF), author of the 'Nick' SAR Report presented an overview of her analysis, findings, best practice and recommendations.   2SAR Nick.pptx   Final Draft Report SAR Nick V4.docx  HB, HW and CW commended JF on the report and suggested it is fed back to LeDeR, the CCG LD Clinical Programme Group and the Clinical End of Life Programme (including all cohorts, not just LD). PY is taking the report to the LeDeR Steering Group. AB will discuss the recommendations at the Adults Strategic Health Group. VLT, in her capacity as LeDeR Quality Assurance panel member, suggested the possibility of a standing agenda item on the themes from LeDeR. PY suggested that this may be relevant for the SAR Sub Group. It was agreed that JF will produce an Executive Summary. PY, AB, SJ, CB will meet, on receipt of JF's executive summary, to discuss the method of publication, be it a proactive or reactive approach. <b>Action: JF to write an Executive Summary for the 'Nick' SAR</b> <b>Action: PY, SJ, CB, AB to meet to discuss the method of publication, on receipt of the 'Nick' SAR executive summary</b>	JF PY/CB SJ/AB

6.	<p><b>Barnwood Trust Report</b></p> <p>Roz Warden provided an overview of the Barnwood Trust 'Our Changing World' Report, produced at the start of the Covid-19 pandemic, to map the impact on disabled people and those with mental health challenges.</p> <p> Barnwood Trust.pptx</p> <p>The presentation included an overview of eight key challenges, concerns and solutions, a series of recommendations and a summary. Barnwood Trust have been involved with the Let's Be Clear Campaign (clear face masks) and other Covid-19 initiatives such as establishing Gloucestershire Funders, the Community Anchors Group and undertaking ongoing research about VCS organisations. RW welcomes discussions with any interested partner agencies, especially with regard to the ongoing findings, as this report was conducted in the first lockdown. CW will liaise with RW. PY agreed that this information would prove useful for the GSAB Strategic Plan.</p>	
7.	<p><b>Gloucestershire Carers Hub Update</b></p> <p>Lisa Walker presented an update from the Gloucestershire Carers Hub, including the themes of carers' concerns, the response to Covid-19 and future plans.</p> <p> Gloucestershire Carers Hub.pptx</p> <p>CW will collaborate with LW with regard to the Acute Trust perspective. KW and PY expressed their concerns on the impact of the Covid-19 pandemic on carers, especially the unseen carer; KW would welcome meeting with LW to discuss this further. LW highlighted the Myth Busters information they have produced to address these concerns.</p>	
8.	<p><b>Strategic Plan and Risk Register</b></p> <p>Both the Strategic Plan and Risk Register have been reviewed by the GSAB Business Planning Group. There are no red risks on the Risk Register. Two risks: 2.1 and 2.4 have been downgraded to Green.</p>	
9.	<p><b>Sub Group Updates</b></p> <p><b>SAR Sub Group</b></p> <p>AB provided an overview of current SARs.</p> <ul style="list-style-type: none"> <li>• <b>'Nick'</b> - The final report has been shared today, many thanks to Julie Foster for her hard work. There has been a great deal of scrutiny on this review, to ensure that the final report correctly reflects the circumstances in Nick's case. The sub group has already commenced discussions about the recommendations, using an action plan.</li> <li>• <b>'Five Women'</b> - Kate Spreadbury is continuing her work to reflect how agencies worked within this thematic review. One practitioner event (virtual) has taken place with excellent agency uptake; there are two further events planned (26<sup>th</sup> Feb and 22<sup>nd</sup> April). The key themes emerging are:           <ul style="list-style-type: none"> <li>○ Trauma</li> <li>○ ACEs</li> </ul> </li> </ul>	

- Transition – child to adult
- Loss of children
- End of life – in the context of drug use

It is anticipated that the final report will come to the September Board.

- **'PH' Homeless Death.** Michele Winter has been appointed as the reviewer for this SAR. A Practitioners Learning Event has taken place in January and a second is on 17<sup>th</sup> March.
- **Alcohol Deaths (Audit).** This is a 'deep dive' multi-agency audit, raised to GSAB by GHTNHSFT. The main themes are currently being analysed. Concurrently, GCC/CCG commissioners are exploring a potential funding opportunity through a national project bid.
- **JK – Joint Review GSAB and GSCP.** A referral was made by the Interim Deputy Director of Children's Services. JK is a care leaver, with mental health issues, currently in hospital following an overdose; she has sustained life changing injuries. This case highlights the issues arising for a care leaver with a history of sexual exploitation, transitioning into adult services. A reviewer, Maria Dineen, has been appointed and information gathering will begin shortly. Costs and resources will be shared between both Boards.
- **Ongoing work** - There are three open Action Plans being progressed: 'LM' SAR - relating to an Acquired Brain Injury. Warrington 'Laura' SAR – learning has been identified for Gloucestershire. 'Nick' SAR
- **DHRs** (Domestic Homicide Reviews) - The group maintains an awareness of current DHRs in the county, aiming to have oversight of the learning.
- The SAR sub group continues to receive referrals from across the partnership.

### Comms & Engagement Sub Group

PY gave an update in the absence of the Comms and Engagement Sub Group Chair, Matt Lennard.

- The sub group are currently arranging a week of virtual GSAB Roadshows in mid April 2021, entitled 'The Impact of Covid 19 on VCS Organisations'.
- The Roadshows will be VCS lead.
- There will be five days of morning sessions, including breakout areas; each session will be dedicated to a different theme: Financial abuse, Domestic Abuse, Substance Misuse, Mental Health and Disability.

### Workforce Development Sub Group

Angela Willis (AW) provided an update on the Workforce Development Sub Group.



Update Q3 GSAB  
 Policy Workforce Dev

- They have managed to provide a full programme of Safeguarding Adults training throughout the pandemic and have had significant take-up and positive feedback.
- Engagement of the sub group is good.

	<ul style="list-style-type: none"> <li>• Priorities of the group include the GSAB Strategic Plan, Modern Slavery, Safeguarding Leadership, LPS and SARs.</li> <li>• The next meeting is in March.</li> <li>• A blended provision of learning will continue to be offered in the future, as online learning has its place in the training arena.</li> </ul>	
	<p><b>Fire Safety Development Sub Group</b></p> <p>Donna Potts (DP) updated the Board on the Fire Safety Development Group.</p> <p> Fire Safety Development Sub Grc</p> <ul style="list-style-type: none"> <li>• Main topics covered include low attendance at the sub group, an increase in vulnerability during the pandemic, improved data, fire risk factors and updates to the GFRS Safeguarding Policy and Training Guidance.</li> <li>• PY congratulated DP on her recent appointment to the Prevention Manager role.</li> </ul>	
	<p><b>Policy &amp; Procedure Sub Group</b></p> <p>Simon Goodenough (SG) is the new Chair for this sub group and has hosted one meeting. The group is well attended.</p> <ul style="list-style-type: none"> <li>• <b>Information Sharing Policy</b> was debated at the recent meeting and several changes requested.</li> <li>• <b>Elected Member Guidance and Whistle Blowing Guidance</b> were recently reviewed, updated and ratified.</li> <li>• <b>Making Safeguarding Personal Guidance</b> was felt by the group to be too lengthy and the audience of the policy was not clear. A small working group has been formed to review it.</li> <li>• <b>Preparing for Adulthood Policy</b> – it was agreed that instead of attempting to pursue this policy, it was decided to review whether the Joint Health and Social Care and Education Transitions Policy would meet the needs of the group.</li> <li>• Membership of the group was reviewed and agreed.</li> <li>• Policies for review at the April meeting include the Out of Contact Protocol, Positions of Trust Policy and High Risk Behaviours Policy.</li> </ul>	
	<p><b>Audit Sub Group</b></p> <ul style="list-style-type: none"> <li>• The Audit Sub Group has continued to meet and have undertaken two audits since the last Board meeting – one on Working Age Mental Health individuals and one on Domestic Abuse.</li> <li>• The Action Log will be reviewed at next week's Audit Steering Group meeting.</li> <li>• Safeguarding concerns have increased from 1,700 to 1,900 since last year; as well as the increase in numbers, cases have become more complex.</li> </ul>	
10.	<p><b>DoLS/LPS Update</b></p> <p>Postponed until the May meeting, due to time constraints.</p>	
11.	<p><b>Cross Cutting Issues with CSCE</b></p> <p>No issues were raised.</p>	
12.	<p><b>Issues to be raised with NHS (South) QSG</b></p>	

	No issues were raised.	
<b>13. Any Other Business</b>	CW would like to provide feedback on the Risk Register. A meeting will be arranged to update the Risk Register; AB agreed to be involved. <b>Action: CB to arrange a meeting to update the Risk Register</b>	<b>CB</b>
	<b>Date of next meeting: Wednesday 19<sup>th</sup> May 2021, AM</b>	