



**Agenda Item 2 (a)**

Time: 10:30 am – 12:00 noon

Date: Friday 2 August 2013

Venue: Members' Room

Notes of the meeting of Leadership Gloucestershire held on  
20 June 2013

**1. Welcome, introduction and apologies.**

Name	Organisation	Substitute
Cllr Mark Hawthorne (Chair)	Gloucestershire County Council	
Cllr Carole Toppie	Cotswold District Council	
Cllr Geoff Wheeler	Stroud District Council	
Cllr Paul James	Gloucester City Council	
Cllr Patrick Molyneux	Forest of Dean District Council	
Cllr Robert Vines	Tewkesbury Borough Council	Cllr. David Waters
Cllr Steve Jordan	Cheltenham Borough Council	
Martin Surl	Gloucestershire Police & Crime Commissioner	
Dr. Helen Miller	Clinical Commissioning Group Chair, NHS Gloucestershire	Apologies
Mary Hutton	Accountable Officer NHS Gloucestershire	
Chief Executive Advisers		
Pete Bungard	Gloucestershire County Council	Apologies
Mike Dawson	Tewkesbury Borough Council	
Secretariat		
Jane Burns	Gloucestershire County Council	
Visitors		
Nigel Riglar	Gloucestershire County Council	Items 4a & 5
Peter Hibberd (for Sue Pangbourne)	Forest of Dean District Council	Item 4a
Pat Pratley (for Andrew North)	Cheltenham Borough Council	Item 4a
David Neudegg	Cotswold District Council	Item 4a

**2. Appointment of the Chair**

In line with the terms of reference, the Chair of Leadership Gloucestershire was to be reviewed following the County Council Elections on 2 May 2013.

Martin Surl suggested that the Chair is rotated, possibly every six months. This would allow members to pursue particular interests or concerns. He felt that the secretariat should remain as is. A number of members acknowledged the merit in rotating the Chair, but on a longer timescale. Other members supported continuity and strong leadership.

Patrick Molyneux proposed and Carole Topple seconded the nomination of Mark Hawthorne as Chair and that the role is reviewed following the district/borough elections in May 2015. This was agreed unanimously.

**Actions:**

- (1) Mark Hawthorne re-appointed as Chair.
- (2) Terms of reference to be up-dated to include a review of the Chair and of Leadership Gloucestershire following the district/borough election in May 2015. **(Action: Jane Burns).**

**3. Notes of the previous meeting held on 21 March 2013**

The notes of the meeting held on 21 March 2013 were approved.

All matters arising had been pursued or were reported back elsewhere on the agenda.

- (7) One Member requested an up-date on progress with Families First in each district area as part of the September report. **(Action: Linda Uren).**

**4. Economic Growth**

**4. (a) Growth Plan Engagement**

The chair welcomed the officer representatives from the district/borough councils.

Julian Wain, Chief Executive of Gloucester City Council, had prepared a short report suggesting an approach which could be taken in developing the Gloucestershire local authorities support for and contribution to the Gloucestershire Growth Plan. Nigel Riglar presented Julian's paper. He also tabled a slide from the District Councils' Network which illustrated district councils' contributions to local growth. (A copy of the full presentation is attached). An announcement about "single pot" funding was expected on 26 June. The date for submission of a draft growth plan was September, with the growth plan expected to be in place by February 2014.

GFirst (the LEP) had established a working group to take forward the development of the plan; which included Julian and Nigel.

The report sets out the case for additional, short term support to develop the plan. David Neudegg, who is involved with Oxford City Region work stressed the additional work required by local authorities and supported the need for it to be properly resourced.

Members agreed that this was a key document for driving economic growth in the County. Mark Hawthorne pledged GCC's financial support to get the work started. He also suggested that members of Leadership Gloucestershire should play an active role through their places on the LEP Board.

Members agreed that Leadership Gloucestershire had an important oversight and leadership role in relation to the Growth Plan. This should be reflected in its 2013/14 work programme.

It was acknowledged that the district councils are already doing a lot of work themselves, through their Local Plans and the evolving Community Infrastructure Levy.

**Actions:**

1. Leadership Gloucestershire to oversee the development of the Growth Plan. **(Action: Nigel Riglar).**
2. Appoint short term consultancy support to develop the local authority position and contribution to the growth plan, funded by Gloucestershire County Council. **(Action Nigel Riglar).**
3. Aim to meet within 4-6 weeks to review progress and/or deal with issues and concerns. **(Action Jane Burns).**
4. A fuller report be brought back to the next meeting on 26 September 2013. **(Action: Nigel Riglar).**

**4. (b) Economic Growth Up-date**

Nigel Riglar had prepared a written up-date on the Gloucestershire Infrastructure Investment Fund (GIIF) and the Fastershire Broadband Project. Members questioned what the actual coverage would be in rural areas. Mark Hawthorne explained that this was being addressed by Ministers and local MPs.

**Agreed:**

The communications and engagement plan for the Fastershire Broadband project be brought to the next meeting. **(Action: Nigel Riglar)**

**5. Gloucestershire Armed Forces Community Covenant**

Nigel Riglar had prepared a written up-date on the Community Covenant, which was signed in February 2012.

Members spoke positively about the Covenant and the successful bids to date to the Grant Scheme.

On the issue of proposed champions, some members had already identified a leading member. Mark Hawthorne would identify a County Councillor who would then arrange for interested parties to get together to discuss what else could be done and any lessons learned.

**Agreed:**

All members to identify a lead person for the Community Covenant and notify Nigel Riglar. **(Action All)**.

**6. Police and Crime Plan**

Martin Surl tabled a copy of the executive summary of the plan. The covering report set out the plan's priorities and how they would be delivered. He was grateful for the support from Leadership Gloucestershire colleagues.

Members broadly supported the Plan and the priorities.

**7. Progress Reports**

**(a) Asset Management Task and Finish Group**

Steve Jordan tabled an up-date since the last meeting. It included a matrix showing the current situation for Community Right to Bid and Community Asset Transfer. He also said that opportunities for a Geographic Information System were not obvious.

The Asset Management Task Group had met on 13 May 2013. It had agreed that the outstanding work should be undertaken by the County One Estates Group. Steve, Mike and the group were thanked for their work.

**Agreed:**

That the Assets Management Task and Finish Group be disbanded.  
**(Action: Jane Burns)**

**(b) Countywide Strategic Planning Issues Group**

Paul James reported that the last meeting had discussed the Community Infrastructure Levy (CIL). A progress report had been circulated. The CIL Working Group had already reviewed a number of options and highlighted that the preferred option would be to prepare CILs for the councils with a "layered cake" common approach to strategic items and allowing local infrastructure needs to be locally agreed and delivered. CILs can only be introduced following approval of local authorities' core strategies/local plans.

**(c) Gloucestershire Health and Wellbeing Board Up-date**

Mark Hawthorne reported that the first meeting of the Board took place on 21 May 2013. The Board met in public and a number of members of the public attended.

Following the County Council elections, the membership of the Board will be reviewed to reflect the minority administration.

The Board also received the draft Joint Health and Wellbeing Strategy (JHWS) delivery plan and up-dates on the refreshed Children and

Young Peoples' Plan and the draft Mental Health and Wellbeing Strategy. The Board had also submitted an expression of interest in becoming a health and social care integration pioneer.

Members welcomed the progress being made. They were interested to see how districts can become more involved. Mary Hutton explained that there would be locality-level plans by the end of June. Connections would also need to be made with the Gloucestershire Safer Stronger Justice Commission to make sure that activities fit together as appropriate. This issue is being pursued outside of the meeting.

## **8. Draft Work Programme 2013/14**

Discussion deferred until the next meeting.

### **Action**

- (1) Suggestions for priorities for the 2013/14 work programme to be sent to Jane Burns by 31 July 2013. **(Action: All)**

## **9. Date of Next Meeting**

Thursday 26 September 2013, 10.00 am – 12.00 noon, Members Room, Shire Hall.

The meeting ended at 11.55 am.

## **Key Messages**

- **Chair** – Mark Hawthorne was re-appointed as Chair. This would be reviewed following the district/borough council elections in May 2015.
- **Plan Growth Engagement** - Leadership Gloucestershire gave their strong support to developing a new Gloucestershire Growth Plan, working closely with the GFrist (LEP) Steering Group. To ensure timely progress, an additional meeting would be arranged.
- **Shared Services: Asset Management** – The Task and Finish Group, chaired by Steve Jordan, had given fresh impetus to shared services for assets and property. The group had made a number of important decisions, including co-ordinating disposal/acquisition strategies, agreeing a framework, identifying training opportunities and agreeing to undertake area based reviews of assets. The work would be taken forward by the officer-level County One Estates Groups, so the task and finish group was disbanded. Leadership Gloucestershire thanked all those who had contributed.