



**Agenda Item 2 (a)**

Leadership Gloucestershire

10.00 am – 12:00 noon, Thursday 10th November 2011

Members Room, Shire Hall

**Notes of the meeting of Leadership Gloucestershire held on  
22 September 2011**

**1. Welcome, introduction and apologies.**

<b>Name</b>	<b>Organisation</b>	<b>Substitute</b>
Cllr Mark Hawthorne (Chair)	Gloucestershire County Council	
Cllr Carole Topple	Cotswold District Council	
Cllr Frances Roden	Stroud District Council	
Cllr Rob Garnham	Gloucestershire Police Authority	
Cllr Paul James	Gloucester City Council	
Cllr Patrick Molyneux	Forest of Dean District Council	
Cllr Robert Vines	Tewkesbury Borough Council	
Cllr Steve Jordan	Cheltenham Borough Council	
Dr. Helen Miller	Clinical Commissioning Group Chair, NHS Gloucestershire	Apologies
Jan Stubbings	Gloucestershire NHS	
Nick Browning	Job Centre Plus	
<b>Chief Executive Advisers</b>		
Pete Bungard	Gloucestershire County Council	Apologies
Mike Dawson	Tewkesbury Borough Council	
<b>Secretariat</b>		
Jane Burns	Gloucestershire County Council	

**2. Notes of the meeting held on 22 March 2011**

Agreed.

Matters arising and follow-up actions were recorded on the separate sheet.

The following additional points were made:

- Local Enterprise Partnership – the date for the lunch had been confirmed as Wednesday 12 October at 12:30 pm. Please confirm attendance with Ruth Swain, GFirst. **(Action: All)**
- Terms of reference – revised version agreed.
- District LSP position statement noted.

- Opportunities for a shared property service will be pursued through the “Shared Services” project.
- Inspiring Families, Cheltenham – confirmation that the bid had been approved.

### 3. Job Centre Plus

Nick Browning, District Manager for Job Centre Plus gave a presentation on the context, JCPs role and key service delivery aims and scope for collaboration with key Gloucestershire stakeholders. (See this link for copy of presentation <http://www.gloucestershire.gov.uk/index.cfm?articleid=105462>).

Nick was responsible for operations in Gloucestershire and West of England.

Following an informative presentation, discussion centred on: opportunities for improved collaboration especially linkages with district LSPs; concerns around the impact on district councils of the new Fraud and Error Strategy; opportunities for closer involvement with Community Budgets particularly families with multiple problems; scope to be more involved in work on health and disability.

#### **Agreed actions:**

- (1) To confirm that GFirst are aware of JCP+'s revised focus. **(Action JB)**.
- (2) To take forward the connections identified via a further conversation. **(Action JB, MD and Nick Browning)**.

### 4. Gloucestershire One Estates – Policy on use of assets

Steve Jordan introduced his report which set out the background to the management of assets. The Gloucestershire One Estates Task Group was taking forward the day to day work on specific sites and the development of framework contracts. A spreadsheet containing the assets of the organisations represented on Leadership Gloucestershire had been produced. This would continue to facilitate one to one discussions about consolidation.

Separately there had been a meeting with Ernest and Young who had presented possible asset management vehicles for local authorities.

Steve invited the Board to discuss whether there should be a common approach to issues such as: use of assets by community groups or other partners; consistent policies on disposal etc. The Group was informed that a meeting had been arranged for mid October to explore shared property services. Each organisation was asked to come to the meeting ready to confirm its position.

The anticipated outcomes of the meeting are:

- an understanding of each organisation’s position and any barriers
- exploration of the potential for a county-wide shared property service

Furthermore, the Board asked for a protocol on the disposal of community-based assets to be taken to the Gloucestershire One Estates Group.

**(Action: Andrew McCartney/Neil Corbett)**

## 5. Shared Services

Mike Dawson introduced this item. The audit of the “current picture of shared services/service collaboration” had been up-dated. Further analysis had been done on the seven shared services, including costs and benefits. The Group had been invited to identify what opportunities and priorities could be taken forward. Mike’s view was that some external facilitation may help to establish a way forward.

After a thorough debate, it was agreed that a proposal should be developed to discuss with chief executive/chief officers and that external facilitation could be used. **(Action: MD and JB).**

## 6. Total Place Community Budgets

- (a) No new bids received.
- (b) Up-date on Community Budgets noted.

## 7. Progress Reports

### (a) Engagement Task and Finish Group

Frances Roden reported that the three engagement champions had had a positive meeting with the VCS. The Task Group was developing a work programme. Further reports will be forwarded as required.  
**(Action: FR/MD).**

### (b) Health and WellBeing Board

In Dr. Helen Miller’s absence, Jane Burns reported back from the Health and WellBeing Task Group meeting on 13 September. The Task Group agreed its membership, Chair (Mark Hawthorne) and the date of the inaugural meeting.

A district council representative had been requested to join the Board. Frances Roden nominated Carole Topples; seconded by Patrick Molyneux.

### Agreed actions

- (i) Cllr. Carole Topples was appointed as the district council representative on the new Health and WellBeing Board.  
**(Action: Dr. Helen Miller, Jan Stubbings, Pete Bungard).**

Carole raised a wider issue of the need for effective briefing mechanisms to allow representatives to represent all district councils not just on the Health and WellBeing Board but also the LEP and the

Safer and Stronger Safer Justice Commission. **(Action MD to discuss with district Chief Executives).**

**(c) County Strategic Planning Issues Group**

Paul James gave an up-date on the work of the group. They were looking into the recently published National Planning Policy Framework and the Planning Levy. The Board suggested it would be helpful to develop and agree a collective response to the NPPF consultation **(Action: PJ/Andrew North).**

**8. Work Programme and Balanced Scorecard**

The papers had been re-drafted. Any comments by **22 October** to Jane please. **(Action all).**

**9. Date of next meeting**

Thursday 10 November 2011 between 10.00 am and 12:00 noon. On the agenda:

- Families in Gloucester City Total Place project evaluation.
- Police and Crime Panel and Commissioners – up-date
- Gloucestershire One Estates - protocol and common approach next steps

**10. Key Messages**

**Job Centre Plus**

Nick Browning, District Manager Job Centre Plus was thanked for his informative presentation. He outlined the new direction and opportunities for more collaborative working. Leadership Gloucestershire welcomed the move to strengthen local links and develop local priorities. The dialogue will continue.

**One Gloucestershire Estates**

Leadership Gloucestershire agreed that all organisations represented on the board would be asked to consider consolidating assets wherever possible. Further discussions were planned on the potential for a shared property service. The board also asked for a protocol to be developed on a common approach to the disposal of community based assets.

**Health and Well Being Board**

Carole Tople was nominated as the representative of the district councils on the Board.