



**Notes of the first meeting of Leadership Gloucestershire held on
11 January 2011**

1. Welcome, introduction and apologies

Name	Organisation	Substitute
Cllr Steve Jordan	Cheltenham Borough Council	
Cllr Lynden Stowe	Cotswold District Council	Cllr Carole Topple
Cllr Peter Amos	Forest of Dean District Council	
	Gloucester City Council	Apologies sent
Cllr Mark Hawthorne (Chair)	Gloucestershire County Council	
Ruth FitzJohn	Gloucestershire NHS	Jan Stubbings
Cllr Rob Garnham	Gloucestershire Police Authority	
Cllr Frances Roden	Stroud District Council	
Cllr Robert Vines	Tewkesbury Borough Council	
Chief Executive Advisers		
Pete Bungard	Gloucestershire County Council	
Mike Dawson	Tewkesbury Borough Council	
Secretariat		
Jane Burns	Gloucestershire County Council	

Section 1 – Strategic issues

2. Vision and ambition

Chair, Mark Hawthorne set out his thoughts on the role of the board. (Presentation attached).

The presentation was welcomed and widely supported. During the ensuing discussion the following key points were raised:

- This partnership has been chosen and designed by Gloucestershire to create and drive its own agenda.

- There are strong messages across the public sector about the need to work together and share services, particularly given the challenging financial times over the next few years
- There is a considerable amount of change in the public sector and there will be new opportunities to work with existing and new organisations
- It is important that this partnership passes the “Joe Public” test so some thought will need to be given to measures of success and communicating key messages
- It is important to know what each other are doing but the main benefit of the partnership should be in collective action and a mutuality of approach
- There will be times when this partnership will challenge the non-compliance or defiance of others
- The partnership should learn from past experiences and understand how to encourage success. This probably means tackling a small number of issues, having some “oven ready” issues to promote and not over promising.
- The board wants to be the place where new issues come first, e.g. implications of Health White Paper
- The board may want to invite or co-opt others to help achieve its objectives
- To board needs to invest in its own team development

3. Priorities for 2011/12

Arising from the discussion, the following priorities were identified:

- A shared understanding of the top three issues for each organisation
- Strategic principles around shared use of assets and a review of shared property staff (check wording)
- The Localism Bill and how we might work together to support it in Gloucestershire

Agreed actions

- (1) A facilitated planning session is arranged to discuss the top 3 issues over the next 3 years and where the board wants to make a difference (Action PB/MD/JB)
- (2) Steve Jordan to lead the piece of work on assets and Mike Dawson to draft the brief. (Action MD)
- (3) A report to be produced on the decision-making processes of each organisation around the table (Action MD/JB)
- (4) A report to be produced on the opportunities within the Localism Bill (Action JB)
- (5) Health representation on the board to be Jan Stubbings and Dr Helen Miller

- (6) Terms of reference to be drafted which incorporate an ability to co-opt members to reflect changing circumstances (Action JB).
- (7) A position statement be produced on the existing picture of shared services and strategic partnerships (Action PB/MD/JB)

Section 2: Decision-making

4. Communicating to the wider world

The board agreed to the *Leadership Gloucestershire* branding, as set out in Mark's presentation.

The also agreed, at the set-up stage, that communication would be internal to the organisations around the table. Papers would not be widely circulated or put on the web. However, it was important that board members had clear information to take back to their organisations.

5. Engagement Task and Finish Group

The context was the recommendations in Shared Intelligence's partnership review that the board should be as small as possible at this stage in its development. The former ABG asked for a task and finish group to look at the best ways of engaging with a broad range of partners.

Agreed actions

- (1) Frances Roden to chair the task and finish group
- (2) The brief to be re-drafted in the light of the board's comments (Action JB)

Section 3: Procedural issues/housekeeping

6. Frequency of meetings

More frequently in the beginning (say 6-8 weekly), moving to quarterly.

A first planning session to be arranged as soon as diaries allow. (Action JB)

Date of next meeting confirmed as **22 March 2011 at 10am until 12 noon, Shire Hall.**