

**APPLICATION FOR A  
CIVIL PARTNERSHIP CERTIFICATE**  
PLEASE READ THE NOTES OVERLEAF BEFORE  
COMPLETING THIS FORM

**FOR REGISTRATION  
AUTHORITY USE ONLY**

Entry No	Cert No	Date of issue
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**1 APPLICANT**

Name of applicant Mr  
Mrs .....  
Miss/Ms (State name in full)

Full postal address .....

Post code.....Telephone no.....

**2** Are you applying for your own civil partnership certificate? YES/NO If not please state your relationship to the person to whom the certificate relates .....

**3** It would help us if you would state the purpose for which the certificate is required .....

**4 DETAILS OF CIVIL PARTNERSHIP CERTIFICATE REQUIRED**

Name of civil partner

Name of civil partner

Address at the time of the civil partnership registration

Address at the time of the civil partnership registration

Place of the civil partnership registration

Date of the civil partnership registration

**5 REQUIREMENTS**

Civil Partnership Certificate £.....

I require.....Full certificate(s)

I require.....Extract(s)

**6 REMITTANCE ENCLOSED (Postal applications only)**

I enclose a cheque/postal order for £.....

**7**

Signature..... Date.....

## **TYPES OF CERTIFICATE**

There are two types of certificate. The full certificate shows all the information contained in the civil partnership record, including the addresses for the civil partners at the time the civil partnership was registered. The extract certificate does not show these addresses.

## **INFORMATION NEEDED**

The details of both civil partners and the date and place where their civil partnership was registered should be provided in box 4.

For a full certificate, the details provided must also include the full addresses of both civil partners at the time their civil partnership was registered.

If the addresses are not provided in box 4, an extract certificate will be issued.

If a full certificate is required and the full addresses of both civil partners cannot be provided, and application may be made to the Registrar General with the reasons. The Registrar General may authorise the issue of a full certificate if satisfied that it would be reasonable to do so.