

Places I can't work:

- ✘ In a skittle alley
- ✘ In a cinema, discotheque, dance hall or night club—except in connection with a performance given entirely by children
- ✘ Slaughterhouse
- ✘ Butchery
- ✘ Amusement arcade
- ✘ Fairground

When can I start work full-time?

When you reach the legal school-leaving age, (last Friday in June of Year 11).

Can I be stopped from working?

Yes:

- If you don't attend school
- If you are late for school because of your job
- If your school work suffers

What are the Health and Safety rules I need to know?

Your employer has to ensure that you are safe at work and must carry out a risk assessment before employment commences.

Do I need a work permit for my work experience?

No

If I get a job will it affect my parents' benefits or tax?

No

Where can I get more information?

Gloucestershire County Council
Child Employment
Education Performance & Inclusion
Shire Hall
Westgate Street
Gloucester
GL1 2TP

Telephone: 01452 426960/427360

Email:

childemp@gloucestershire.gov.uk

Or visit our website:

[www.gloucestershire.gov.uk/
childemployment](http://www.gloucestershire.gov.uk/childemployment)

At School and at Work



Guide for Parents and Children

When can I work?

You can only work after 7 o'clock in the morning or before 7 o'clock in the evening.

Age 13 and 14

School Days Not more than 2 hours a day outside school hours, but for only 1 hour before school.

No more than 12 hours in any week (including weekends) during school time.

Saturdays 5 hours

Sundays 2 hours

School Holidays 5 hours a day—maximum 25 hours in any week

Age 15 and 16

School Days Not more than 2 hours a day outside school hours, but for only 1 hour before school.

No more than 12 hours in any week (including weekends) during school time.

Saturdays 8 hours

Sundays 2 hours

School Holidays 8 hours a day—maximum 35 hours in any week

What do I need to do?

Your employer must register you with Gloucestershire County Council.

What is a work permit?

A work permit is a card issued by the Local Authority to permit a child to work. You are not insured without one.

How do I get one?

From your employer, or from us. Both your parents and employer need to fill in the form.

Do these rules apply if I'm working in my family business?

Yes

Do these rules apply if my child is electively home educated?

Yes, however the restrictions that relate to the school day or a day on which the child has to go to school do not apply to electively home educated children.

How long is a work permit valid for?

For as long as your employment continues, or until you reach compulsory school—leaving age (the last Friday in June of year 11 in school).

How much should I get paid?

Your rate of pay is set by your employer. You might want to talk about this with your parent(s) or guardian(s) to ask them if this is reasonable.

How old must I be?

You have to be 13 years old to be able to work part-time.

What jobs can I do?

- ✓ Deliver newspapers, journals etc
- ✓ Shop work
- ✓ Office work
- ✓ Car washing (by hand in a residential area)
- ✓ In hairdressing salons
- ✓ In a cafe or restaurant
- ✓ In riding stables
- ✓ Light domestic work
- ✓ Agricultural or horticultural work

What jobs can't I do?

- ✗ Sell or deliver alcohol (except in sealed containers)
- ✗ Deliver milk
- ✗ Deliver fuel
- ✗ Sell or canvass door to door
- ✗ Telephone sales
- ✗ Collect or sort rubbish
- ✗ In a commercial kitchen
- ✗ In any work more than 3 metres above ground level
- ✗ In any job which may cause harm or injury
- ✗ In any work using dangerous machinery or chemicals
- ✗ Work involving exposure to adult material or in situations which are for this reason unsuitable for children