

Job Profile

Infrastructure Project Lead

Grade: 11 Updated October 2026

About the Job: As the Infrastructure Project Lead you will be responsible for overseeing the planning, programming and delivery of large scale improvement works by the County's highways contractor and other service providers.

This is what we need you to do...

- Act as the key client contact and decision maker with regards to key large scale improvement schemes and major schemes (schemes over £500k) being undertaken by the County.
- Work closely with our highways contractor to commission the assessment of potential major improvement schemes in order to provide the data necessary to assess and prioritise future schemes.
- Assist contractors and consultants with early feasibility and scheme design principals in order to guide final scheme designs; working closely with Transport Planning and other Council officers to develop initial scheme designs to meet County objectives.
- Be responsible for overseeing and assisting with the procurement of major works schemes following current procurement guidelines and NEC4 contractual arrangements.
- Take the leading officer role during major scheme consultation exercises and project management the consultation(s) to ensure customer satisfaction is achieved.
- Keep up to date with legislation and national guidance as well as industry best practice with regards to all aspects of highways design and construction.

- Mentor and assist with the development of junior members of the team.
- Provide interpretation and give guidance and advice to the Transport Planning Team and other officers or organisations working in partnership with the Council to develop major projects.
- Provide support to the Highways Leadership Team in responding to Members, parish and town councillors and members of the public with regard to the development of major works schemes.

Special Conditions

You must hold a current, full driving licence which is valid for driving in the UK. You may be expected to undertake out of hour's duties, as and when required. It is a requirement that there is no smoking in the workplace.

Monitoring and ongoing development of outcomes

As part of the annual appraisal, outcome based targets will be developed in conjunction with the post holder and will supplement this job profile. The job profile will be subject to regular review and the council reserves its right to amend or add to the accountabilities listed above.

The ideal candidate will have...

Experience

- Experience in all aspects of highway construction work.
- Previous experience in designing highway improvement works.
- Previous experience project managing large scale highway works.

Knowledge, Skills and Understanding

- A thorough working knowledge of the highway construction and design standards.
- A thorough working knowledge of engineering contract arrangements including NEC4.
- Understanding of methods for auditing construction works as well as developing and presenting professional audit reports.
- The ability to plan, budget and programme tasks and work unsupervised and develop and implement new systems.
- Committed to excellence.

Behavioural attributes

- Strong personal and interpersonal skills including team building, communications, motivation, leadership and the ability to develop and maintain effective partnership working are essential.
- Self awareness and an understanding of how your behaviour will impact on others.
- Resilient and deals positively with change.
- Works flexibly, efficiently and effectively, reducing costs and eliminating waste. Recognises political context.
- Takes ownership of own work area and the development of others.

Education & Qualifications

- Educated to degree level or equivalent experience.
- Good level of numeracy and literacy.
- Professionally qualified and/or a chartered engineer or working towards chartered status.
- Project management qualifications.

There are a number of generic requirements that are applicable to all employees within the council. These can be found at the following link <http://staffnet.gloscc.gov.uk/index.cfm?articleid=8579>