

8 January 2024

Launch of Early Education and Child Development Team Structure!!

Hi All,

Welcome back to work and I hope you all had a restful and enjoyable break over Christmas and new year.

As you may be aware, we have spent the last few months planning the restructure of the EY Quality & Inclusion Team. I am delighted to announce that this is now in place and, to reflect our new model of working, we have changed our name to the Early Education and Child Development Team.

I will continue to be the Manager and we anticipate a smooth transition as we have worked hard to minimise any disruption or impact to our delivery of service. As previously advised, we have moved away from a locality based model to three teams focusing on Quality, Inclusion and Child Development and SEND but we will continue to offer support at a whole setting and individual child level. I have attached details of what each team will be delivering but have also given below the staff in each team.

Please find a diagram of the new departmental structure chart [here](#).

Kind regards

**Jane
Shotbolt
Education and Child Development Team Manager**

Early

1. Quality Team

There are four Quality Leads working the equivalent of 3.5 full time posts. You will no doubt recognise Justine, Charlotte and Sue's names and we are also pleased to welcome Caroline to the Quality Team. Caroline is an experienced childminder (she gained Outstanding in her latest Ofsted report in November 2023) with a vast wealth of knowledge and expertise of the childminding sector.

- Justine Everett – Quality Lead (Justine.Everett@gloucestershire.gov.uk)

- Charlotte Smith – Quality Lead (Charlotte.Smith@gloucestershire.gov.uk)
- Caroline Vans – Quality Lead (Caroline.Vans@gloucestershire.gov.uk)
- Sue Williams – Quality Lead (Sue.Williams@gloucestershire.gov.uk)

Please see the Quality Team Offer [here](#).

2. Inclusion Team

The EY Inclusion Team is led by Ruth Price and supported by 7 Inclusion Advisors as detailed below.

Ruth Price - Inclusion Lead (Ruth.Price2@gloucestershire.gov.uk)

Inclusion Advisors:

- Nic Cooper
- Sarah Cousins
- Bev Green
- Charlotte Greenaway
- Catherine Hardwick
- Sam Jackson
- Steph Kirby

Please see the Inclusion Team Offer [here](#).

3. Child Development and SEND Team

The Child Development & SEND Team is led by Kim Nicholls and supported by 8 Child Development & SEND Advisors as detailed below.

Kim Nicholls - CD & SEND Lead (Kimberley.Nicholls@gloucestershire.gov.uk)

CD & SEND Advisors:

- Danielle Baldwin
- Tracy Collingham
- Alison Davis
- Jane Kirkland
- Cheralyn Randall
- Jane Reed
- Kerry Smith
- Beth Walby

Please see the Child Development & SEND Team Offer [here](#).

Please be assured that any support you are currently receiving will continue and we will be in touch to advise you of any changes to staff supporting.

During the month of January, whilst we are transitioning to the new structure, please make use of the EYS Advice Line for any general queries if you are unsure who to contact. Please also continue to contact me or any of the Leads and we will signpost your queries to the right person.



If you have queries about any of the above, please email

✉ eyservice@gloucestershire.gov.uk ✉

Please do not reply to this email as it will go to a mailbox that is not monitored. If you wish to get in touch with Gloucestershire County Council, [please see our contact us page](#).