

Year 11 - College/Sixth Form Timeline

Autumn PEP: Year 11
Secondary schools to be aware of College/Sixth Form open days and share info with parents and carers
Application made via college websites – Do not do this if a child has an EHCP Consult with college for their admissions process. Ensure more than 1 college/sixth form has been.
Complete transition section of PEP on Iris.
If a Child has an EHCP – ensure that the school SENCO has sent the annual review form with colleges to be consulted by the end of November
Spring term PEP Year 11
Discuss any GCSEs arrangements.
Complete transition section of PEP on Iris.
Follow up with appropriate SEN team regarding consultations (31st March is Consultation deadline)
Summer Term PEP Year 11
Social worker to prepare supporting letter to help with vulnerable bursary at colleges. You will have to provide evidence of the child's looked after status, this is normally a letter from the social worker.
Complete transition page/ section on Iris during meeting, add any supporting evidence to the pep document
Open days arranged for all. Try to arrange these so they occur at a time that will minimise the singling out of the Looked After Children and where other children may also be included
Good luck card to be posted to children towards the end of August.
Team around child to confirm and consolidate college place e.g. establish enrolment date, confirm start date of course, purchase necessary course materials etc.
Autumn Term Year 12
Arrange PEP early in Autumn term (max 4 weeks in) to ensure that transition to new school has worked well
PEP – strong social focus – Friendships, Key staff relationships and how young person has settled, Learning and attendance.