

## DBS Checks for Governors in Maintained Schools

Changes in legislation mean that governors in maintained schools now require a DBS (Disclosure & Barring Service) check.

This requirement takes effect from 1st April 2016 for any newly elected/appointed governor.

Existing governors need to have a DBS in place by 1st September 2016.

Gloucestershire County Council is currently introducing an online DBS system which will support all schools with these governor checks and future DBS checks they require.

If you haven't already requested access to the online DBS system please contact [lorna.thomas@gloucestershire.gov.uk](mailto:lorna.thomas@gloucestershire.gov.uk) and arrangements will be made for access to be granted. The online system is easy to use and has an online user guide to assist you with the process.

A special job role titled "**Independent School**" will be set up from 1st April 2016. This is the job role you MUST select when completing a DBS check for your governors so that the correct check is completed.

For schools where governors are also involved in regulated activity you can also request a barred list check using the job role "Independent School (Barred List)"

**PLEASE NOTE: This should only be used for Governors who are in regulated activity, requesting a barred list check unnecessarily can result in fines of £10,000.00.**

As the role of governor is classed as a voluntary position you will only be charged the administration fee for the process of these applications. For LA schools it is £10.50 and for Academies it is £10.50 + VAT.

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