

If you have queries about any of the above, please email

 eyservice@gloucestershire.gov.uk 



19 November 2024

Good morning!

Welcome to this week's Business Newsletter.

If you have any queries, please email the [EY Business Support team](#).

Business Support and Funding Team News

SEND and Workforce Survey 2024

Thank you to those of you who have submitted your SEND and Workforce Survey.

We are now calling those settings who have not provided the data and would be grateful if you could support us by providing some basic information about children with SEND, your current waiting lists/vacancies for places and information about your staff, their qualification level and whether you have any staff vacancies.

If you would prefer to send us the information by return, please use the data capture [spreadsheet](#). Please return the completed spreadsheet to [EY Business Support](#).

This will enable us to complete the electronic return on your behalf.

Thank you in anticipation.

WORKING PARENTS ENTITLEMENTS

Our software developers have notified us of an issue affecting providers' ability to claim Working Parent funding for **certain** children.

If a parent reconfirms their Working Parent status with HMRC *after* their eligibility end date, the child is assigned a new set of eligibility dates following the check. When this occurs:

1. The hours claimed as part of an Actual headcount may be removed when an Amendment headcount task is generated.
2. A child in their grace period is prevented from claiming funding, even if they claimed hours in the previous term.

They are currently investigating the issue as a priority and will update us soon as possible.

In the meantime, if you experience this issue, please email the [funding team](#) with the details of the child that is affected. Please continue to submit your amendment task of all other claim changes before the deadline date of 29 November 2024.

Childcare Works

HUB resources for providers

Childcare Works are developing a growing library of resources to support providers with the early years and wraparound expansion. A recent press release signposts providers to the [Childcare Works HUB](#) where all resources can be found, it also highlights the PREPARE model that providers can use to develop their business model.

Reminder - School Based Nursery Programme update

Earlier this month the DfE announced its intention to make £15m available to support primary schools in setting up new or expanding existing school-based nursery (SBN) provision.

Applications, which must be made by 19 December 2024, are made directly to the DfE. Individual schools can bid for up to £150k of capital funding.

As can be seen from the DfE guidance documents, schools must outline how their proposals meet local demand and are required to confirm and evidence that the Local Authority supports their application.

For further information about this programme, full details and guidance documents including details of how to register an interest, are available and can be accessed here: [School-Based Nursery Capital Grant - GOV.UK](#)

We will continue to monitor local demand for childcare places and will be working closely with colleagues to provide regular updates as things develop. We have a dedicated email address for schools/interested parties to use for information. This is now available here: [SBN Grant mailbox](#). Please share this information with interested parties.

Are you a provider looking to expand your business portfolio?

We are aware that a number of providers are looking to open additional provision. If this is something you are considering, please do get in touch as we have an oversight of potential business opportunities throughout the county. Please email [EYBusiness Support](#).

Business Team Network Meetings

Thank you to those of you who attended the meeting last week, we look forward to welcoming more of you to these meetings over the coming months. Please let us know of any specific areas you would like to discuss, send any suggestions to the [EY Business inbox](#).

Please look out for the focus for the next meeting, our September meeting will focus on the EY capital grant funding process.

The dates and booking links are as follows:

26 November 2024 - 7pm to 8pm - book [here](#). **The focus will be: Business Planning for SEND.**

10 December 2024 - 7pm to 8pm - book [here](#).

As these are online meetings and bookings will close the day before. We will send out the links on the morning of each event.

Wraparound news from the team – Anita, Roxy and Lisa

Can you spare 5 minutes?

We are eager to hear from settings who currently offer Wraparound childcare and those who may offer it in the future. Please complete our short survey on how we can share information regarding meetings, training and other updates for settings. Click [here](#) to share your thoughts.

A reminder to those still wanting to apply for Wraparound funding!

Final planned application window for wraparound

Application round 3: Opens 2 Jan 2025 to 31 Jan 2025 with the Grant Panel 14 Feb 2025.

There is no further application windows planned due to changes in the wraparound programme. So please make sure that you do not miss your chance to apply for funding.

If you need support in getting applications in to us, please contact the team on wraparound2@gloucestershire.gov.uk

As before we are offering online support for providers wanting to apply for funding in this round. Dates and booking links are as follows:

Thursday 21 November 2024 2pm to 3pm - [Book here](#).

Thursday 9 January 2025 9.30am to 10.30am - [Book here](#).

Monday 13 January 2025 2pm to 3pm - [Book here](#).

Please see the attached [business plan](#) and [cash flow forecast](#) templates which you can access here ready for these sessions.

These will also be available on our web page soon.

Training courses from the Business Support, Funding and Wraparound Teams

We have developed a range of refreshed courses for the new year as follows:

In person training

Business Development for Aspiring Leaders (previously Personal Development for Aspiring Early Years Leaders) - 3 December 2024 - 10.00am to 12noon - Shire Hall - Book [here](#).

Please note - most training is subject to a charge. Please check the price when you make your booking. If you are in any doubt, please email [EY Administrators](#).

The standard GCC Cancellation Policy will apply:

- 100% refund 10 days or more before the course starts.
- 50% refund between 9 and 5 days before the course starts.
- 0% refund between 4 and 2 days before the course starts.
- 0% refund between 1 day or fewer before the course starts.

Online training

Wraparound Application Business Plan Training - 21 November 2024 - 2pm to 3pm - Online - Book [here](#).

Developing and Upskilling Your Team to Promote Staff Engagement and Retention - 22 November 2024 - 2pm to 4pm - Online - Book [here](#).

Developing Your Early Years Business in a Climate of Change - 26 November 2024 - 4pm to 6pm - Book [here](#).

Business Network Teams Meeting - 26 November 2024 - 7pm to 8pm - book [here](#). **The focus will be: Business Planning for SEND.**

Business Development for Aspiring Leaders (previously Personal Development for Aspiring Early Years Leaders) - 5 December 2024 - 3pm to 5pm - Book [here](#).

Business Network Teams Meeting - 10 December 2024 - 7pm to 8pm - Book [here](#).

Wraparound Application Business Plan Training - 9 January 2025 - 9.30am to 10.30am - Online - Book [here](#).

Wraparound Application Business Plan Training - 13 January 2025 - 2pm to 3pm - Online - Book [here](#).

Where the course is online delegates will receive the links to the training on the morning of the event.

Please note - most training is subject to a charge. Please check the price when you make your booking. If you are in any doubt, please email [EY Administrators](#).

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Useful Contacts

Gloucestershire Early Years: [Early Years and Childcare | Early Years Service \(gloucestershire.gov.uk\)](#)

Childcare Works: Useful tools for settings regarding business: [HUB for Providers - childcareworks.org.uk](#)

Office for Standards in Education (Ofsted): Ofsted inspects and regulates services that care for children and young people [Ofsted - GOV.UK \(www.gov.uk\)](#)

PATA is your local Early Years and Play membership organisation. They offer support, advice and training which is open to everyone. They also have tools available for purchase such as sample policies based on their 'on the ground' knowledge from managing 5 early years settings around Gloucestershire. Find out more here: [PATA \(UK\) - Home](#) or look at their webshop here: [PATA \(UK\) - Shop](#) and training here: [PATA \(UK\) - Current Training Courses](#)

Out of School Alliance: Provides information and support to individuals and organisations setting up and running out of school clubs, including breakfast cubs, after school clubs, holiday clubs and playschemes. [Out of School Alliance | The web site of Out of School Alliance](#)

The Early Years Alliance: This charity is the largest early year's membership organisation that offers information and advice to the early years sector [Early Years Alliance | \(eyalliance.org.uk\)](#)

National Day Nurseries Association (NDNA): A charity and membership association for the nursery sector and people working in early years [National Day Nurseries Association - NDNA](#)

Professional Association for Childcare Professionals (PACEY): A charity providing membership support that represents childminders and childcare professionals [Professional Association for Childcare and Early Years | PACEY](#)

Childcare Choices: A website that provides information to parents and the early years and childcare sector on support available to pay for childcare [Homepage | Childcare Choices](#)

GOV.UK: A sector information website where parents and the early years sector can find details of government services [Welcome to GOV.UK \(www.gov.uk\)](#)

HM Revenue and Customs (HMRC): Provides information, advice and targeted financial support to families and individuals [HM Revenue & Customs - GOV.UK \(www.gov.uk\)](#)

Charity Commission: The commission registers and regulates charities in England and Wales [The Charity Commission - GOV.UK \(www.gov.uk\)](https://www.gov.uk/the-charity-commission)

Companies House: Companies house incorporates companies and makes company information available to the public [Companies House - GOV.UK \(www.gov.uk\)](https://www.gov.uk/companies-house)

Advisory, Conciliation and Arbitration Service (ACAS): Provides free and impartial information to employers and employees on all aspects of work-based relationships and employment law [Acas | Making working life better for everyone in Britain](https://www.acas.org.uk/making-working-life-better-for-everyone-in-britain)



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