

# Attendance Network Meeting

## Welcome

### December 2023

Andrea Jordan – Inclusion Lead with responsibility for Attendance

[Andrea.jordan@gloucestershire.gov.uk](mailto:Andrea.jordan@gloucestershire.gov.uk)

Living our values every day



Accountable



Integrity



Empower



Respect



Excellence



# Programme

**9.30 am Welcome and introduction**

Andrea Jordan, Inclusion Lead, Education Inclusion Service, GCC

**9.40 am National and local data and context**

Laura Berry, Senior Data Analyst, Education Data Hub, GCC

**10.00 am Supporting children and young people experiencing barriers to attending school**

Andrea Jordan, Inclusion Lead, EIS, GCC

**10.30am Modified Timetables then presentation by SIMS team**

Andrea Jordan and Charlotte Claridge – Application Support GCC

**10.45 am Legal Attendance updates**

Fliss Falconer, Lead Officer for Legal Intervention in Education (Attendance), EIS , GCC

**11.19 am Meet the Education Inclusion Team**

Inclusion Officers, EIS, GCC

Outcome Coordinators, EIS, GCC

# Programme

**11.20 am** Refreshment break

**11.40 am** **Best Practice**  
Fliss Falconer, LOLIE, EIS, GCC

**12.00 pm** **Elective Home Education update**  
Stacey Baylis, Inclusion Officer with oversight for operational EHE, EIS, GCC

**12.20pm** **Update on Working Together to Improve School Attendance, including Ofsted guidance**  
Andrea Jordan, EIS, GCC

**12.50 pm** Future dates and Evaluation

**1pm** Finish

The Education Inclusion Service (EIS) sits within the Education Hub in GCC's Children's Services.

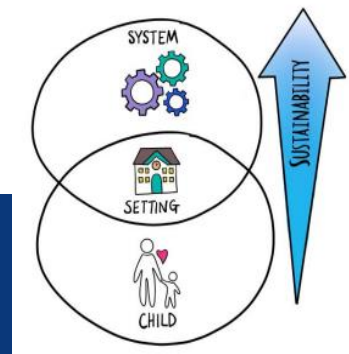
Our focus is on ensuring children with additional needs are supported to remain in school and achieve, through:

- supporting families and education settings in the development of inclusive practice and environments, ensuring children and young people have access to an education appropriate to meet their needs
- supporting families and education settings to take early holistic action to address emerging issues, and prevent escalation for children with no SEN and at SEN Support
- meeting statutory duties for attendance, exclusion, home education (EHE), and children in employment & entertainment (CIEE)

We are a multifaceted inclusion service that strengthens the LA's approach to inclusive practice. Alongside our significant statutory responsibilities, our aim is to play a lead role in the County's shared journey towards 'System Cohesion': everyone working together to ensure those working with children, young people, and their families have the skills, knowledge, and support systems around them to create a fully inclusive system that meets needs and puts in the right support at the right time.

To achieve this, EIS supports at all 3 aspects of the inclusion sustainability model:

- **System:** Local and countywide, evidence-informed approaches to support inclusion, and our contribution to systemic changes across the county
- **Setting:** Helping to support and build capacity & expertise within schools
- **Child / family:** Advice, guidance, and support for schools in relation to children and young people with no SEN and at SEN Support



# Education Inclusion Service

## Structure

**Head of Service** – Lisa Meggs

### Inclusion Leads

Cheltenham & Tewkesbury – Vikki Burt

Stroud & Cotswolds - Andrea Jordan

Gloucester & Forest - Cilla James

APS - Sian Edwards

Outcome Co-ordinators, Inclusion Officers, Lead Officer for Legal Intervention in Education (Attendance)

### **Contact us**

General helpline 01452 427274 or email [attendance@gloucestershire.gov.uk](mailto:attendance@gloucestershire.gov.uk)

# Current Team Structure

<u>Chelt / Tewks</u> Lead - Vikki Burt Exclusions and CIEE	<u>Stroud / Cotswolds</u> Lead - Andrea Jordan Attendance	<u>Glos / Forest</u> Lead - Cilla James Elective Home Education	<u>APS</u> Lead - Sian Edwards
<b>Outcome Coordinators</b> Brian McGuire Paul Waite Darren Peters  <b>Inclusion Officers</b> Laura Nutland Stefan Heasman Tracey Knight Cath Jones	<b>Outcome Coordinators</b> Steve Witt Claire Bailey  <b>Inclusion Officers</b> Helen Kay Lauren Deponeo Susan Janneh Karen Fearnley	<b>Outcome Coordinators</b> Gill Rennie Anita King  <b>Inclusion Officers</b> Brian Gazzard Stacey Baylis Amy Read	<b>Outcome Coordinators</b> Bev Wall  <b>Fair Access Outcome Coordinator</b> Toby McGregor
<b>Lead Officer for Legal Intervention in Education (Attendance)</b> Fliss Falconer			

# Roles and responsibilities

## Inclusion Officer

Each school has an Inclusion Officer who...

- Offer advice and guidance on our 4 statutory areas to school's parents and other agencies
- Have an EHE case load
- Have areas of oversight and specialisms
- Are the first port of call for the Education Inclusion Service
- Signpost schools, families and other agencies

## Outcome Coordinators

Each dual locality has 2 OCs who...

- Case hold children
- Ensure that children are able to access an education
- Take a child centered approach
- Support schools and families to meet individual needs
- Work with families, schools and other partner agencies
- Have an EHE Caseload
- Signpost schools, families and other agencies