



Admissions Policy for September 2027 Entry

Sapperton Admissions Policy 27/28

If you wish your child to be admitted to Sapperton C of E Primary School, you are invited to place your child's name on the school's admission list. Note: this is not compulsory and does not guarantee a place at the school. It must also be noted that the date of registration of your child's name on the school's admission list confers no priority.

Parents are invited to view the school by appointment. Admissions decisions are the responsibility of the Governors who have agreed that the number of places made available each year will be **twelve**. Admission decisions are made late in the Spring Term.

Application for registration of your child with your preferred school should be made to the Co-ordinated Admissions Team online at www.gloucestershire.gov.uk/schooladmissions. Should you not have access to a computer a paper admissions pack may be requested from Gloucestershire County Council at Shire Hall, Gloucester GL1 2TP via the Co-ordinated Admissions Team.

Where applicants exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

1. A 'looked after child' (1) or a child who was previously looked after but immediately after being looked after became subject to an adoption (2) child arrangements order (residency order) (3) or special guardianship order (4) including those who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted (5).

(1) A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.

(2) This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders).

(3) Under the provisions of s.12 of the Children and Families Act 2014.

(4) See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

(5) A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society (see Section 1.7 of the School Admission Code 2021)

2. Children who will have siblings attending Sapperton C of E Primary School and who will continue to do so when the younger child is admitted.

(Definition of "sibling": "A brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's/carer's partner, and in every case, the child must be living in the same family unit at the same address")



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3. Children from the villages of Coates, Frampton Mansell and Sapperton <https://www.sapfmpc.uk/> <http://www.coatesparish.org.uk/> .
4. Children whose parents attend regular worship of a Christian Church that is a member of Churches Together in England.
Christian church means any church which is designated under the Ecumenical Relations Measure nationally by the Archbishops of Canterbury and York or locally by the diocesan bishop, or is a member of churches Together in England, or the Evangelical Alliance, or a partner church of Affinity'.
5. Children for whom only one particular school is appropriate due to an exceptional medical condition. Application under these criteria will only be considered if they are supported by a written statement from the child's doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of the school concerned.
6. Distance.

In the event of over-subscription in any categories above, places will be offered to those children with the strongest geographical claim, measured in a straight line from the ordnance survey address point of the child's home (including flats) to the ordnance survey address point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving higher priority.

In the event of a tie between two or more children when applying criterion 6 (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Body.

NOTE: The school is required to admit a child with an EHCP (Educational Health Care Plan) that names the school, even if the school is full.

Appeals: If the Governors are unable to offer your child a place because of over subscription you as a parent have a right of appeal. You should notify the Clerk to the Governors of Sapperton C of E Primary School within 20 days of receiving the letter which will give the grounds for refusing a place. As a parent you will have an opportunity to submit your case to an independent appeals panel. You must set out your grounds for the appeal in writing. You will normally receive at least 10 days' notice of the time and venue for the appeal hearing where you will be able to present your case in person. Decision letters will be sent within 5 school days of the hearing wherever possible.

Waiting List: If the school is oversubscribed, a waiting list will be held for the first school term. The waiting list will be prioritised according to the school's oversubscription criteria. Such list will be kept open until the end of the December term.

Fair Access Protocols: The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

In-Year Admissions: For in-year applications only, the parent should apply directly to the preferred schools in the first instance.

Transport: School transport is provided free of charge by a contractor appointed by Gloucestershire County Council



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for those children living in the village of Coates.

Deferring entry to Reception or joining on a part-time basis: A child is entitled to a full-time place in the September following their 4th birthday. Parents have the right to defer their child's entry until later in the school year, or for the child to attend part-time until they reach compulsory school age. However, places cannot be deferred to the next academic year.

Admission of Summer Born Children for Reception Entry for Sapperton School: The Governing Body of Sapperton School acknowledges the updated advice from the Department of Education that parents/carers of “summer born” children (born between 1st April 2023 and 31st August 2023) may request to start the Reception Class of a school a whole academic year later. The Governing Body will make a decision on behalf of Sapperton School based on the information provided by the parent/carer on the ‘Request for Deferred Admission’ form (available from the School Office). If the Governing Body approves your request to defer, you will need to make a new application as part of the main admission round for the following year. Please note that if you want to make such a request, this must be made by the deadline of 28 March 2027 with supporting evidence if appropriate. This is to ensure that the child is not allocated a place by the Local Authority for September 2027.