



User Guide for Outcomes training



Welcome to this training resource which has been designed for practitioners working with children and young people with additional needs including special educational needs and / or disabilities (SEND) from early years, through school and college years and into adulthood.

Instructions for getting started: *(Lex, this might be a good place to put the operating instructions, icons etc.)*

How is the training delivered?

There are four training resources available; a film, case studies, a blank planning template and completed examples. The full training, including the recommended time to complete the exercises provided is approximately 2 hours.

Film

There is a film which presents the main ideas and approaches to identifying needs and setting SMART outcomes when planning support for a child or young person.

The film is separated into 5 parts.

- Part 1 is a short introduction (2 minutes approx.)
- Part 2 is an animated film explaining the graduated pathway for SEND in Gloucestershire (10 minutes approx.)
- Part 3 presents the approach to identifying needs (14 minutes approx.)
- Part 4 presents the approach to setting outcomes (19 minutes approx.)
- Part 5 provides a short summary (2 minutes approx.)

Case studies

Please choose from one of the case studies which have been prepared for you to use during the training.

- Bobby who is 3 years old
- Sally who is 7 years old and attends her local primary school
- Louise who is 14 years old and attends an Alternative Education Placement
- Billy who is 15 years old and attends his local mainstream secondary school
- Harry who is 16 years old and about to transition to a post 16 placement
- Emma who is 19 years old and in her last year at college

A blank plan template

The film has set intervals (2 x 30 minutes recommended) where you are invited to use your chosen case study to complete sections of the blank plan template as instructed.

Completed example plans for each case study

Once you are finished, an example plan for each case study has been provided for you to look at. These examples are provided as further opportunity to review approaches to identifying and expressing needs and outcomes for the child or young person in the chosen case study. They are not meant to show the only *right* way of identifying needs and outcomes so please don't think that you've got anything *wrong* if your examples are different.

The examples provided also provide completed examples of actions and possible resources that might be used, which may be of interest.

Further information

Leaflets and guidance for parent carers and practitioners are included which can be printed or shared electronically as needed.

- **Parent carer information:** Information booklet for parent carers on Gloucestershire's Graduated Pathway called,

‘My child has additional needs, what does this mean and what can I do?’

- **Local Offer Information:** Information leaflet on Gloucestershire’s Local Offer of information, advice and local services for children, young people with SEND and their families
- **FIS for parent carers:** Family Information Service –leaflet for parent carers
- **FIS for practitioners:** Family Information Service – leaflet for practitioners
- **Guidance for practitioners:** Guidance for practitioners working with children and young people (0-25 years) with additional needs including SEND