

**Gloucestershire Safeguarding Adults Board (GSAB) Meeting**  
**Tuesday 9<sup>th</sup> September 2025 at 9:30am**  
**Shire Hall, Gloucester and via MS Teams**



**MINUTES**



**Present:**

David Hanley (Chair) (DH)	Independent Chair, GSAB
Sarah Jasper (SJ)	Head of Safeguarding Adults, GCC
Steve Bean (SB)	Head of Public Protection, Gloucestershire Constabulary
Jeanette Welsh (JW)	Safeguarding Adults Lead, Gloucestershire Hospitals NHSFT
Louise Duce (LD)	Associate Director of Safeguarding, Gloucestershire Hospitals NHSFT
Carolyn Bell (CB) (Minutes)	GSAB Business Manager, GCC
Mel Munday (MM)	Associate Director of Safeguarding, ICB
Sam O'Malley (SO)	Designated Safeguarding Nurse, ICB
Donna Potts (DP)	Head of Safeguarding & Prevention Manager, Gloucestershire Fire and Rescue Service
Lisa Walker (LW)	Service Manager, Gloucestershire Carers Hub
Paul Gray (PG)	Head of Safeguarding, GHC
Lerryn Udy (LU)	Head of Safeguarding, SWAST
Amanda Wray (AW)	Safeguarding Lead, Cheltenham Borough Council
Hannah Locke (HL)	Strategic Housing Lead, Gloucester City Council
Andy Wood (AW)	Gloucester City Homes
Sarah Hawker (SH)	Department of Work and Pensions
Vicky Livingstone-Thompson (VLT)	Chief Executive, Inclusion Gloucestershire
Jenny Cooper (JC)	Head of Commissioning for Quality, GCC
Mark Bone (MB)	Head of Service Corporate Parenting, GCC
Kathleen Hanbury (KH)	MEAM Co-ordinator, GCC
Nina Kane (NK)	Head of Probation
Kate Lewis (KL)	Nelson Trust
Clare Lucas (CL)	Healthwatch Gloucestershire
Emma Hawkins (EH)	Safeguarding Training Lead, GCC
Simon Thomason (ST)	MCA Governance Manager, GCC
Jessica John (JJ)	Designated Safeguarding Lead, Young Gloucestershire
Chris Atkins (CA)	Gloucestershire Care Providers Association (GCPA)
Sarah Williams (SW)	'Nadia' SAR Independent Reviewer

**Apologies:**

Emily White (EW)	Director of Quality, Performance and Strategy, GCC
Marie Crofts (MC)	Chief Nursing Officer, NHS Gloucestershire ICB
Sarah Scott (SS)	Executive Director Adult Social Care and Public Health, GCC
Helen Flitton (HF)	Head of Inclusion Health, Public Health and Communities, GCC
Hannah Williams (HW)	Deputy Director of Nursing Therapy and Quality, GHC
Susan Hughes (SH)	Forest of Dean and Cotswold District Councils
Keith Gerrard (KGe)	Stroud District Council
Jason Poole (JP)	Trading Standards
Karl Gluck (KG)	Mental Health, Advocacy and Autism Commissioner, GCC
Karen Frayling (KF)	Julian House
Craig Tucker (CT)	Kingfisher Treasure Seekers
Danielle Vale (DV)	POhWER Advocacy

		Owner
1	<b>Declarations of Interest:</b> No declarations of interest were made.	
2	<b>Minutes of the Last Meeting</b> The minutes of the meeting held on 20/05/2025 were agreed as a true and accurate record.	
3	<b>Matters Arising from 20/05/2025</b> All matters arising are complete.	
4	<b>Presentation from the Chair</b>  DH%20GSAB%20Presentation.pptx DH delivered the same presentation he previously presented during his interview, articulating his strategic direction for the Board. JC advised that a new Quality Assurance Framework is being developed which is planned to be implemented next January. It will take information and evidence from all elements of the system and needs to interact with safeguarding.	
5	<b>'Nadia' SAR Report – Sign Off</b>  'Nadia'%20presentation.pptx SW, the Independent Reviewer for the 'Nadia' SAR, provided an overview of the case and the four main themes and associated learning: <ul style="list-style-type: none"> <li>• Knowledge of Nadia's needs and communication between agencies (Recommendations 1-5)</li> <li>• Support for Nadia to understand her health needs and risk management (Recommendations 6-10)</li> <li>• Transition to Adulthood (Recommendation 11)</li> <li>• Accommodation Needs (Recommendation 12)</li> </ul> MB reported that the Housing Protocol for Care Leavers has been updated in collaboration with each of the District Councils, with an agreement to extend the priority housing duty from age 21 to 25. The formal launch is planned for November. SJ updated that the new Making Every Adult Matter (MARM) Co-ordinator is now in post (KH). HL raised a query regarding the proposed Specialist Housing Officer within a two-tier authority structure. KH expressed hope that MEAM could provide support in this area, and MB added that discussions had taken place concerning the potential for a jointly funded countywide post across the district councils SO asked about the Assertive Outreach role and SW advised that such a role is established across London. The Board signed off the Report. DH advised that currently each SAR Report has its own specific recommendations, but this does not create a strategic approach to learning, despite the same overarching themes repeatedly arising. SAR learning, both local and national, needs to be looked at collectively.	

6	<p><b>Board Priorities</b></p> <p> Board%20Priorities.pptx</p> <p> Draft%20Assurance%20Framework.pptx</p> <p>Board members liked the succinctness of the new Priorities, which broadly align with the current ones. MM welcomed the inclusion of Contracting and Commissioning.</p> <p>A comprehensive review of the current Strategic Plan will be undertaken, with a focus on evaluating each objective. Board members will receive a document to complete, the responses to which will be analysed and summarised.</p> <p>In addition, members will be provided with the three newly identified priorities and invited to propose goals for inclusion in the 2026–2029 Strategic Plan. A half-day event will be convened to finalise the goals in the new strategy.</p> <p>SJ reported that the Care Quality Commission (CQC) had advised the Strategic Plan should be data driven.</p> <p>SJ also raised the importance of co-producing the Strategic Plan with individuals who have lived experience. DH acknowledged that further work is required in this area.</p> <p>A review of the Board's effectiveness will be undertaken, beginning with an assessment against the requirements outlined in the Statutory Guidance accompanying the Health and Social Care Act 2014.</p> <p>Additionally, a separate review will be conducted through engagement with the Chairs of each GSAB Sub Group.</p> <p>DH reported that a proposal had been made for the MCA Governance Group (MCAGG) to become a sub group of GSAB. Board members expressed their support for this.</p>	
7	<p><b>Any Other Business</b></p> <p>None raised.</p>	
	<p><b>Date of Next Meeting: Tuesday 25<sup>th</sup> November 2025, via MS Teams</b></p>	