

Minutes of Tewkesbury SENCo Cluster Meeting

Date: Thursday 4th May 2017 **Venue:** Mitton Manor, Tewkesbury
Time: 1.15 pm **Apologies:**

Present: Victoria Burt (SEN Monitoring Officer), Dr Simon Connor (EPS), Lisa Davenport & Cheryl Rodham (EHCO), Angela Wilson (OT), Ros Reese (ATS), Gemma Western, Diana Kelly, Louise Healey

National/local initiatives, policies and procedures from LA Lead:

Items discussed:

- **See slides for more details**
- High rate of exclusions, especially amongst SEND. Gloucestershire very high.
- 25% increase in children and young people with SEEN or EHCP
- Reduction in children notified as receiving SEN Support in schools (14.7% to 11.7% in 4 years)
- LA looking forward as to next steps: share best practice across school system, role of LA, meet needs of children
- Dr Sarah Motion - DMO , Kathryn Heffenan - DCO, Sally Powell - DCO, Nicola Sanders - DCO
- Need to make sure referrals contain specific information / detail, reasons behind request. What do you want help with?
- EPS
 - if buy in at beginning of year (April) school will receive a discount & 30% off training courses as an incentive
 - option for school / cluster to all chip in together to receive in-house training opposed to each school pay for specific training / course
- RAS tool will be in place from Sept 2017 - to allocate resources for pupils with EHCPs in mainstream settings
 - * Awareness sessions will be held - Jane Shotbolt
- In evidence - state behaviour i.e. how many times a day / week it occurs not just saying there's behaviour difficulties and send beh. logs as evidence
- SEND Conference - Hatherley Manor Hotel - Tuesday 21st Nov 2017
- SALT - have a telephone triage
- Physio direct
- Fizzy to be pushed out to Preschool / EYs / Nurseries
- OT: Function - coordination, sensory, holding pencils, handwriting, dressing, self-care (Have to completed Fizzy club for 2 terms)
- OT: 03004216988
- Fine motor skills - Handy Hands / Pandora's Box
- **Families First Plus:** Support writing documentation - MP, MPP.
 - * Request for service form - families needing support.
 - * Looking to set up 'early help forum' - networking opportunity, inviting guest speakers
 - * Support with TAF meeting
 - * Peer Support Groups - Katie Wint - if need further advice / where to go next, bring cases to unpick. Opportunity for community support work to share experiences / cases around gloucestershire
 - * Expect a visit to schools

Action Points:

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Identification of future CPD needs of cluster:

- Mock EHCP panel / panel observations

Action points:

AOB

Details of next meeting (2016/17):

County	TDP
Date: Thursday 5th October 2017	Date: Tuesday 27th June 2017
Venue: Mitton Manor	Venue: Churchdown Village Infant School
Time: 1.15pm	Time: 1.15pm
CPD:	CPD: Assessments we use to assess