

GLOUCESTERSHIRE COUNTY COUNCIL
School Street Permit Terms and Conditions

1. School Street Permits will only allow permit holders to enter the school street zone during the operational times. It will NOT exempt permit holders from breaching any parking restrictions. If you park in contravention of any parking restrictions you will be issued with a Penalty Charge Notice.
2. A maximum of two permits can be issued to a household and are registered against specific individual vehicle registration plates.
3. A maximum of one permit can be issued to a member of school staff.
4. Permits are either for residents living in a school street zone as defined in the relevant Traffic Regulation Order and can only be used to access the school street zone in which they live during the school street operational times. Or they are for school staff to access the school premises through the school street zone during the operational times.
5. Permits are free of charge and will be valid as long as the school street zone is in place.
6. Permits for residents in Durham Close, Warden Hill/Rope Walk, Tewkesbury and school staff can be obtained by calling 01452 425233 or sending a postal request to Thinktravel, Integrated Transport Unit, Gloucestershire County Council, Shire Hall, Westgate Street, Gloucester, GL1 2TH or by emailing Thinktravel@gloucestershire.gov.uk
7. Permit holder details can be changed and/or permits transferred between vehicles on request.
8. Applications from residents must include a valid Council Tax reference number for their property when applying for a permit.
9. Applications from school staff must include a valid school ID.

10. Permits will only be issued for the school street zone in which the residential property and school is located.
11. Permits must be surrendered if the permit holder ceases to be a resident at the household address or the member of school staff ceases to work at the relevant school. Permits will be invalidated if the permit holder no longer resides at the address or works at the school.
12. It remains the permit holder's responsibility to ensure the vehicle registration numbers are correctly inputted and any vehicle changes updated. An incorrect vehicle registration number may lead to the issue of a fixed penalty charge from the Police when entering the school street zone during its operational times.
13. GCC makes every reasonable endeavour to remind permit holders when the permit is due to expire; however it remains the permit holder's responsibility to renew in a timely manner.
14. The permit will be issued in paper form and will need to be clearly displayed in the registered vehicle's windscreen when entering the school street zone during its operational times.
15. Resident's vehicles for which a permit is issued do not need to be registered at the permit holders' address, but in making the application the permit holder undertakes that the vehicle is for the primary use of a resident at the property and is normally kept at that property.

16. Obtaining or possessing a permit through false or fraudulent information, including the sale or transfer of permits, will invalidate the permit(s) with immediate effect. Anyone identified will have their future household/staff member permit entitlement reviewed.
17. GCC is required by law to share personal data to help the detection of fraud. Consequently this authority is under a duty to protect the public funds it administers, and to this end may use the information you provide through your application for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information see our [Fair Processing Notice](#)
18. All permits remain the property of GCC, who retain the right to withdraw it when not used in accordance with these terms and conditions. GCC reserves the right to change the terms and conditions. The terms and conditions advertised on the website will be the current valid terms and conditions for use of school streets permits.