


**Gloucestershire Safeguarding Adults Board (GSAB) Meeting**  
**Thursday 19<sup>th</sup> May 2022, 9.30am**  
**Teleconference via Microsoft Teams**

**MINUTES**

**Present:**

Paul Yeatman (Chair) (PY)	Independent Chair, GSAB
Cllr Kathy Williams (KW)	Cabinet Member for Adult Social Care Delivery, GCC
Matt Lennard (ML)	Chief Officer, Gloucestershire VCS Alliance
Emma Hawkins (EH)	Safeguarding Adults Training Co-ordinator, GCC
Steve Bean (SB)	Detective Superintendent Public Protection, Gloucestershire Constabulary
Craig Bradley (CBr)	Deputy Chief Nurse, Gloucestershire Hospitals NHSFT
Debbie Saunders (DS)	Clinical Commissioning Group
Sarah Jasper (SJ)	Head of Safeguarding Adults, Gloucestershire County Council
Carolyn Bell (CB)(Minutes)	GSAB Business Manager, GCC
Clare Lucas (CL)	Healthwatch
Hannah Williams (HW)	Gloucestershire Health and Care NHS Foundation Trust (GHC)
Karen Smith (KS)	Head of Regulatory Services and Consumer Protection, Trading Standards Services, GCC
Karl Gluck (KG)	Mental Health, Advocacy and Autism Commissioner, GCC/CCG
Steve O'Neill (SON)	Drugs and Alcohol Commissioner, GCC
Danielle Vale (DV)	Manager, POhWER
Melanie Munday (MM)	NHS England
Vicci Livingstone-Thompson(VLT)	Chief Executive, Inclusion Gloucestershire
Corey Osmaston (CO)	Clinical Commissioning Group
Rachel Woodcock (RW)	Clinical Commissioning Group
<b>Apologies:</b>	
Sarah Scott (SS)	Executive Director Adult Social Care and Public Health, GCC
Mary Morgan (MM)	Housing Commissioner, GCC/CCG
Jenny Cooper (JC)	Older People Commissioner, GCC/CCG
Riki Moody (RM)	Operations Director, Gloucestershire Care Providers Association (GCPA)
Adele Owen (AO)	Gloucestershire Action for Refugees and Asylum Seekers (GARAS)
Mandy Fathers (MF)	Business Manager Operational Services, Forest of Dean DC
Dr Katy McIntosh (KM)	Safeguarding Lead GP, CCG
Simon Hester (SH)	South West Ambulance Service Trust (SWAST)
Marion Andrews-Evans (MAE)	Executive Nurse & Quality Lead, NHS GCCG
Holly Beaman (HB)	Chief Officer, Gloucestershire VCS Alliance
Craig Tucker (CT)	Lead Commissioner - Learning Disabilities & Physical Disabilities, GCC/GCCG
Mike Hammond (MH)	Safeguarding Lead, Kingfisher Treasure Seekers
Lynn Bignell (LB)	Strategic Safeguarding Lead, Stroud District Council
Donna Potts (DPo)	Advanced Customer Support Service Leader, DWP Avon, Somerset and Gloucestershire
Paula Massey (PM)	Prevention Manager, Gloucestershire Fire and Rescue Service
	Enabling Manager, Resident Services Group, Forest of Dean and Cotswold District Councils/West Oxon District Council

		Owner
1.	<b>Declarations of Interest:</b> No declarations of interest were made.	
2.	<b>Minutes of the Last Meeting – 16/02/2022</b> The minutes of the meeting held on 16/02/2022 were agreed as a true and accurate record.	
3.	<b>Matters Arising from 16/02/2022</b> No matters arising.	
4.	<b>Items from the Chair</b> <p>The last meeting of the National SAB Chairs took place on 8<sup>th</sup> March, these meetings are likely to continue virtually, as 60 members out of 150 attend, rather than the usual 30 when they were face to face. Regular updates are being received on the Local Authority Assurance Framework. Once a definitive framework is received, either a working group or the GSAB Business Planning Group will look at the work needed to prepare for future CQC inspections. The ADASS/LGA Care and Health Improvement Programme (CHIP) is undertaking work with Making Connections IOW Ltd to build confidence on the What constitutes a safeguarding concern and carrying out safeguarding enquiries work. This will be important for assurance and consistency.</p> <p>Other areas of CHIP focus include: National SAR Analysis, Carers and Safeguarding, Discriminatory Abuse and Transitional Safeguarding.</p> <p>The SAR Quality Markers have been launched, there are 15 in total: 1-5 setting up SARs, 6-12 conducting SARs, 13-15 output and impact. Targeted workshops are taking place between May and September, places can be booked at: <a href="#">Training sessions - SAR Quality Markers   SCIE</a></p> <p>A Responding to Self Neglect and Hoarding during Covid-19 Virtual Conference is taking place on 6<sup>th</sup> July. Further details can be obtained from CB.</p> <p>The next Chairs meeting will include the results from the National Chairs Survey, once shared benchmarking will take place.</p> <p>Transitions initial scoping work has been completed and the key issues are being investigated, a meeting will take place with Adult Social Care, to discuss this in more detail.</p>	
5.	<b>Joining Up Your Information (JUYI) Update</b>  220517_GSAB Presentation_DRAFT_1 <p>An update was provided by CO and RW on the progress of the Joining Up Your Information (JUYI) project. It is an online system which provides health and care professionals instant and secure access to a blended view of a patient's health and care record for the purpose of direct care. It brings together information from a variety of providers e.g. GPs, hospitals, community care and mental health, to provide a holistic view of a patient.</p> <p>Information currently available includes Primary Care, Community Services, Mental Health, ED attendances, Inpatient Admissions, Transfers and Discharges, Outpatient Referrals and Appointments and Out of Hours. Coming later in the year will be Acute Hospital Discharge Summaries, Adult Social Care and the Ambulance Service. Currently the information can be accessed by Primary Care, Community Services, Mental Health, GHFT and the Sue Ryder Hospice. This will</p>	

	<p>be expanded to include Social Care, the Ambulance Service, Great Western Court and Hospices.</p> <p>It was asked if there were plans to include a person's legal status (e.g. DoLS or CTO) and whether certain VCS organisations could be given access. Safeguarding information and capacity could also be included. Adult Social Care records will go live on JUYI later this year and there will be further discussion about these topics.</p>	
6.	<p><b>Safe and Well Reviews for Transforming Care</b></p> <p>This item will be covered in the September meeting.</p>	
7.	<p><b>VCS State of the Sector Update</b></p> <p>ML provided an update, following his research. There are over 5,500 VCS organisations in Gloucestershire, the most common areas of support are older people, rural areas and health. 87% receive grant funding and 33.6% have a turnover of £25,000 or less.</p> <p>The biggest concerns for organisations are:</p> <ul style="list-style-type: none"> <li>• Long Term Future</li> <li>• Short Term Future</li> <li>• Access to Affordable Training</li> <li>• Ability to Attract and Retain Volunteers</li> <li>• Ability to Work with Public/Statutory Sector</li> </ul> <p>Other issues identified include:</p> <ul style="list-style-type: none"> <li>• Lack of Diversity on Boards</li> <li>• Lack of adequate and sustainable funding from NHS</li> <li>• Competitive commissioning</li> <li>• Reduced donations and public fundraising</li> <li>• Lack of volunteers</li> </ul> <p>A new VCSE Strategic Partnership (Wellbeing) is being set up to work with the new integrated Care Board and Partnership.</p> <p>A report of the findings will be published in the summer, which will be shared widely.</p> <p>VLT said the complexity of people's needs has increased over the last few years, often thought to be because of reduced Adult Social Care packages. HW agreed, GHC had seen an increase in pressure ulcers over the last three years, likely to be a result of social care pressures and visits not happening as regularly. HW felt education was needed around pressure ulcers and prevention and management.</p>	
8.	<p><b>Multi-Agency Risk Management (MARM) Framework</b></p> <p>A Multi-Agency Risk Management (MARM) Framework is currently being produced, as it has been recognised that all agencies are seeing an increase in complexity of cases and often the individuals do not meet the criteria for a S42 Enquiry.</p> <p>The focus of the MARM Framework is:</p> <ul style="list-style-type: none"> <li>• On organisations working together to engage the person and support them by collaborating to mitigate or address risks which are or may have a negative impact on the person or others.</li> <li>• It enables a collaborative, coordinated and multi-agency response to risks ensuring timely information sharing about risk, a holistic assessment of risk</li> </ul>	

	<p>and the development of multi-agency risk plans.</p> <p>There are a number of initiatives in Gloucestershire which focus on groups of individuals e.g. Blue Light Project, but the MARM can be used for any individual, by any organisation and it will enable agencies to work together. This is currently in first draft and feedback being requested to inform the final version.</p> <p><b>Action: Draft MARM Framework to be sent out for feedback</b></p> <p>Some other local authorities have MARM Co-ordinators, but currently there is no funding available for this.</p> <p>HW felt the MARM would be helpful for GHC to enable them to work in partnership with other agencies. It would be particularly useful with hospital discharge. The Safeguarding Leads need to discuss the Co-ordinator role and how they can help to make it work.</p> <p>Both VLT and KG asked how it would work in practice and who would hold the risk. SJ explained that a meeting will be held, and actions assigned to professionals, follow up meetings will then be required to check actions have been completed. Professionals will need to take responsibility for their actions. SO'N said a culture change was needed, where all agencies take collective responsibility and work across agencies and budgets. A different way of working is needed.</p>	<b>CB</b>
<b>9.</b>	<p><b>GSAB Roadshows 2022</b></p> <p>ML presented an update on the GSAB Roadshows which were held in April on the theme of 'Safeguarding in a Changing World'. This was a week long programme of events with the first three days aimed at professionals, Thursday was for Community and Faith Leaders and Friday for the Public.</p> <p>Over 200 people attended across the week, and they were again very well received, with several people asking if they could be held more than once a year. Additional work is needed next year to ensure more members of the public attend.</p>	
<b>10.</b>	<p><b>Strategic Plan and Risk Register</b></p> <p><b>GSAB Strategic Plan 2022-25:</b></p> <p>The new three year plan was launched in April 2022. The next update will be at the November meeting. Sub Group Chairs need to look at the items assigned to them and provide updates at the November meeting.</p> <p><b>GSAB Risk Register:</b></p> <p>The GSAB Risk Register has been updated and the new version was shared with Board members. It was agreed that one update was required:</p> <p>Risk 4.2: Wider partnership information and data is not available to the Board to provide assurance that appropriate steps are taken to protect and safeguard adults at risk e.g. training and recruitment</p> <p>There is an issue with the reliability of the GCC data, this is due to the changeover to Liquid Logic and Power BI. This situation has been ongoing for 12 months and is yet to be resolved. It will also be included as a risk on the GCC Risk Register.</p> <p><b>Action: CB to update 4.2 to Red on the GSAB Risk Register</b></p> <p><b>Action: Provide feedback on the GSAB Risk Register</b></p>	<b>CB ALL</b>

11.	<b>Cross Cutting issues to follow up with GSCE</b> None.	
12.	<b>Issues to be raised with NHS (South) QSG</b> None	
13.	<b>Any Other Business</b> <b>13.1</b> VLT asked when Liberty Protection Safeguards (LPS) training will begin. SJ advised that DoLS training should continue currently, as the principle is the same. Once the LPS Code of Practice is finalised, new training will begin. Two LPS Consultation Events will be held on Wednesday 8th June and Monday 13th June places can be booked at: <a href="https://forms.gloucestershire.gov.uk/ConsultationEvents">https://forms.gloucestershire.gov.uk/ConsultationEvents</a>  <b>13.2</b> SB updated on the Police Safeguarding Adults Missing and Mental Health Team. The current Inspector has been seconded for four months and the Sergeant is moving across into the children's team. Of the five investigators, only two are in post and one of those, the Detective Constable has resigned, leaving just one Police Staff Investigator. Any safeguarding adults investigative matters will be dealt with by CID. DCI Ruth Mather will endeavour to attend meetings.	
	<b>Date of next meeting: Wednesday 7<sup>th</sup> September 2022 at 9.30am.</b>	