

GM Music Tutor

Grade: 9

JE ID No. pos_15428

Date created: May 2015

Date updated: July 2026

About the Job To support Gloucestershire Music (GM) in achieving high quality music education by effectively supporting pupils to develop their musical and instrumental skills via mostly large group tuition, motivating and inspiring them to ensure that their identified outcomes are met, and working as part of a professional team of music tutors dedicated to offering high quality, inclusive music education.

This is what we need you to do... *The highlighted roles are what will be required for this advertised post, but the other areas may also become available and internally advertised for employees that hold the relevant skills and experience.*

As an instrumental tutor – Whole Class Ensemble Tuition (WCET):

- To tutor instrumental groups in schools at all key stages to a high standard, taking into account the needs of the pupils and the school.
- To work within an agreed teaching programme, resulting in greater engagement with music within the school, greater numbers of pupils wishing to learn instruments either in pairs or individually, and higher standards of progress and achievement. To prepare and research appropriate resources to meet the needs of pupils.
- To possess the ability to tutor pupils in whole class, pairs and individually.
- Offer appropriate feedback, advice and guidance to pupils, parents and schools about opportunities to develop students' talents and interests, including progression routes within school, and the promotion of suitable pathways beyond whole class experience (for instance via music centres and/or county music groups).
- Work with head teachers, heads of music and music co-ordinators to ensure that they are well supported and are fully aware of the progress and achievement of students involved in both whole class musical activities as well as peripatetic lessons provided by Gloucestershire Music. Where possible to remain flexible to meet the needs of school timetabling.
- To act as a positive ambassador for GM and the GSW Music Hub in the schools in which you work.

- Report as necessary to senior Gloucestershire Music staff any data that may be required by the service to feed back to central government or the Arts Council England.
- Complete administration tasks as necessary and keep to strict monthly deadlines.

As an Instrumental Tutor - Individual/Paired Tuition

- To tutor individual and paired instrumental or vocal lessons in schools at all key stages to a high standard, taking into account the needs of the pupil(s) and the school.
- To work within an agreed teaching programme, resulting in greater engagement with music within the school, greater numbers of pupils wishing to learn instruments in groups, and achieving high standards of progress.
- To prepare and research appropriate resources to meet the needs of the pupil(s).
- To prepare pupils for external examinations in music as appropriate.
- To prepare an annual report for all pupils and their parents/carers to inform them of the progress made during the academic year.
- Offer appropriate feedback, advice and guidance to the pupil(s), parents and schools about opportunities to develop the student(s)' talents and interests, including progression routes within school, and the promotion of suitable pathways beyond whole class experience (for instance via county music centres and other First Access opportunities).
- Work in a flexible manner with head teachers, heads of music and music co-ordinators to ensure that they are well supported and are fully aware of the progress and achievement of the student(s) involved in musical activities provided by Gloucestershire Music.
- Keep up to date with the latest repertoire, tutoring methods, including music technology, examination requirements and actively engage in continuing professional development and incorporating this into your practice.
- To act as a positive ambassador for GM and the GSW Music Hub in the schools in which you work.
- Report any data as necessary to senior Gloucestershire Music staff that may be required by the service to feed back to central government or Arts Council England.
- Complete administration tasks as necessary and keep to strict monthly deadlines.

Possible additional activities: As a Music Group Tutor (in music centres and county music groups):

- To help prepare and research appropriate resources to meet the needs of pupils.
- Ensure that music provision is of the highest quality by keeping up to date with the latest repertoire, tutoring methods, including music technology, actively engaging in continuing professional development and incorporating this into your practice.
- Establishing positive relationships with pupils from a wide variety of backgrounds, ensuring that they are motivated and inspired in an environment that is safe and conducive to learning.
- Develop positive relationships with parents / carers, offering clear and supportive communications.
- To possess strong group conducting / direction skills that meets the needs of its members. To take ownership over your own CPD in this area when required.

Music Group Leader

- Lead regular music group rehearsals to a high standard, taking into account the development needs of the students involved.
- To prepare and research appropriate resources to meet the needs of group members.
- To possess strong group conducting / direction skills that meets the needs of its members. To take ownership over your own CPD in this area when required.
- Offer appropriate advice and guidance to members, parents and schools about appropriate opportunities for students to develop their talents and interests both within and beyond the group. This could include regional and national opportunities.
- To prepare, arrange and plan for concerts in line with GM and GCC guidelines as expressed in the staff documents.
- Ensure that music provision is of the highest quality by keeping up to date with the latest repertoire, tutoring methods, including music technology, actively engaging in continuing professional development and incorporating this into your practice.
- Establish positive relationships with pupils, ensuring that they are motivated and inspired in an environment that is safe and conducive to learning.
- Ensure that all relevant safeguarding and health and safety guidelines are followed.

Special Conditions - This position is subject to an enhanced DBS check (Disclosure and Barring Service) disclosure and you will be asked to apply for a Disclosure Certificate (organised through Gloucestershire County Council) if you are offered the position, unless you already have appropriate clearance or are on the update service.

Monitoring and ongoing development of outcomes - As part of the annual appraisal, outcome-based targets will be developed in conjunction with the post holder and will supplement this job profile. The job profile will be subject to regular review and the council reserves its right to amend or add to the accountabilities listed above.

The ideal candidate will have...

Experience

- Giving instrumental tuition in schools at all levels and in a variety of whole class, paired and individual settings.
- Public performance and presentation.
- Experience of directing ensembles.
- Experience of planning, delivering, assessing and evaluating music lessons.

Knowledge, Skills and Understanding

- The ability to play at least one instrument to at least diploma standard.
- ICT skills, notably Microsoft 365, with a broad understanding of school systems and a requirement to work effectively with Gloucestershire Music and Gloucester County Council systems.
- Ability to compose / arrange music.
- Ability to motivate and inspire pupils so they can achieve their full potential.
- Influencing skills.
- Planning skills.
- Highly developed communication skills, using effective language to convey lessons to pupils so they can learn.
- Able to communicate with conviction and sensitivity.

Behavioural attributes

- The ability to work independently and proactively
- The ability to inspire and communicate effectively with children, teachers and parents.
- Committed to providing high-quality music education.
- Ability to cope and function effectively when working in a pressured environment, demonstrating emotional resilience.
- Ability to engage effectively with pupils.
- Organised and able to meet deadlines.

Education & Qualifications

Essential (*Please acknowledge these in your application*)

- At least NVQ2 in core subjects (the equivalent of having A*-C in GCSE level subjects which should include the core subjects) – please detail this on your application form.
- The ability to play at least one instrument to at least diploma standard (you do not have to have taken the actual qualification but can play around this standard).
- The ability to inspire and communicate effectively with children, teachers and parents.
- Experience of playing in / or directing ensembles (if applicable to the role you are applying for).
- Hold a valid UK driving licence and have access to a vehicle (if applying for WCET/Instrumental Tutor position).