

If you have queries about any of the above, please email

[eyservice@gloucestershire.gov.uk](mailto:eyservice@gloucestershire.gov.uk)



**11 June 2024**

**Good morning!**

Just a short bulletin this week with key information. If you have any questions, please contact [Business Support Team](#), or [Early Years Admin Team](#).

## **Expanded Entitlement Information Sessions**

These sessions are now drawing to a close, although there are still two sessions available, one of which is on a Saturday to suit Childminders. Details are as follows:

Friday 14 June 2024 - The Manor House Hotel, High Street, Moreton-in-Marsh, GL56 0LJ - 9.30am to 12.30pm - Book [here](#).

Saturday 29 June 2024 - Leonardo Hotel (Previously Jury's Inn) Cheltenham, Gloucester Road, Cheltenham GL51 0TS - Book [here](#).

## **Wraparound programme**

Thank you to all those that sent in expressions of interest for this funding. The delivery grant form has now been returned to DfE for approval and we are just waiting to hear back about when we will get the funding into the county.

As such we are looking to start the application process. Will process applications for funding and let you know in principle whether you have been successful. However, we cannot release any funding until we receive the money from DfE.

**Application window will be open 17 June to 19 July 2024**

The application form will be available online on the GCC website under the Wraparound care- childcare section from 17 June 2024.

Please read the guidance carefully so you ensure all documents are sent with your application to ensure that it can be processed quickly and efficiently.

If you are applying for capital funding, that involves refurbishment or building work this will be done through GCC AMPS. You will need to ensure that:

- any project requiring planning permission or professional drawings you should provide build estimates at time of submission and also include the professional fees. If an award is given in principle, it will be based on gaining the appropriate planning permission and approval of a detailed breakdown of costings before any payment is received.
- costs quoted must be supported by at least one quote / estimates for works under £1,000 and three quotes / estimates for works above that but below £179,000. We will contact you following receipt of your application for quotations.

For **all** applications you must include a business plan showing how the project will become self-sustainable by September 2026. Your business plan should include the following:

- a clear statement of what the new/expanded childcare is aiming to achieve over the next few years. There should be measurable targets.
- a brief summary of what your business intends to achieve (new/expanded places or hours), and how this will meet the needs of the community you will serve.
- how the plan will ensure children with different needs/SEND will be included – equipment/ transport/ staff
- the context and background to your intention to create new wraparound childcare places.
- an organisation chart showing the management arrangements.
- a summary of the consultation or research undertaken which articulates the need for the proposed new wraparound provision; (PEST and SWOT analysis)
- a marketing plan.
- a description of the anticipated benefits and beneficiaries from creating the new childcare provision.
- a financial plan showing at least a 3-year projection of income and expenditure.
- clearly state how all assets (eg human, physical and intellectual) will be employed and show how legal, property and personnel issues will be addressed; and
- summarise the resources needed to run the service (ie. people, skills, accommodation and finance).

If you need support or help with any of please contact [wraparound2@gloucestershire.gov.uk](mailto:wraparound2@gloucestershire.gov.uk) to discuss what you need.

Supporting documents will also be available on the GCC website.

## Business Team Network Meetings

In response to your requests at the Expanded Entitlement events, we have now set up a series of Business Team Network Meetings that will take place online once a month.

This will be an opportunity for Early Years Childcare providers to access business support and to have professional discussions relating to any business matters.

We fully acknowledge the challenges facing Early Years providers and these sessions will give an opportunity for you to come together and discuss business issues, share good practice, and have time for professional conversations. Come along and let us know what business themed sessions would be useful in the future.

The dates and booking links are as follows:

18 June 2024 - 7pm to 8pm - book [here](#).

9 July 2024 - 7pm to 8pm - book [here](#).

20 August 2024 - 7pm to 8pm - book [here](#).

19 September 2024 - 7pm to 8pm - book [here](#).

15 October 2024 - 7pm to 8pm - book [here](#).

26 November 2024 - 7pm to 8pm - book [here](#).

17 December 2024 - 7pm to 8pm - book [here](#).

As these are online meetings and bookings will close the day before. We will send out the links on the morning of each event. If you need to book late at any time, please email the [Early Years Admin Team](#).



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