

Policy Name: Charging Policy for Dual-Registered Pupils with GHES	
Last updated:	February 2020 February 2023
Date of next review:	February 2026
Member of staff responsible for the policy:	Beth Warren
Dissemination of the policy:	Management Committee, staff, website

1. Core Funding

GHES receives direct funding from the DSG (Direct Schools Grant) and also from the High-Needs budget from Gloucestershire County Council (GCC). This is used to fund core activities:

- Premises costs: Gloucester Royal Hospital (GRH) school room and, Outreach Classroom and office space in Cheltenham
- Staffing: teaching staff, link tutors, administrative staff, other support staff
- Educational resources

On average GHES works with over 500 students throughout the year at GRH as inpatients, and approximately 160 students across the year as outpatients where students have been referred by a paediatric or CAMHS care coordinator. We also support on average 6 students each year who are young mums (16 years and under).

2. Charged Services

There is a funding agreement between GHES and all secondary schools in Gloucestershire (agreement made through GASH November 2017). The arrangements are as follows:

- For secondary schools, once a student has been with GHES longer than 12 calendar months, 50% of AWPU (pro-rata on a monthly basis) will be payable to GHES
- For secondary schools, once a student has been with GHES for 6 months, 100% of Pupil Premium will be payable to GHES (and then 100% of Pupil Premium will be payable to GHES for every new academic year the student continues with GHES)
- Invoices will be raised with effect from the 1st of the month following the 6 or 12 month with GHES and will be for the balance of the academic year based on an 11 month school year i.e. a pupil completing 12 month with GHES on the 15th November will result in a charge of 8/11ths of the AWPU, being 1st December to 31st July. Invoices will be subject to standard GCC debt recovery procedures. Should a pupil return to school that school will be repaid the balance of the charge made from the 1st of the month following the date of return.

3. Use of school / academy funding for dual-registered students

There is an expectation that schools will use their AWPU for students dual-registered for the following:

- Examination entry costs
- Any required Educational Psychologist intervention
- The cost of invigilation at home or in hospital, if required
- Provision of additional textbooks or resources that might be needed by the student or GHES in supporting the student

