

Gloucestershire Safeguarding Adults Board (GSAB)
Minutes of Meeting held on Thursday 23rd February 2017, 09.30am, Waterwells

Present:

Paul Yeatman (PY)	Independent Chair, GSAB
Sarah Jasper (SJ)	Acting Head of Safeguarding Adults, Gloucestershire County Council (GCC)
Ann Gribble (AG)	GSAB Business Manager, GCC
Tina Reid (TR)	Director Operations Adult Services Representing Margaret Willcox
Dawn Porter (DP)	Head of Service for Integrated Adult Social Care, GCC
Susan Field (SF)	Director of Nursing, Gloucestershire Care Services (GCS) NHS Trust
Simon Thomason (ST)	MCA Governance Manager, Joint Commissioning Older Adults
Annette Blackstock (AB)	Specialist Nurse Safeguarding, GCCG Representing Marion Andrews-Evans
Chris Haynes (CH)	Lead Commissioner (Joint), Learning Disabilities, GCC/NHS GCCG
Tally Giampa (TG)	Head of Community Safety, GFRS
Karl Gluck (KG)	Lead Commissioner (Joint), Mental Health, NHS GCCG/GCC
Joanne Jordan (JJ)	Strategic Head (Customer Services), Stroud District Council
Karen Smith (KS)	Trading Standards
Mark Scully (MS)	Assistant Chief Officer, Gloucestershire, National Probation Service
Lynne McEwan (LMc)	Safeguarding Adults Sister, GHNHSFT Representing Maggie Arnold
Mary Morgan (MM)	Joint Commissioner, Older People, NHS/GCC
Marie Crofts (MC)	Director of Quality, 2gether NHS Foundation Trust
Helen Chrystal (HC)	Safeguarding and Patients Experience Manager, NHS England
Paul Stephenson (PS)	Chief Executive, Cheltenham Borough Homes
Carole Stubbs (CS)	Department of Work and Pensions (DWP)
Holly Beaman (HB)	Outcome Manager Commissioning, GCC Representing Debbie Clarke
Barbara Piranty (BP)	Chair, Healthwatch Gloucestershire
Katy McIntosh (KMc)	Named GP Safeguarding, CCG Representing Dr Hein le Roux
Peter Williams (PW)	Strategic Group Manager, Planning & Housing, Forest of Dean District Council (FoDDC)
David Peake (DP)	Adult Education, GCC
Matt Lennard (ML)	Head of Operations, VCS Alliance
Steve O'Neill (SO'N)	Outcome Manager, Substance Misuse, GCC
Riki Moody (RM)	Business Manager, Gloucestershire Care Providers Association
Della Gilby (DG)	Gloucestershire Care Providers Association
Steve Bean (SB)	Gloucestershire Constabulary
Claire Mould (CM)	VCS Alliance
Carolyn Bell (CB) (Minutes)	Safeguarding Adults Services, GCC

Apologies:

Margaret Willcox (MW)	Commissioning Director: Adults & DASS, GCC
Councillor Kathy Williams (KW)	Cabinet Member for Long Term Care, GCC
Marion Andrews-Evans (MA-E)	Executive Nurse & Quality Lead, NHS GCCG
Sarah Scott (SS)	Director of Public Health, GCC

Angela Willis (AW)	Workforce Development Lead for GSAB, GCC
Simon Atkinson (SA)	Detective Superintendent, Gloucestershire Constabulary
Maggie Arnold (MA)	Director of Nursing & Midwifery, GHNHSFT
Dr Hein le Roux (HIR)	Deputy Clinical Chair, GCCG
Julia Daunt (JD)	Inspection Manager, Adult Social Care Directorate, Gloucestershire, Care Quality Commission (CQC)
Simon Hester (SH)	Named Safeguarding Professional, South Western Ambulance Service NHS Trust
Rob Fountain (RF)	Chief Executive, Age UK Gloucestershire
Debbie Clarke (DC)	Lead Commissioner, Physical Disabilities, GCC
Judith Knight (JK)	Gloucestershire Diocese
Richard Temple (RT)	Assistant Chief Officer - Gloucestershire, Bristol, Gloucestershire, Somerset and Wiltshire Community Rehabilitation Company

		Owner	When
1.	Introductions and apologies were made 1.1 Declaration of Interest – No declarations of interest were made.		
2.	Minutes of last meeting – 30/11/16 The minutes of the meeting held on 30/11/16 were agreed as an accurate record.		
3.	Matters Arising from 30/11/16 All actions completed		
4.	Items from Chair 4.1 GSAB CPD Half Day Event The board CDP half day event, entitled 'Keeping hold of the baton', is taking place on Thursday 23 rd March, 9am-1pm, at the Guildhall in Gloucester. 4.2 Annual Report 2016/17 Work on the Annual Report has begun and contributions from partner agencies will be sought shortly.		
5.	Adult At Risk Story/Experience 5.1 VCS Alliance An example was provided of a complex case involving a 22 year old pregnant woman with mental health needs and an eating disorder and her 28 year old partner, who has a learning disability, gambling addiction and is alcohol dependant. Good multi-agency collaborative working was demonstrated.		
6.	Dangerous Drugs Network and County Lines Drug dealing gangs are setting up drugs distribution networks outside of their normal locality. They use extreme violence and intimidation and also criminally exploit the vulnerable. A safeguarding referral needs to be made if agencies suspect involvement.		
7.	CSE Quarterly Report (Report distributed prior to the meeting) The CSE strategy action plan covers five main priority areas. SJ attends the CSE quarterly meeting and increased representation of adults within their dashboard is the aim going forward.		
8.	Healthwatch (Report distributed prior to the meeting) Information is gathered from a variety of sources including supermarkets, support groups and service users. Entering and viewing services is also undertaken, highlighting best practice and making recommendations.		

9.	Court of Protection Report The draft bill by the Law Commission regarding DoLS is now due in March.	
10.	Update on Safeguarding Concerns 10.1 Learning Disabilities Quality and Performance Improvement Plans are in place as appropriate. 10.2 Large Scale Enquiries Safeguarding Adults are working with commissioners. 10.3 Physical Disabilities No significant concerns to report. 10.5 Older People Awareness raising of sexual abuse of the elderly in both care homes and their own homes needs to take place. This topic should be talked about both with agencies and the public. GCPA would be happy to support any initiative.	
11.	Strategic Plan (Papers distributed prior to the meeting) 11.1 Strategic Plan 2015/18 A three year plan, running until March 2018. The new SAFE1 launched on 6 th December and captures additional MSP information. An audit scheduled for March will look at the new data produced by the SAFE1. Positive feedback was received for the GSAB Roadshows, this will be an annual event and extra locations are planned for next year.	
12.	Risk Register (Paper distributed prior to the meeting) 12.1 Risk Register 2015/18 There is one new risk, item 3.4, reliance on e-learning. A GP adults safeguarding forum has now been set up.	
13.	Sub-Group Reports (Papers distributed prior to the meeting) 13.1 – Safeguarding Adults Review (SAR) Action plans from completed reviews are being progressed. The south west region is undertaking a thematic analysis of reviews since 2011. The Terms of Reference have been agreed and the review will start in May with the findings being presented at the end of the year. 13.2 – Quality Assurance 13.2.1 Audit Group A multi-agency audit of five section 42 sexual abuse concerns has taken place, highlighting good evidence of a robust person centred approach; some cases were very complex. In March an audit of data obtained from the new SAFE1 will be completed, focussing on MSP. 13.2.2 Performance Dashboard Screening and Triage models are different across the country, as each have different internal procedures and not all have an advice line. 13.2.3 Making Safeguarding Personal The MSP Task and Finish group will next meet in March. 13.3 – Policy & Workforce Development The hoarding framework has been finalised and is on the website. Six documents are awaiting sign off by the group. Both the GCC and GSAB websites have been	

	<p>updated. Safeguarding training is to be delivered to Village Agents.</p> <p>13.4 – Communication & Engagement</p> <p>Whilst there are cross cutting themes, separation of the group may be necessary.</p> <p>13.5 – Fire Safety Development Group</p> <p>A draft one page document on self neglect and hoarding for professionals who visit service user's homes has been produced, it highlights the three key areas and clutter scores.</p> <p>13.6 – Deprivation of Liberty Safeguards (DoLS: MCA)</p> <p>The advice to care homes with cases awaiting assessment is to use the principles of the Mental Capacity Act.</p>		
14.	<p>Cross Cutting Issues</p> <p>14.1 To Follow up with GSCB</p> <p>Raising the awareness of adults within the CSE dashboard.</p> <p>14.2 Issues to be raised with NHS (South) QSG</p> <p>Nil</p>		
15.	<p>Any Other Business</p> <p>15.1 AgeUK Gloucestershire is holding a one off fraud awareness forum and is seeking support from partner agencies.</p> <p>15.2 The GCC Guidance for Staff using Translation and Interpretation Services was discussed;.</p>		
	<p>Date of next meeting: Tuesday 16th May 2017, 1.00pm, Meeting Rooms 1 & 2, Shire Hall</p>		