

If you have queries about any of the above, please email

✉ [eyservice@gloucestershire.gov.uk](mailto:eyservice@gloucestershire.gov.uk) ✉



04 June 2024



## Welcome to the first business and finance bulletin.

With all the changes business and finance will now be doing weekly bulletins which you will receive on a Tuesday morning.

## **Introducing the teams -**

### **Early Years Business and Funding**

Sarah Spencer - Early Years Sufficiency and Business Manager

Deborah Robinson – Childcare Officer

Louise Canning - Business Support Officer

Email: [EY Business Support](#)

Sue Bodenham – Finance Support Manager

Ben Mumford – Finance Support Officer

Rio Barran – Early Years Funding Officer

Helen Boyce – Early Years Funding Officer

Rachel Billingham – Early Years Funding Officer

Email: [EY Funding and Finance](#)

### **Wraparound**

Anita McKelvey - Early Years and Childcare Sufficiency Manager (Wraparound)

Business Support Officer – TBA soon

Email [EY Wraparound](#)

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## **Business updates**

### **Provider business planning support**

Childcare works have developed an online information hub facility for providers. No password is needed to access the information, including bite size business videos for use when business planning. The information is to support delivery of the [expanded childcare offer](#).

### **Recruitment**

The following '[DO SOMETHING BIG](#)' campaign has been launched to support recruitment in the sector, as well as providing a facility to advertise for staff.

## **Job Centre plus partnership**

This is a pilot programme currently operating in Gloucester City with the hope it will be rolled out across county. Please do not forget to use [GLOSJOBS](#) as a recruitment media.

GCC Early Years business and funding support are attending job fairs as well as training the work coaches with regards to both the expanded childcare offer and introducing childcare careers to customers as a rewarding career path.

## **Wraparound updates**

### **Latest with the local authority preparations for the roll out of the wraparound programme**

Thank you to all those who sent in Expressions of interest – the data has now been entered onto the spreadsheet to go back to DfE for approval of funding allocations. We are hoping to get approval and funding into the local authority by mid to end of July.

### **What this means for schools and providers**

Due to tight timescales and the general election, it is unlikely that funding will be available for September starts for new/expanded childcare programmes, so please take this into account in your project planning.

We should have the wraparound web page up in June along with the opening of applications for funding.

Business support for those looking to submit applications is now available. Please get in touch if you need any advice or guidance in preparing your business plans to go along with the funding applications.

Please see the FAQ's to bring you up to date with other elements of the [National Wraparound Childcare Programme](#).

If you have any questions, please contact us on the email above.

## **Early Years Capital Grant**

The Early Years Capital Grant programme is gathering momentum with several Expressions of Interest received. We are currently working through these and will be in contact with individual providers in due course. The process for allocation of grant funding will mirror that for the Wraparound Grant process.

If you would like to find out more, please do contact us on the Business support team email.

## Important Dates

If you would like to know more about the Early Years expanded entitlement and wraparound programmes the following dates are available to book -

**Expanded Entitlement Event** - 10 June 2024 4.30pm to 7.30pm - Leonardo Hotel (Previously Jury's Inn) Cheltenham, Gloucester Road, Cheltenham GL51 0TS - [Book here.](#)

**Expanded Entitlement Event** - 14 June 2024 9.30am to 12.30pm - The Manor House Hotel, High Street, Moreton-In-Marsh GL56 0LJ - [Book here.](#)

**Expanded Entitlement Event** - 29 June 2024 9.30am to 12.30pm - Leonardo Hotel (Previously Jury's Inn) Cheltenham, Gloucester Road, Cheltenham GL51 0TS - [Book here.](#)

## EARLY YEARS FUNDING CLAIMS INFORMATION

**Key dates for the Summer term:**

Funding pack issued	18 March 2024
Headcount actual task opens	18 March 2024
Term starts	8 April 2024
<b>Week 1</b> of funded period starts w/c	8 April 2024
<b>Headcount actual task closes</b>	<b>19 April 2024</b>
Headcount actual payment released from GCC	3 May 2024
Headcount actual payment breakdown lists issued	7 May 2024
Headcount amendment task opens	13 May 2024
<b>Headcount amendment task closes</b>	<b>28 June 2024</b>
Headcount amendment payment released from GCC	12 July 2024
Headcount amendment payment breakdown lists issued	15 July 2024

<b>Week 14</b> of funded period ends w/e	19 July 2024
Term ends	22 July 2024

## CLAIMING FUNDED HOURS FOR WORKING PARENTS ENTITLEMENT – 2 YEAR OLDS

A child will be entitled to the new expanded entitlement from the term **after both** of the following conditions are satisfied:

**1** - the child has reached the age of two by or on 31 March 2024;

**AND**

**2** - the parents have applied for an eligibility code before the deadline date of 31 March and the code has an “Eligible from” date on or before 31 March and an “Eligible to” date after 31 March.

You MUST validate their eligibility code in the Provider Portal under the “Working Parent Entitlement” menu option before you add the claim to your headcount task. You will see the claimed hours default into the “Expanded/Extended Hours Claimed per week” column of the headcount task, for codes that are valid. Hours for 2 year olds in the Universal Hours column are only for those children that are eligible to the disadvantaged 2 year old funding and will be removed before the funding payment is made if they are not eligible to either 2 year old funding schemes.

Do not forget to sign and return your declaration form from the Local Provider Agreement for 2024/25 by Friday 28 June. The document was shared with settings on the Portal on 15 May 2024.



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