

What maintained (secondary) schools must publish online

Updated April 2023

Every maintained school must publish specific information on its website to comply with [The School Information \(England\) \(Amendment\) Regulations 2016](#). Academies and free schools need to check their funding agreement to find out what should be published on the website, (<https://www.gov.uk/guidance/what-academies-free-schools-and-colleges-should-publish-online>)

Schools that do not have a website must still publish all of the information (see guidance for how)

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School contact details	School name	
	School postal address	
	School telephone number	
	The name of the member of staff who deals with queries from parents and other members of the public	
	The name and contact details of your special educational needs co-ordinator (SENCO) unless you're a special school	
Admission arrangements **Updated Sept 2022**	<p>Foundation schools and voluntary-aided schools</p> <p>As the school's governing body determines your admission arrangements, you must publish them on your website by 15 March each year (as set out in the Admissions Code). You must keep them on your website for the whole of the offer year (the school year in which offers for places are made).</p> <p>You must explain:</p> <ul style="list-style-type: none"> • how you'll consider applications for each relevant age group at your school - this is the age group at which children are normally admitted to the school • what parents should do if they want to apply for their child to attend your school • your arrangements for selecting the pupils who apply (if you are a selective school) • your over-subscription criteria (how you offer places if there are more applicants than places) <p>You must also set out how your school's in-year applications will be dealt with by 31 August at the latest each year.</p> <p>If the school's governing body will manage in-year applications, you must provide</p> <ul style="list-style-type: none"> • a suitable application form to enable parents to apply for an in-year place • a supplementary information form where necessary <p>If the school is to be a part of the local authority's in-year co-ordination scheme, you must provide</p> <ul style="list-style-type: none"> • information on where parents can find details of the relevant scheme. <p>You must also publish a timetable for organising and hearing admission appeals for your school by the 28 February each year.</p> <p>This must:</p> <ul style="list-style-type: none"> • include a deadline for lodging appeals which allows those making an appeal at least 20 school days from the date of notification that their application was unsuccessful to prepare and lodge 	

	<p>their written appeal</p> <ul style="list-style-type: none"> include reasonable deadlines for those making an appeal to submit additional evidence, for admission authorities to submit their evidence and for the clerk to send appeal papers to the panel and parties ensure that those making an appeal receive at least 10 school days' notice of their appeal hearing ensure that decision letters are sent within 5 school days of the hearing wherever possible <p>Community schools and voluntary-controlled schools</p> <p>As the local authority decides your admissions, refer parents to the local authority to find out about your school's admission and appeal arrangements.</p>	
<p>School uniforms</p> <p>**NEW Sept 2022**</p>	<p>You are required to publish your school uniform policy which should be easy to understand and, where a school has a school uniform, should:</p> <ul style="list-style-type: none"> clearly state whether an item is optional or required make clear if the item will only be worn at certain times of the year (for example, if it's summer or winter uniform) make clear whether a generic item will be accepted or if a branded item is required make clear whether an item can only be purchased from a specific retailer or if it can be purchased more widely, including from second-hand retailers <p>The DfE produces statutory guidance on the cost of school uniforms which schools must have regard to when developing and implementing their school uniform policy.</p>	
<p>Ofsted reports</p>	<p>You must publish either:</p> <ul style="list-style-type: none"> a copy of your school's most recent Ofsted report <p>or</p> <ul style="list-style-type: none"> a link to the report on the Ofsted website 	
<p>Exam and assessment results</p> <p>**Updated Sept 2022**</p>	<p>Key stage 4 results</p> <p>You must publish the following details from your most recent key stage 4 performance measures as published by the Secretary of State.</p> <ul style="list-style-type: none"> Progress 8 score attainment in English and maths - percentage of pupils achieving a grade 5 or above in GCSE English and maths Attainment 8 score English Baccalaureate (EBacc) average point score (APS) <p>It is suggested that you also publish:</p> <ul style="list-style-type: none"> the percentage of pupils that enter the EBacc, and the percentage of pupils staying in education or going into employment after key stage 4 (pupil destinations) <p>Key stage 5 (16 to 18)</p> <p>You must publish the most recent 16 to 18 performance measures, as published by the Secretary of State, including:</p> <ul style="list-style-type: none"> attainment retention destinations <p>For your sixth form, you do NOT need to display progress measures (level 3 value added), or an English and mathematics progress measure, for 16 to 18 students as these measures will not be published for the 2021 to</p>	

	<p>2022 academic year.</p> <p>Alongside your KS4 and KS5 results, you may wish to add the following sentence: <i>'Given the uneven impact of the pandemic on school and college performance data, the government has said you should not make direct comparisons between the performance data for one school or college and another, or to data from previous years.'</i></p>	
Performance tables	A link to the school and college performance measures website , and to your school's performance table page.	
<p>School opening hours</p> <p>**NEW Sept 2022**</p>	<p>You should publish your</p> <ul style="list-style-type: none"> the opening and closing times the total time this amounts to in a typical week (for example 32.5 hours) the compulsory times your school is open. This time runs from the official start of the school day (morning registration) to the official end of the compulsory school day. It includes breaks, but not optional before or after school activities. 	
<p>Curriculum</p> <p>**Updated Sept 2022**</p>	<p>You must publish:</p> <ul style="list-style-type: none"> the content of your school curriculum in each academic year for every subject, including Religious Education even if it is taught as part of another subject or subjects, or is called something else a list of the courses available to pupils at key stage 4, including GCSEs how parents or other members of the public can find out more about the curriculum your school is following. <p>You must also set out how over time you will increase the extent to which disabled pupils participate in the school's curriculum, as part of your school's accessibility plan. There are more details in the special educational needs and disabilities section.</p>	
<p>Remote education</p> <p>**Updated Sept 2022**</p>	You should consider publishing information about your school's remote education provision on your website. An optional template is available to support schools with this.	
Behaviour policy	<p>You must publish details of your school's behaviour policy.</p> <p>The policy must comply with section 89 of the Education and Inspections Act 2006.</p> <p>Read guidance on developing and publishing your school's behaviour policy.</p>	
Complaints procedure	<p>You must publish details of your school's complaints procedure, which must comply with Section 29 of the Education Act 2002.</p> <p>Read guidance on developing your school's complaints procedure.</p> <p>You must also publish (as part of your SEN information report – see below) any arrangements for handling complaints from parents of children with SEN about the support the school provides.</p>	

<p>Pupil premium and recovery premium</p> <p>**Updated Sept 2022**</p>	<p>If you receive any pupil premium funding, you must publish a pupil premium strategy statement each year by 31 December which</p> <ul style="list-style-type: none"> • must use the DfE template (designed to ensure that it reflects the requirements in the pupil premium conditions of grant) • should be written so that parents and governors understand it. <p>You must explain:</p> <ul style="list-style-type: none"> • how your pupil premium and recovery premium is being spent • the outcomes that are being achieved for pupils. <p>From the start of the 2022 to 2023 academic year, you are required to spend the pupil premium and recovery premium in line with the DfE's 'menu of approaches' which can be found in the document 'Using pupil premium: guidance for school leaders.'</p> <p>The DfE recommends that you plan your pupil premium use over 3 years. If you do so, you are still required to update your statement each year to reflect your spending activity for that academic year and the impact of pupil premium in the previous academic year.</p>	
<p>PE and sport premium</p> <p>**Updated Sept 2022**</p>	<p>If your school receives PE and sport premium funding, you must publish:</p> <ul style="list-style-type: none"> • the amount of premium received • a full breakdown of how it has been, or will be, spent • the impact the school has seen on pupils' PE and sport participation and attainment • how the improvements will be sustainable in the future <p>To help plan, monitor and report on the impact of your spending, partners in the physical education and school sport sector have developed a template. The template can be accessed through the Association for PE and Youth Sport Trust websites.</p> <p>You must publish this information by the end of the summer term, or 31 July at the latest. This is outlined in the conditions of grant document.</p>	
<p>Public sector equality duty</p> <p>**Updated Sept 2022**</p>	<p>You must publish :</p> <ul style="list-style-type: none"> • details of how your school is complying with the public sector equality duty - you should update this every year • your school's equality objectives - you should update this at least once every 4 years <p>The Equality Act 2010 and Advice for Schools provides information as to how your school can demonstrate compliance, for example, including details of how your school is:</p> <ul style="list-style-type: none"> • eliminating discrimination (see the Equality Act 2010) • advancing equality of opportunity – between people who share a protected characteristic and people who do not • fostering good relations between people who share a protected characteristic and those who do not • consulting and involving those affected by inequality, in the decisions your school or college takes to promote equality and eliminate discrimination (affected people could include parents, pupils, staff and members of the local community) 	

Special educational needs and disability (SEND) information	<p>You must publish an Information Report on your website about the implementation of your school's policy for pupils with SEN and should update it annually.</p> <p>You should update any changes occurring during the year as soon as possible. The report must comply with section 69 of the Children and Families Act 2014, meaning that it must contain:</p> <ul style="list-style-type: none"> the 'SEN Information' specified in schedule 1 to the Special Educational Needs and Disability Regulations 2014. (Statutory guidance on this is contained in section 6.79 to 6.82 of the Special educational needs and disability code of practice: 0 to 25 years) information as to: <ul style="list-style-type: none"> the arrangements for the admission of disabled pupils the steps you have taken to prevent disabled pupils from being treated less favourably than other pupils the facilities you provide to help disabled pupils to access the school the plan prepared under paragraph 3 of schedule 10 to the Equality Act 2010 (accessibility plan) for: <ul style="list-style-type: none"> increasing the extent to which disabled pupils can participate in the school's curriculum improving the physical environment of the school for the purpose of increasing the extent to which disabled pupils are able to take advantage of education and benefits, facilities or services provided or offered by the school improving the delivery to disabled pupils of information which is readily accessible to pupils who are not disabled 	
Careers programme information	<p>You must publish information about the school's careers programme. This information must relate to the delivery of careers guidance to year 8 to 13 pupils in accordance with section 42A of the Education Act 1997.</p> <p>For the current academic year, you must include:</p> <ul style="list-style-type: none"> the name, email address and telephone number of the school's careers leader a summary of the careers programme, including details of how pupils, parents, teachers and employers may access information about it how the school measures and assesses the impact of the careers programme on pupils the date of the school's next review of the information published <ul style="list-style-type: none"> Read the statutory guidance for schools on careers guidance and access for education and training providers for more information. The statutory guidance also contains further information about a policy statement that you must publish to comply with section 42B of the Education Act 1997, known as the 'provider access legislation'. The policy statement must set out the circumstances in which providers of technical education and apprenticeships will be given access to year 8 to 13 pupils. 	

Governors' information and duties	<p>You must publish information on the governing body in line with the constitution of governing bodies of maintained schools statutory guidance. This should include:</p> <ul style="list-style-type: none"> • details of the structure and responsibilities of the governing body and its committees • the full names of the Chair of the governing body and Chair of each committee • information about each governor, including their: <ul style="list-style-type: none"> - full name, date of appointment, term of office, date they stepped down (where applicable) and who appointed them (in accordance with the governing body's instrument of government) - relevant business and financial interests including: <ul style="list-style-type: none"> ○ governance roles in other educational institutions ○ any material interests arising from relationships between governors or relationships between governors and school staff (including spouses, partners and close relatives) - attendance record at governing body and committee meetings over the last academic year <p>You should also publish the same information for associate members making it clear whether they have voting rights on any of the committees to which they have been appointed.</p> <p><u>Collecting and publishing governing board diversity data</u> Diversity is important and we want governing boards to be increasingly reflective of the communities they serve.</p> <p>We encourage schools to collect and publish governing board members' diversity data. Information must be widely accessible to members of the school community and the public. Board members can opt out of sharing their information, including protected characteristics, at any given time including after publication.</p> <p>Schools must ensure that individuals cannot be identified through the publication of data, particularly when board member levels are low. Read more about this in the data protection toolkit for schools and schools. There is no prescriptive way to collect diversity data from volunteers; this needs to be done on a voluntary basis. Schools may prefer to adopt a similar approach to how they collate the diversity data of pupils.</p>	
Financial information	<p>You must publish:</p> <ul style="list-style-type: none"> • how many school employees (if any) have a gross annual salary of £100,000 or more in increments of £10,000 - we recommend using a table to display this • a link to the webpage which is dedicated to your school on the schools financial benchmarking service - follow the prompts to find your school's specific page 	
Charging and remissions policies	<p>You must publish your school's charging and remissions policies (this means when you cancel fees). The policies must include details of:</p> <ul style="list-style-type: none"> • the activities or cases for which your school will charge pupils' parents • the circumstances where your school will make an exception on a payment you would normally expect to receive under your charging policy <p>Read about school charging and remission</p>	

Values and ethos	A statement of your school's ethos and values	
Requests for copies	If a parent requests a paper copy of the information on your school's website, you must provide this free of charge.	
Non-statutory	Paragraph 99 of Keeping Children in Safe in Education (September 2022) states a school's child protection policy should be available 'publicly either via the school website or by other means'	
	Ofsted handbook suggests there should be a link to Parent View on the school's website.	