



# Gloucestershire Road Safety Partnership

## Terms of Reference (December 2024)

### Introduction

Gloucestershire Road Safety Partnerships (GRSP) collective task is to build a culture where safety is an integral part of all decision-making that affects the road system, its operation and its use.

**'Safer journeys – together'** places our citizens and communities at the heart of our road safety strategy. It aspires to deliver a road safety system that protects and supports and expects road users to make good choices but acknowledges that we can all make mistakes. It values every life and the livelihood of our communities, and it upholds the right of all of us to feel safe and arrive safely on our journeys across Gloucestershire.

### Purpose

Gloucestershire Road Safety Partnership (GRSP) is a partnership that wish to work together to make using the roads of Gloucestershire safer for all users, reducing the number of people killed or injured on our roads and aspire to achieve Vision Zero.

### What will the Partnership do?

The GRSP Strategic Board will set the strategic direction of the partnership agreeing the objectives and priorities of the partnership.

GRSPs vision for 'Safer Journeys – together', is:

***'Continuously inspiring, supporting and challenging each other to create the safest, most secure, socially responsible and most efficient use of the road network possible.'***

The vision reflects the partnerships belief that:

- No loss of life or serious injury is acceptable on the road transport system within Gloucestershire;
- A significant number of the deaths and serious injuries on our roads are preventable;
- People make mistakes, but these mistakes should not cost them their lives or life-changing injury.

The GRSP Strategic Board will be held accountable for the effective and efficient delivery of their objectives and priorities by Safer Gloucestershire.

This GRSP Strategic Board is NOT a tasking forum, and as such, resources should not be tasked. Tasking should occur through the normal tasking forums, which can be accessed by representatives present at this Strategic Governance Group.

The GRSP Operational Delivery Board will use the agreed objectives and priorities to develop a delivery plan to achieve the vision and strategic objectives of GRSP. The GRSP Operational Delivery Board will review current local issues to inform recommendations and proposals to the GRSP Strategic Board.

The Chair of the Operational Delivery Board will be the Deputy Chair of the Strategic Board.

When possible, road safety initiatives and projects being developed by individual partners should be shared with all partners through the GRSP Operational Delivery Board to ensure there is no duplication in work and maximise impact.

## Priorities

For GRSP to deliver the against the vision, the use of the road environment must be **safe** and **secure**, be **social**, in that it supports and enables society, and ultimately, it must be **efficient**.

A safe road system not only prevents death and serious injury but makes a significant contribution to the security, health and prosperity of our community.

The objectives of the GRSP Strategic Governance Group are as follows:

- A singular governance structure for policing the roads
- ‘Safer Journeys – together’ informed by evidence
- Well informed and responsible road use
- Continuous improvements in ‘Safer Journeys – together’ outcomes
- The public actively participating in Safer Journeys – together’
- Most appropriate use of technology in ‘Safer Journeys – together’
- Harmful use of the roads is not tolerated
- A sustainable, inclusive and accessible road transport system

## Governance



This is an enabling partnership, organisations who have a statutory responsibility for road safety meet in an informal capacity to enable a collaborative approach. Each organisation remains responsible for their own scrutiny arrangements and accountable for their own financial contributions.

## Membership

The core partners of the GRSP are:

- Gloucestershire County Council (Economy, Environment and Infrastructure, Community Safety, and Public Health),
- Gloucestershire Constabulary
- Office of the Police and Crime Commissioner for Gloucestershire
- South Western Ambulance Trust

Membership does not imply any legal obligation on a partner.

A minimum of 1 representative from each partner is required. Additional membership or attendance per partner will be agreed by the Chair. The Partnership retains the right to add additional partners where appropriate as their work progresses.

## Reports to

The GRSP Strategic Board will report to Safer Gloucestershire every 6 months with a written presentation and produce an annual report, this will include a review of the Partnership's effectiveness and efficiency. There should be an update report from the Operational Delivery Board at every Strategic Board meeting.

## Meetings

GRSP Strategic Board meetings will be held quarterly and GRSP Operational Delivery Board meetings bi-monthly. Other meetings may be held as necessary at the discretion of the Chairs.

The Chair for both the Strategic and Operational Boards shall be elected annually and shall be eligible for re-election.

The Chairs may authorise public statements on behalf of the GRSP, but such statements shall not claim to represent the view of any particular partner without the specific authorisation of the partner concerned.

Wherever possible, decisions shall be reached by consensus. If, exceptionally, a vote is necessary it will be determined by a simple majority of the representatives present and voting. The Chair will have the casting vote where necessary. Decisions shall determine the position for the GRSP but shall not commit individual partners to any particular view or action without their specific consent.

Agendas and accompanying papers shall be sent to representatives at least seven days before the meeting. Late agenda items and papers may be accepted in exceptional circumstances at the discretion of the Chair.

Actions will be agreed at the end of all meetings and recorded on an action tracker. These will be approved by the Chair and circulated as soon as possible after the meeting and submitted for approval to the next meeting. Updates on previous meetings' actions should be sent to the coordinator at least seven days before the meeting.

Meetings of the GRSP Boards will be serviced and supported by the nominating body of the Chairs.

The agenda and minutes for each meeting will be publicly accessible via a public facing website. This will include an annual progress report on the Partnership's activities and work streams.

## Funding

The use of any joint Partnership funding must be agreed by a representative from each core organisation (as referenced under the 'Membership' section).

Any long-term financial commitment must be accompanied by a Memorandum of Understanding outlining each partner organisation's commitment over the agreed timeframe.

Each partner organisation remains accountable for their financial contributions.