

18 February 2025



Gloucestershire
COUNTY COUNCIL

Early Years Funding Consultation



Business News Tuesday Welcome

If you have any questions please email [EY Business Support](#).

VAT AFFECTING PRIVATE SCHOOLS

We have now confirmed with GCC's VAT team what effects this change has on the Early Years funding and how we manage those requirements.

Schools effected should issue a VAT only invoice to GCC for VAT

charged on the early years funding entitlements received. We can only accept a compliant invoice that is dated, has an invoice number on and your VAT registration number, you must be VAT registered to issue these invoices.

Our recommendation is that these invoices are sent at the end of the term, after the Early Years funding amendment payment has been made, so that you have the final position of the funding entitlements received. This will avoid duplication or reclaim situations.

A more detailed document will be sent to nursery units of independent schools, via your Portal accounts.

Grace Periods of Eligibility Codes

The Grace Period of an eligibility code should only be used as a “buffer zone” for parents that fall out of eligibility. It should not be considered as an extension to the code’s validity period. The dates to focus on are the “Eligible from” and “Eligible to” dates:

Age ⌵	Child ⌵	Earliest start date for Working parent entitlement place ⌵	Eligibility code ⌵	Check last run ⌵	Eligible from ⌵	Eligible to ⌵	Grace period end ⌵	Check status ⌵
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If you see “Not known” in the “Earliest start date for Working parent entitlement place” field, the code is not valid in the current term and the parents have applied after the deadline date or the code has expired.

Parent’s will receive 3 reminders from Childcare Choices to reconfirm their codes. The first reminder is sent approximately 4 weeks before the code expires. The second reminder is sent 2 weeks before and the final reminder is sent on the expiry date. Within the Portal, provider have the “Expiration Dashboard” tool that they can use as a further reminder to parents to reconfirm their codes before they expire

Spring Term Amendment Task

The amendment task for the Spring term opens on Monday 24 February. It closes on 21 March and the amendment payment is due to leave GCC on 4 April. Please remember that the funds can take up to 3 working days to reach your bank account.

When the payment leaves GCC, you will receive a BACs remittance advice to your nominated email account, confirming the money is on the way to your bank account. The breakdown of the payment is then issued in your Portal account by the end of the published date. These documents are generated separately by two different services within GCC. Queries regarding your payments should be directed to free34formsubmission@eygloucestershire.co.uk

Training

Provider Portal Training - Claiming the funded entitlements and using the Self Update Portal - 7 March 2025 - 10am until noon - Face to face at Shire Hall. Book via [link](#).

Please note, there is only one remaining space. If you try to book and find the last space filled, please add yourself to the waiting list for the session as it will trigger another event.

Thank you.



Gloucestershire County Council, Shire Hall, Westgate Street, Gloucester GL1 2TJ

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