

Job Profile

Psychology Assistant

Grade: **Soulbury A 2-5**

About the Job

- Under the supervision of qualified educational psychologists, the post holder will support the work of the Educational Psychologists in the delivery of core services and duties undertaken by the Education Inclusion Specialist Support Service.
- Provides an opportunity to gain experience, skills, knowledge and understanding of the role and professional practice of Educational Psychologists, in preparation for formal post-graduate professional training in Educational Psychology.

This is what we need you to do...

- Assist Educational Psychologists in the delivery of training and professional development for school staff and other professional groups, and training for parents/carers of children and young people.
- Assist in research activities, including the collection, analysis and maintenance of data, and in the production of information for officers of the authority, schools, parents etc.
- Assist Educational Psychologists in implementing programmes of intervention to overcome barriers to learning and to promote the social and emotional well-being of children and young people in schools, early years settings, alternative provision schools and other settings.
- To support school-based interventions at SEN support of the SEND Code of Practice, as directed by an Educational Psychologist.
- To undertake, and assist Educational Psychologists in undertaking, the assessment of children and young people in order to clarify their learning, social and emotional needs.
- To provide, where appropriate, direct support to children and their parents/carers through training or therapeutic interventions with individuals or groups.
- To maintain accurate and detailed records of work undertaken, in accordance with Service and Local Authority policies, and provide written reports where required.
- To develop a range of competencies appropriate to the work of the EPS, supported by regular supervision and practical opportunities for professional development.
- To work at all times within the guidelines provided by professional Codes of Conduct of the Association of Educational Psychologists and the British Psychological

Society.

Special Conditions

- All duties undertaken will be subject to supervision by appropriately qualified Educational Psychologists employed within the Service.
- Subject to these general conditions, the post holder may be required to undertake any or all of the duties as are considered appropriate to his or her capability, under such level of supervision as may be deemed necessary by his or her supervisors.

Monitoring and ongoing development of outcomes

As part of the annual appraisal, outcome based targets will be developed in conjunction with the post holder and will supplement this job profile. The job profile will be subject to regular review and the council reserves its right to amend or add to the accountabilities listed above.

The ideal candidate will have...

Experience

- Sound knowledge of applied psychology as relevant to working with children and young people.
- Experience of working in an educational setting
- Achieving positive outcomes for children and young people with SEND
- Experience of working with parents and families to better outcomes for children and young people

Knowledge, Skills and Understanding

- Ability to work creatively in an inclusive manner towards better outcomes for children and young people
- Understanding of current legislation in the area of SEND
- Excellent communication skills, with a wide range of people including young people, carers, families and people from a variety of professional groups
- Able to support others in the development of skills, including good presentation / training skills
- Ability to engage, communicate and work in partnership with others, showing both an ability to work both independently and to be an active co-operative team player
- Excellent organisational skills
- Excellent communication skills, both oral and written, for a range of purposes and audiences
- Ability to gather and handle data relating to social research
- Ability to travel around the county in order to complete duties as specified.

Behavioural attributes

- Commitment to promoting Equal Opportunities and Children's Rights
- Commitment to ethical, professional working practice within the context of representing Educational Psychology and the local authority
- Ability to work independently, organise time and workload efficiently and meet deadlines
- Demonstrate the local authorities values and behaviours

Education & Qualifications

Essential

- Good honours degree in Psychology with Graduate Basis for Registration
- Valid driving licence

Desirable

Additional qualifications such as PGCE or Undergraduate Degree with QTS

There are also a number of generic requirements that are applicable to all employees within the Council. There can be found at the following link: <http://staffnet.gloscc.gov.uk/index.cfm?articleid=8579>