

# Elective Home Education in Gloucestershire

## Update

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# What should schools do if parents are suggesting they wish to Electively Home Educate?

- Offer a Transition to EHE discussion with the parents and invite a representative from the LA
- If parents still wish to Home Educate, they need to send in a **letter** to the school stating their wishes
- The school then completes the **Deregistration Form via Jadu** attaching the following documents:
  - Transition to EHE discussion, if held,*
  - Parent notification*
  - Safeguarding file, if one is held*
- If a parent is considering or has already decided to home educate a child who has a Child Protection Plan or a Child in Need (CIN) Plan, the school should notify the child's social worker. If you have any concerns about the safeguarding or risky behaviours of a child, who is going to be Home Educated, then please submit a MARF directly to the MASH

# Deregistration process

The following form should be completed by schools only:

[Deregistration from School for Elective Home Education | Person completing this form details – Gloucestershire Forms](#) ↗

**Please note:** in order to complete this form, you will need:

- a copy of the written notification from parents of their intentions to withdraw and home educate their child;
- any safeguarding files before being able to submit this form;
- any EHE transition discussion notes.

The form should be completed within 3 days of receiving confirmation from parents.

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## Deregistration from School for Elective Home Education

Page 1 of 8 . You are 13% complete.

### Gloucestershire County Council - GDPR

The information that you provide to us will be used for the specific purpose of fulfilling the request/application you are completing and any subsequent administration required as part of that process.

It may also be used for management information and statistics to assess the service and measure future provisions. All of your information is processed in accordance with any applicable data protection legislation and regulations.

For full details on how we use, store and share your information please view the [council's privacy notice](#).

I agree to the GDPR policy \*

Yes

I'm not a robot



Next

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A graphic showing four stylized human figures in profile, colored pink, purple, yellow, and blue, standing side-by-side.



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# Common Transfer File CTF

- When deregistering for EHE, schools are no longer required to upload the CTF file to the LA.
- If a child goes to school in the future following a period of home education, school can still generate the CTF and share with the new school.

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# The following can also be found on our Schoolsnet Page

- 5 minute guide for schools on EHE
- DfE EHE Guidance for Schools
- DfE EHE Guidance for Parents
- Safeguarding information
- GCC Elective Home Education Policy
- Link to our Public Home Education Page

# EHE Contact Details

✉: [ehe@gloucestershire.gov.uk](mailto:ehe@gloucestershire.gov.uk)

☎: 01452 427622

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